

SARNIA POLICE SERVICES BOARD
September 28, 2017
9:30 a.m.
BOARDROOM, POLICE SERVICES BUILDING,
SARNIA, ONTARIO

OPEN MEETING AGENDA

Page

Closed Meeting - 9:00 a.m.

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

MINUTES

- 5 - 9 1. Adoption of Minutes - June 22, 2017
THAT the Minutes of June 22, 2017 be adopted.
- 11 - 12 2. Adoption of Special Open Minutes - August 8, 2017
THAT the Special Open Minutes of August 8, 2017 be adopted.

REPORTS AND INQUIRIES

- 13 - 19 1. 2018 Preliminary Operating Budget (Report)
THAT the Sarnia Police Services Board receive the 2018 Preliminary Operating Budget for consideration with the understanding that changes are forthcoming as significant variables are yet determined prior to final approval.
- 21 - 25 2. 2018 Capital Budget Request - Upgrade of Communications System (Report)
THAT the Sarnia Police Services Board approve the Upgrade of the Police Radio Communications System including System Design, Procurement, and System Implementation at an estimated cost of \$4,210,000 (\$4,284,000 net non-rebatable HST) as part of the 2018 Capital Budget Submission; and

THAT the Sarnia Police Services Board approve the engagement of Palidor Radio Communications Consultants Ltd. for undertaking the Detailed Design, Technical Specifications, and the System RFP through Procurement and Contractor Selection at a cost of \$125,000 (\$127,200 net non-rebatable HST). This does not include \$100,000 already expended for Evaluation of System and Conceptual Design and Preliminary Cost Estimates; and

THAT the Sarnia Police Services Board request sufficient funding from City Council to cover the total cost of the Communications System as the funding requirement is \$2.5 million more than the funding of \$2.0 million previously set aside in the City's Ten-Year Capital Plan.

27 - 29

3. 2018 Reserves Funding Requests (Report)

THAT the Sarnia Police Services Board approve the submission of the following request for 2018 funding from the respective Reserve Funds for City Council approval.

31 - 34

4. Allocation of Year-End Savings in Operating Budget to Police Reserves (Report)

THAT the Sarnia Police Services Board direct year end amounts related to savings in the Operating Budgets of Sarnia Police Service be transferred to Police Reserves beginning with the current year's budget and forward into future years.

35 - 36

5. Snow Removal Contract - Fall 2017 to Spring 2018 (Report)

THAT the Sarnia Police Services Board approve a proposal from Poirier Services in the estimated amount of \$26,200 (net HST) for Winter parking Lot and Sidewalk Maintenance including Snow Removal for the period beginning in the fall of 2017 and ending in the spring of 2018.

6. I/Tracker Software (Report)

THAT the Sarnia Police Services Board approve a proposal from Hexagon Safety and Infrastructure in the amount of \$53,050 (including HST costs) for I/Tracker software implementation and first year Software License and Maintenance Agreement. The cost of subsequent Software License and Maintenance for a three-year period is \$30,515 (including HST costs).

ROUTINE APPROVALS AND INFORMATION

- A. Sarnia Police Service Motor Vehicle Collision Report
January - June 2017 (Report)

Received and filed.

- B. Legalization of Cannabis in Canada (Report)

Received and filed.

- C. Future Legalization of Cannabis (Letter)

Received and filed.

- D. Enhanced 9-1-1 Update (Report)

Received and filed.

- E. Budget Status - August 31, 2017 (Report)

Received and filed.

- F. 2016 OPP Support to Sarnia Police Service (Letter)

Received and filed.

- G. Notice of MADD Vigil (Notice)

Received and filed.

- H. Coalition for Gun Control - Request for Donation (Letter)

Received and filed.

NEW BUSINESS

ADJOURNMENT

OPEN MINUTES
9:30 a.m. - THURSDAY, JUNE 22, 2017
BOARD ROOM
POLICE SERVICES BUILDING

The Sarnia Police Services Board met in regular session.

Mayor Mike Bradley took the Chair and the following Members of the Board were present: B. Trothen, and Councillor D. Boushy.

Absent: S. Palko

Present from staff were: Chief Phil Nelson, Deputy Chief Bob Farlow, Inspector Jeff Hodgson, Inspector Norm Hansen, Director of Financial Services & Supply Cathy Dam, Dan Cyr, Information and Technology, and City Solicitor Scott R. McEachran as Board Secretary.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

REPORT OF THE CLOSED MEETING – June 1, 2017

The Sarnia Police Services Board met in closed session on June 1st, 2017 to discuss Chief Nelson's report in response to an anonymous letter dated May 15th, 2017. The following resolution was passed: ***That the Sarnia Police Services Board accept Chief Nelson's comprehensive report on legal and personnel matters and that there be no further action taken.***

Moved by Board Member Trothen, seconded by Board Member Councillor Boushy, and **carried**:

THAT the Sarnia Police Services Board adopt the report of the June 1, 2017 closed meeting.

MINUTES

Moved by Board Member Councillor Boushy, seconded by Board Member Trothen, and **carried**:

THAT the Minutes of May 25, 2017 be adopted.

REPORTS AND INQUIRIES

1. Tender No. 17-08 Installation Cooling Tower Replacement, 555 N. Christina Street (Report)

Cathy Dam, Director Financial Services provided a report dated June 13th, 2017 to the Sarnia Police Services Board regarding the Tender No. 17-08 for installation of a replacement cooling tower at Sarnia Police Headquarters.

Moved by Board Member Councillor Boushy, seconded by Board Member Trothen, and **carried**:

THAT the Sarnia Police Services Board approve the tender submitted by TSM Limited in the amount of \$94,800 (\$96,468 including the non-rebatable portion of HST) for the installation of a replacement cooling tower for the Sarnia Police Service facility and to fund the project from the Police Building Reserve.

2. Mobile Data Terminals (MDTs) (Report)

Cathy Dam, Director Financial Services provided a report dated June 12th, 2017 to the Sarnia Police Services Board regarding mobile data terminals (MDTs).

Moved by Board Member Councillor Boushy, seconded by Board Member Trothen, and **carried**:

THAT the Sarnia Police Services Board approve a quotation by CloudTech Mobile Inc. for fifteen (15) Getac F110 Mobile Data Terminal (MDTs), mounting gear, and accessories at an installed price of \$97,737 plus HST (\$99,457 including the non-

rebtable portion of HST).

3. Community Policing Partnership Program (CPP) Funding (Letter)

Scott McEachran, Board Secretary provided a letter dated June 15th, 2017 to the Sarnia Police Services Board regarding a question City Councillor Scholten had about funding under the new Policing Effectiveness and Modernization Grant. Chief Nelson responded that the new grant will take effect on May 1st, 2018 and may have different terms. More information will be provided by the Ministry of Community Safety and Correctional Services. Chief Nelson will draft a brief response to the Board. Originally \$150,000 grant covered half the salary for five officers and now that amount only covers one officer's salary.

ROUTINE APPROVALS AND INFORMATION

A. Anonymous Complaints (Letter)

Scott McEachran, Board Secretary provided a letter dated June 12th, 2017 to the Sarnia Police Services Board regarding anonymous complaints.

Moved by Board Member Councillor Boushy, seconded by Board Member Trothen, and **carried**:

THAT the Secretary to the Sarnia Police Services Board draft a policy regarding the handling of anonymous complaints.

B. Month End Budget Status Report – May 2017 (Report)

Cathy Dam, Director Financial Services provided a report dated June 14th, 2017 to the Sarnia Police Services Board regarding the budget status May 31st, 2017.

C. Current Projects Status Report (Report)

Cathy Dam, Director Financial Services provided a report dated June 14th, 2017 to the Sarnia Police Services Board regarding the status of current projects.

Moved by Board Member Councillor Boushy, seconded by Board Member Trothen, and **carried**:

THAT Items B to C, under Routine Approvals and Information, be received and filed.

NEW BUSINESS

1. Special Constables (Report)

Chief Nelson provided a report dated June 20th, 2017 to the Sarnia Police Services Board regarding the appointment of two Special Constables for Court Security functions.

Moved by Board Member Trothen, seconded by Board Member Councillor Boushy, and **carried**:

THAT the Sarnia Police Services Board approves the appointments as Special Constables of Brent Lawrence Maheu and Andrew Ross Veale.

2. Shred-It Day

Chief Nelson reminded the Board of Shred-It Day this Saturday, June 24th, 2017 at Walmart which is free for the public.

ADJOURNMENT

Moved by Board Member Trothen, seconded by Board Member Councillor Boushy, and **carried**:

THAT the Sarnia Police Services Board adjourn.

CHAIR

**SPECIAL OPEN MINUTES
8:45 a.m. - THURSDAY, AUGUST 8, 2017
BOARD ROOM
POLICE SERVICES BUILDING**

The Sarnia Police Services Board met in regular session.

Mayor Mike Bradley took the Chair and the following Members of the Board were present: B. Trothen, S. Palko and Councillor D. Boushy.

Present from staff were: Chief Phil Nelson, Deputy Chief Bob Farlow, Director of Financial Services & Supply Cathy Dam, and Angie Dixon as Acting Board Secretary.

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

REPORTS AND INQUIRIES

1. Request for Board Approval to Hire Cadets to Undergo Training (Report)

Chief Nelson provided a report dated August 2nd, 2017 to the Sarnia Police Services Board regarding a request for Board approval to hire cadets to undergo training.

Moved by Board Member Trothen, seconded by Board member Trothen, and **carried**:

THAT the Sarnia Police Services Board approves the appointments of Jeremy Wilde and Andrew Veale as police cadets to undergo training in accordance with section 51(1) of the Police Services Act.

ADJOURNMENT

Moved by Board Member Trothen, seconded by Board Member Palko, and **carried**:

THAT the Sarnia Police Services Board adjourn.

CHAIR



SARNIA POLICE SERVICE
DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017
TO: James P. Nelson, Chief of Police
FROM: Cathy Dam, Director Financial Services

RE: 2018 Preliminary Operating Budget

RECOMMENDATION

It is recommended that Sarnia Police Services Board receive the 2018 Preliminary Operating Budget for consideration and approval with the understanding that changes are forthcoming as significant variables are yet determined prior to final approval.

BACKGROUND

The preliminary 2018 Police Service budget provides for the same service level as 2017. The total budget amount of \$23.4 million represents an increase of \$886,093 or 3.93% higher than the 2017 Board Approved Operating Budget.

COMMENTS

Staff continues to actively search for areas to cut costs and will bring these forward to the Board at the October 12 Budget Session. For the longer term, we continue to work to identify efficiencies and new areas of cost recovery.

Yours sincerely,

Cathy Dam
Director of Financial Services

cc. Lisa Armstrong, Director of Finance, City of Sarnia
Attachment



SARNIA POLICE SERVICE 2018 PRELIMINARY BUDGET

INTRODUCTION

The preliminary 2018 Police Service Operating Budget provides for the same service level as 2017. The net budget of \$23.4 million is up 3.93% from the prior year, an increase of approximately \$0.9 million.

Category	2018 Proposed	2017 Approved	\$ Change	% Change
Expenditures	\$25,735,964	\$24,861,104	\$874,860	3.52%
Revenues	(\$2,320,335)	(\$2,331,568)	\$11,233	0.48%
Net Budget	\$23,415,629	\$22,529,536	\$886,093	3.93%

The following table addresses main expenditure categories showing the increase compared to prior year and the contribution to the net budget increase:

Budget Area	Budget Impact	% Change over 2017 Budget	% of Net 2018 Budget Increase
1 Salaries	\$194,379	1.13%	0.86%
2 Benefits – Government	\$40,122	2.94%	0.18%
3 Benefits – Pension	\$27,990	1.49%	0.12%
4 Benefits – Group	\$255,937	13.96%	1.14%
Total Salaries & Benefits	\$518,428	2.32%	2.30%
5 Expenditures – Other	\$307,206	14.28%	1.36%
6 Transfers & Reserves	\$49,226	12.04%	0.22%
7 Revenues	\$11,233	0.48%	0.05%
Net Budget Increase	\$886,093	3.93%	3.93%

1. **Salaries** – The Employee Contracts for the years 2017 to 2019 were settled late in 2016 for both Uniform and Civilian groups with an overall 2018 budget impact of 1.13% compared to 2017.
2. **Government Benefits** – It should be noted some rates in this area are unavailable at this point and are based only on estimates. WSIB rates for 2018 are not yet released at print. The impact of presumptive PTSD (Post Traumatic Stress Disorder) legislation resulted in a significant increase in rates for 2017 and we may see further adjustments in 2018. WSIB costs are currently projected at about 4.78% higher than prior year.
3. **Pension Benefits** – OMERS has held the contribution rate at the same rate for several years and the increase in costs reflects only the change in the salary base.

4. **Group Benefits** – This area is showing a significant impact to the overall budget in the amount of \$255,937 or almost 14% higher than last year. Early estimates for 2018 rates provided by City Hall staff in conjunction with a benefits consultant have come in with double-digit increases. Generally, as we get closer to the end of the year, we see a downward trend as estimates are sharpened.

5. **Other Expenditures** – This broad area covers general costs of operating and maintaining a police service including building, vehicles, and a police 911/communications centre. It is in this area that we expect to be able to identify various cuts in time for the final budget submission.
 - a. Education and Training is showing an increase of \$31,000. Ontario Police College rates are a contributing factor as the Province implements a cost-recovery model for courses and accommodations.
 - b. Telecommunications costs are up by \$32,560 for licensing costs for security software and data transmission costs.
 - c. Service Contracts are up almost \$26,000. New monthly costs for Fibre Optic Internet service and Dark Fibre are reflected.
 - d. Building Maintenance with an increase of \$34,430 is impacted primarily by the cost of replacement equipment for building security.
 - e. Insurance premiums are projected to increase by \$22,750, a 5% increase from the 2017 actual premiums.
 - f. Replacement equipment is up by \$77,000 comprised mainly of replacement LiveScan Fingerprint Equipment. The LiveScan device is an electronic scanner which sends fingerprints to the RCMP for identity confirmation. Our current equipment is at end of life and it may be necessary to advance this purchase to the current budget year.
 - g. The Program Supplies category covers equipment/supply needs for fourteen specialty areas within the Police operation. This category shows a total increase of \$55,660. These requests are comprised of new and replacement equipment such as cameras and hard drives; specialty training; and decryption software.

6. **Transfers and Reserves** – In consultation with City Staff, contributions to reserves are being increased to cover funding for future capital needs. For the 2018 preliminary budget, the increase in reserve contributions is \$75,000.

7. **Revenues** – Cost recovery revenues and general fees for service budgets are being right-sized to reflect continued decrease in demand for police escort services and the move away from paper submissions to the courts.

The line-item budget detail provides a comparison of the 2018 Preliminary Budget to the 2016 and 2017 Approved Budgets and 2016 Actuals.

SARNIA POLICE SERVICE - 2018 PRELIMINARY BUDGET

Acct #	Account	2016 Approved	2016 Actuals	2017 Approved	2018 Request	Change \$	Increase%
Revenue							
General Revenues							
05-4-2600-00403	AAMIJWNAANG FIRST NATIONS	111,541	112,991	114,000	116,000	(2,000)	1.75%
05-4-2600-00404	POLICE CRUISER ESCORT SERVICE	40,000	30,849	30,000	30,000		0.00%
05-4-2600-00405	IDENTIFICATION BRANCH SERVICES	18,000	5,685	18,000	13,000	5,000	-27.78%
05-4-2600-00406	FIRING RANGE FEES	-	-	-	-		
05-4-2600-00407	LICENCES - BUSINESS (TAXI/CLEARANCES)	115,000	116,972	115,000	115,000		0.00%
05-4-2600-00805	FEDERAL CROWN RECOVERIES	-	1,660	-	-		
05-4-2600-00901	OTHER FEES & SERVICES	65,000	33,622	60,000	55,000	5,000	-8.33%
05-4-2600-00925	SPECIAL DUTIES (ADMINISTRATION FEES)	55,000	45,474	50,000	45,000	5,000	-10.00%
05-4-2600-00930	COSTS RECOVERED (CROWN/BRIEFS/OTHER)	8,000	16,324	8,000	8,000		0.00%
05-4-2600-00941	SALE OF POLICE CARS	20,000	25,327	-	-		
05-4-2630-00941	SALE OF STOLEN & ABANDONED PROPERTY	6,000	8,859	6,000	6,000		0.00%
General Revenues Total		438,541	397,763	401,000	388,000	13,000	-3.24%
Grants							
05-4-2600-00400	COUNTY GRANT - POLICE GRANT	374,653	374,653	374,653	374,653		0.00%
05-4-2600-00401	COUNTY CONT - COURT SECURITY	882,383	878,202	882,383	878,000	4,383	-0.50%
05-4-2600-00750	PROVINCIAL SUBSIDY - COURT SECURITY	28,271	28,271	49,289	49,289		0.00%
05-4-2600-00753	COMMUNITY POLICING PARTNERSHIP GRANT	150,000	151,688	150,000	150,000		0.00%
05-4-2625-00755	PROVINCIAL GRANT - RIDE GRANT	24,365	24,383	24,365	24,365		0.00%
05-4-2625-00762	CIVIL REMEDIES GRANT	-	-	-	-		
05-4-2625-00766	PROVINCIAL STRATEGY GRANT - ICE	-	12,500	-	-		
Grants Total		1,459,672	1,469,697	1,480,690	1,476,307	4,383	-0.30%
911/Communications Centre							
05-4-2610-00402	REVENUE - PT EDWARD FIRE DISPATCH	10,489	10,489	10,900	11,050	(150)	1.38%
05-4-2610-00929	REVENUE - PT EDWARD 911 DISPATCH	2,978	2,978	2,978	2,978		0.00%
05-4-2610-00939	REVENUE - SARNIA FIRE DISPATCH	419,544	419,544	436,000	442,000	(6,000)	1.38%
911/Communications Centre Total		433,011	433,011	449,878	456,028	(6,150)	1.37%
Revenue Total		2,331,224	2,300,471	2,331,568	2,320,335	11,233	-0.48%
Expense							
Uniform							
05-5-2600-01000	POLICE OFFICERS - SALARIES	11,641,219	11,229,875	11,901,214	12,023,175	121,961	1.02%
05-5-2600-01025	OFFICERS - OVERTIME	540,000	782,307	540,000	540,000		0.00%
05-5-2600-01035	OFFICERS - SPECIALIST PAY	6,300	6,300	6,300	6,300		0.00%
05-5-2600-01090	OFFICERS - COURT TIME	166,900	106,457	166,900	166,900		0.00%
05-5-2600-01095	OFFICERS - STAND BY PAY (ON CALL)	75,000	78,177	75,000	75,000		0.00%
05-5-2600-01100	OFFICERS - ACTING RANKS	40,000	46,753	40,000	40,000		0.00%
05-5-2600-01105	OFFICERS - SPECIAL DUTIES	-	223	-	-		
05-5-2600-01110	OFFICERS - VACATION PAY	24,000	33,373	24,000	20,000	(4,000)	-16.67%
05-5-2600-01115	OFFICERS - STAT HOLIDAY PAY	171,000	132,973	171,000	171,000		0.00%
05-5-2600-01125	OFFICERS - SHIFT DIFFERENTIAL	23,000	19,065	23,000	23,000		0.00%
05-5-2600-01130	OFFICERS - SEVERANCE PAY	-	-	-	-		
05-5-2600-01200	BENEFITS - GOVERNMENT	940,366	932,922	948,418	972,888	24,470	2.58%
05-5-2600-01212	BENEFITS - PENSION	1,439,298	1,357,322	1,449,656	1,469,850	20,194	1.39%
05-5-2600-01230	BENEFITS - GROUP	1,254,701	1,243,220	1,374,414	1,629,300	254,886	18.55%
05-5-2600-01253	CAR ALLOWANCE	2,400	2,161	2,400	2,400		0.00%

SARNIA POLICE SERVICE - 2018 PRELIMINARY BUDGET

Acct #	Account	2016 Approved	2016 Actuals	2017 Approved	2018 Request	Change \$	Increase%
05-5-2600-01254	CLOTHING ALLOWANCE	25,400	23,096	25,400	25,400		0.00%
05-5-2600-01255	UNIFORM EQUIPMENT	60,856	64,928	60,856	60,856		0.00%
05-5-2600-01258	DRY CLEANING ALLOWANCE	17,100	14,994	17,100	17,100		0.00%
05-5-2600-02301	MEMBERSHIPS / SUBSCRIPTIONS	7,550	10,675	8,143	8,298	155	1.90%
05-5-2600-02310	CONFERENCES/SEMINARS	21,800	23,348	24,110	26,840	2,730	11.32%
05-5-2600-02311	EDUCATION AND TRAINING	74,695	74,899	89,060	120,235	31,175	35.00%
05-5-2600-02388	OVERTIME MEALS	10,000	11,897	10,000	10,000		0.00%
05-5-2600-02396	PERSONNEL EQUIPMENT	15,700	16,030	15,700	15,700		0.00%
05-5-2600-05000	SUNDRY	1,500	3,769	1,500	1,500		0.00%
05-5-2600-05126	MEDICAL EXAMINATIONS	6,000	10,179	6,000	10,000	4,000	66.67%
05-5-2600-05128	EMPLOYEE ASSISTANCE PROGRAM	10,000	13,731	10,000	10,000		0.00%
05-5-2600-05130	OCCUPATIONAL HEALTH & WELLNESS	-	-	22,125	22,000	(125)	-0.56%
Uniform Total		16,574,785	16,238,228	17,012,296	17,467,742	455,446	2.68%
Court Security							
05-5-2605-01000	COURT SECURITY - SALARIES	570,715	539,220	581,848	590,619	8,771	1.51%
05-5-2605-01025	COURT SECURITY - OVERTIME	14,600	9,845	14,600	14,600		0.00%
05-5-2605-01090	COURT SECURITY - COURT TIME	-	196	-	-		
05-5-2605-01110	COURT SECURITY - VACATION PAY	7,855	7,964	7,855	7,855		0.00%
05-5-2605-01115	COURT SECURITY - STAT TIME	-	79	-	-		
05-5-2605-01120	COURT SECURITY - SERVICE PAY	1,650	1,650	2,250	3,000	750	33.33%
05-5-2605-01125	COURT SECURITY - SHIFT DIFFERENTIAL	-	3	-	-		
05-5-2605-01200	BENEFITS - GOVERNMENT	63,985	59,774	59,914	62,859	2,945	4.92%
05-5-2605-01212	BENEFITS - PENSION	49,312	47,472	59,045	59,964	919	1.56%
05-5-2605-01230	BENEFITS - GROUP	42,834	37,983	46,499	52,276	5,777	12.42%
05-5-2605-02387	OVERTIME MEALS	-	46	-	50	50	
Court Security Total		750,951	704,232	772,011	791,223	19,212	2.49%
911/Communications Centre							
05-5-2610-01000	COMMUNICATIONS - SALARIES	1,455,772	1,438,794	1,491,877	1,522,461	30,584	2.05%
05-5-2610-01025	COMMUNICATIONS - OVERTIME	20,000	82,820	20,000	20,000		0.00%
05-5-2610-01040	COMMUNICATIONS - TRAINING PAY	1,200	2,713	1,200	1,200		0.00%
05-5-2610-01090	COMMUNICATIONS - COURT TIME	-	-	-	-		
05-5-2610-01110	COMMUNICATIONS - VAC PAY	15,665	26,781	15,665	15,665		0.00%
05-5-2610-01115	COMMUNICATIONS - STAT PAY	17,125	19,500	17,125	17,125		0.00%
05-5-2610-01120	COMMUNICATIONS - SERVICE PAY	5,750	5,750	5,550	7,000	1,450	26.13%
05-5-2610-01125	COMMUNICATIONS - SHIFT DIFF	5,000	4,792	5,000	5,000		0.00%
05-5-2610-01200	BENEFITS - GOVERNMENT	155,823	128,526	148,155	153,988	5,833	3.94%
05-5-2610-01212	BENEFITS - PENSION	146,585	143,842	157,642	161,203	3,561	2.26%
05-5-2610-01230	BENEFITS - GROUP	127,694	104,606	147,876	139,145	(8,731)	-5.90%
05-5-2610-02104	COMMUNICATIONS:TELEPHONE LINES	63,200	65,662	63,200	63,200		0.00%
05-5-2610-02222	COMMUNICATIONS: RADIO LICENCE	7,000	6,977	7,000	7,000		0.00%
05-5-2610-02388	OVERTIME MEALS	-	1,592	-	1,000	1,000	
05-5-2610-02410	COMMUNICATIONS: EQUIP MAINT	65,163	73,475	72,725	76,669	3,944	5.42%
05-5-2610-05505	CENTRAL DISPATCH-EQUIPMENT	3,485	3,429	3,950	5,870	1,920	48.61%
911/Communications Centre Total		2,089,462	2,109,259	2,156,965	2,196,526	39,561	1.83%
Civilian							
05-5-2615-01000	CIVILIAN - SALARIES	1,834,913	1,793,399	1,874,554	1,903,831	29,277	1.56%
05-5-2615-01025	CIVILIAN - OVERTIME	10,000	16,172	10,000	10,000		0.00%

SARNIA POLICE SERVICE - 2018 PRELIMINARY BUDGET

Acct #	Account	2016 Approved	2016 Actuals	2017 Approved	2018 Request	Change \$	Increase%
05-5-2615-01040	CIVILIAN - TRAINING PAY	600	-	600	600		0.00%
05-5-2615-01110	CIVILIAN - VACATION PAY	4,735	20,945	4,735	4,735		0.00%
05-5-2615-01115	CIVILIAN - STAT HOLIDAY PAY	4,800	4,531	4,800	4,800		0.00%
05-5-2615-01120	CIVILIAN - SERVICE PAY	8,950	8,950	8,950	11,000	2,050	22.91%
05-5-2615-01125	CIVILIAN - SHIFT DIFFERENTIAL	2,600	1,985	2,600	2,600		0.00%
05-5-2615-01200	BENEFITS - GOVERNMENT	190,779	186,466	186,755	192,707	5,952	3.19%
05-5-2615-01212	BENEFITS - PENSION	189,512	175,848	194,679	197,669	2,990	1.54%
05-5-2615-01230	BENEFITS - GROUP	226,459	181,944	246,604	248,405	1,801	0.73%
05-5-2615-01253	CIVILIAN - CAR ALLOWANCE	600	540	600	600		0.00%
Civilian Total		2,473,948	2,390,780	2,534,877	2,576,947	42,070	1.66%
Station & Fleet Maintenance							
05-5-2620-01000	JANITORIAL - SALARIES	194,422	188,523	200,733	203,769	3,036	1.51%
05-5-2620-01025	JANITORIAL - OVERTIME	375	1,770	375	375		0.00%
05-5-2620-01100	JANITORIAL - ACTING PAY	-	-	-	-		
05-5-2620-01110	JANITORIAL - VACATION PAY	3,055	2,718	3,055	3,055		0.00%
05-5-2620-01115	JANITORIAL - STAT PAY	910	973	910	910		0.00%
05-5-2620-01120	JANITORIAL - SERVICE PAY	500	500	500	1,000	500	100.00%
05-5-2620-01200	BENEFITS - GOVERNMENT	23,181	22,180	22,503	23,425	922	4.10%
05-5-2620-01212	BENEFITS - PENSION	18,420	17,895	18,866	19,192	326	1.73%
05-5-2620-01230	BENEFITS - GROUP	16,255	12,001	17,705	19,909	2,204	12.45%
05-5-2625-02000	STATIONERY & OFFICE SUPPLIES	52,000	65,406	51,650	53,650	2,000	3.87%
05-5-2625-02101	FUEL	32,000	28,865	28,500	28,500		0.00%
05-5-2625-02102	ELECTRICITY	120,000	146,243	125,000	130,000	5,000	4.00%
05-5-2625-02103	WATER	11,000	11,385	11,000	11,000		0.00%
05-5-2625-02104	TELEPHONE	141,000	145,991	141,000	173,560	32,560	23.09%
05-5-2625-02220	VEHICLE EXPENSE	214,820	162,000	194,820	194,820		0.00%
05-5-2625-02224	VEHICLE RENTALS	1,000	1,712	1,000	1,000		0.00%
05-5-2625-02303	POSTAGE	15,000	10,933	15,000	15,000		0.00%
05-5-2625-02320	JANITORIAL SUPPLIES/CLEANING	12,500	10,311	12,500	12,500		0.00%
05-5-2625-02384	RADIO	11,650	11,443	11,650	16,650	5,000	42.92%
05-5-2625-02386	MEALS FOR PRISONERS	3,000	2,724	3,000	3,000		0.00%
05-5-2625-02400	SERVICE CONTRACTS	63,808	67,726	49,482	75,220	25,738	52.01%
05-5-2625-02405	IT EQUIPMENT / MAINTENANCE	293,741	354,353	338,675	340,891	2,216	0.65%
05-5-2625-02420	BUILDING MAINTENANCE	71,200	103,560	75,810	110,240	34,430	45.42%
05-5-2625-02435	GROUND MAINTENANCE	31,000	30,406	31,000	31,000		0.00%
05-5-2625-02440	VEHICLE MAINTENANCE	130,000	163,213	130,000	130,000		0.00%
05-5-2625-04005	INSURANCE	206,742	204,838	215,080	237,830	22,750	10.58%
05-5-2625-05000	SUNDRY	1,500	6,060	1,500	1,500		0.00%
05-5-2625-05500	REPLACEMENT EQUIPMENT	-	11,796	-	77,000	77,000	
05-5-2625-05505	NEW EQUIPMENT	10,000	31,904	10,000	10,000		0.00%
Station & Fleet Maintenance Total		1,679,079	1,817,429	1,711,314	1,924,996	213,682	12.49%
Program Supplies							
05-5-2625-02006	PROGRAM SUPPLIES: IDENTIFICATION BRANCH	10,850	6,559	5,650	16,250	10,600	187.61%
05-5-2625-03101	PROGRAM SUPPLIES: CID	12,000	13,912	13,057	27,980	14,923	114.29%
05-5-2625-03102	PROGRAM SUPPLIES: COMM POLICING/COPPS	5,000	4,436	5,000	5,000		0.00%
05-5-2625-03103	PROGRAM SUPPLIES: INTELLIGENCE	11,000	7,662	14,000	13,000	(1,000)	-7.14%
05-5-2625-03104	PROGRAM SUPPLIES: CONTAINMENT TEAM	51,250	55,564	60,400	75,600	15,200	25.17%
05-5-2625-03105	PROGRAM SUPPLIES: COURT SECURITY	500	-	500	500		0.00%

SARNIA POLICE SERVICE - 2018 PRELIMINARY BUDGET

Acct. #	Account	2016 Approved	2016 Actuals	2017 Approved	2018 Request	Change \$	Increase%
05-5-2625-03106	PROGRAM SUPPLIES: TRAFFIC	7,115	10,422	10,250	11,450	1,200	11.71%
05-5-2625-03107	PROGRAM SUPPLIES: MEDIA RELATIONS	1,000	-	5,400	5,400		0.00%
05-5-2625-03108	PROGRAM SUPPLIES: FIREARMS/RANGE	53,150	93,438	64,790	67,125	2,335	3.60%
05-5-2625-03109	PROGRAM SUPPLIES: VICE/MORALITY	1,400	1,134	1,400	1,500	100	7.14%
05-5-2625-03110	PROGRAM: UNIFORM DIVISION	6,000	1,011	6,000	6,000		0.00%
05-5-2625-03111	PROGRAM SUPPLIES: BIKE PATROL	2,000	3,678	3,050	3,050		0.00%
05-5-2625-03112	PROGRAM SUPPLIES: CRISIS NEGOTIATORS	-	432	2,150	1,000	(1,150)	-53.49%
05-5-2625-03113	PROGRAM SUPPLIES: ELECTRONIC CRIME	9,380	26,401	13,620	27,075	13,455	98.79%
05-5-2625-43002	NEW EQUIPMENT CIVIL REMEDIES	-	-	-	-		
05-5-2625-43005	NEW EQUIPMENT PROV STRATEGY	-	6,216	-	-		
Program Supplies Total		170,645	230,865	205,267	260,930	55,663	27.12%
Transfers & Reserves							
05-5-2610-05640	EQUIPMENT RESERVE - 911	20,000	20,000	20,000	20,000		0.00%
05-5-2625-02225	CRUISER PURCHASING	250,000	250,000	250,000	275,000	25,000	10.00%
05-5-2625-05650	CONTRIBUTION TO HR SPECIALIST	69,274	69,274	69,274	43,000	(26,274)	-37.93%
05-5-2625-06900	CONTRIBUTION TO BUILDING RES	38,000	183,000	38,000	88,000	50,000	131.58%
05-5-2625-06906	CONTRIBUTION MAJOR CRIME RES	15,000	15,000	15,000	15,000		0.00%
05-5-2625-06910	CONTRIBUTION CRIME STOPPERS	15,996	15,996	16,500	17,000	500	3.03%
Transfers & Reserves Total		408,270	553,270	408,774	458,000	49,226	12.04%
Police Services Board							
05-5-2630-02301	MEMBERSHIP, MUNICIPAL POLICE AUTHORITY	4,081	3,685	4,100	4,100		0.00%
05-5-2630-02305	AWARDS FOR RETIRING MEMBERS	8,000	2,751	8,000	8,000		0.00%
05-5-2630-02312	CONFERENCES & SEMINARS	2,500	1,315	2,500	2,500		0.00%
05-5-2630-03100	AWARDS OUTSTANDING SERVICE	2,500	-	2,500	2,500		0.00%
05-5-2630-04001	LEGAL FEES	32,500	25,643	40,000	40,000		0.00%
05-5-2630-05000	SUNDRY	2,500	3,939	2,500	2,500		0.00%
05-5-2630-05150	BUSINESS PLAN - ORACLE POLL	7,500	7,636	-	-		
Police Services Board Total		59,581	44,969	59,600	59,600		0.00%
Expense Total		24,206,721	24,089,033	24,861,104	25,735,964	874,860	3.52%
Net Budget Expenditures		21,875,497	21,788,562	22,529,536	23,415,629	886,093	3.93%



SARNIA POLICE SERVICE
DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 18, 2017
TO: James P. Nelson, Chief of Police
FROM: Cathy Dam, Director Financial Services

RE: 2018 Capital Budget Request – Upgrade of Communications System

RECOMMENDATION

It is recommended that the Sarnia Police Services Board approve the Upgrade of the Police Radio Communications System including System Design, Procurement, and System Implementation at an estimated cost of \$4,210,000 (\$4,284,000 net non-rebatable HST) as part of the 2018 Capital Budget submission.

And it is recommended that Sarnia Police Services Board approve the engagement of Palidor Radio Communications Consultants Ltd. for undertaking the Detailed Design, Technical Specifications, and the System RFP through Procurement and Contractor Selection at a cost of \$125,000 (\$127,200 net non-rebatable HST). This does not include \$100,000 already expended for Evaluation of System and Conceptual Design and Preliminary Cost Estimates.

And it is recommended that Sarnia Police Services Board request sufficient funding from City Council to cover the total cost of the Communications System as the funding requirement is \$2.5 million more than the funding of \$2.0 million previously set aside in the City's Ten-Year Capital Plan.

BACKGROUND

The Sarnia Police Service Emergency Communications Centre functions as the hub of Sarnia's emergency response network and provides multiple functions for the City of Sarnia and the broader community:

- Primary 9-1-1 service for the City of Sarnia and area, including Aamjiwnaang and the Village of Point Edward;

- Emergency dispatch for Sarnia Police Service, Sarnia Fire Department, and Point Edward Fire & Rescue including deployment, direction, monitoring and response to officers;
- Transfer and monitoring of 9-1-1 ambulance calls to Wallaceburg Central Ambulance Communications Centre (CACC);
- Transfer of Point Edward 9-1-1 police calls to Ontario Provincial Police (OPP);
- After hours monitoring of CN Police Service;
- Central communications and monitoring for Chemical Valley Emergency Coordinating Organization (CVECO) during chemical or industrial emergencies;
- After hours dispatch and monitoring of City of Sarnia Works staff and bylaw officers;
- Receive incoming calls from the public on non-emergency police phone lines;

The Communications technology currently utilized by Sarnia Police Service was purchased and installed in 2001 and was funded by a City of Sarnia ten-year debenture in the amount of \$2.2 million. Portable radios have been replaced since that time due to a shorter life cycle.

The key components of the radio system are reaching “End of Support” dates within the next 12 to 36 months. The “End of Support Date” terminology represents the manufacturer’s commitment for replacement parts availability on equipment. The manufacturer no longer offers maintenance service contracts after these dates as the availability of parts is no longer certain.

Component	“End of Support”
Dispatch console system	End of 2018
Radio system receiver site infrastructure comparator Control equipment for receivers at all radio sites	End of 2018
Hand held radios	End of 2019
Vehicle radios	End of 2019
Radio system infrastructure radio transmitters Radio receivers at all radio sites	End of 2020
Encryption key coder	No Longer Supported

During the 2017 Budget process in late 2016, Sarnia Police Service included an Evaluation of the Radio Communications System as part of the capital budget.

In early 2017, Sarnia Police Service retained the services of Palidor Radio Communications Consultants (PALIDOR) to carry out an evaluation of our current system and our needs based on design engineering analysis. The purpose was to determine how the Communications System Replacement project should be advanced to final implementation and to obtain preliminary costing estimates.

COMMENTS

PALIDOR prepared a conceptual design and recommendations to which preliminary budgetary costs estimates were attached. Their documents pinpointed multiple issues and concerns existing with the current communications system and also identified solutions for each issue. Some concerns were of a more secondary nature and could be implemented in future years if desired.

The following issues are however deemed to be most critical:

End of Manufacturer's Support – The “end of support date” for the majority of the system is a critical issue. The most critical end of life concerns involve:

- The console system: failure of the console system could disable the dispatchers' communication capabilities with officers;
- The receiver comparator equipment: failure of the comparator could result in malfunction of one, several, or all, receivers at the various sites and would essentially disable the entire radio system;

Partial or total failure of either the console system or the radio system infrastructure (transmitter and receiver infrastructure) will result in serious disruption to or complete failure of the emergency dispatch operations and/or radio communications system capabilities and performance.

Replacement of the entire system as a complete system is recommended to address the “end of life” issues. Implementation of the replacement system is recommended to be targeted by end of 2018.

Systemic Radio Coverage Problems – There are significant radio communications coverage problems for handheld radios. Vehicle radio communications coverage is acceptable throughout the service area. The fundamental cause of the handheld coverage problems results from an insufficient number of transmitter and receiver sites to provide reliable two-way radio coverage throughout the service area. The four receiver sites do not provide reliable radio signal reception for transmission from the deficient areas. In addition, the problem is exacerbated by “extraordinarily high” and “very high” frequency radio noise conditions at a couple of our current infrastructure locations.

The Conceptual Design recommends switching from single transmitter radio site configuration to multiple transmitter site simulcast configuration and increasing the number of receive only sites. The detailed design of the new system will be based on best practices to identify strategically located radio sites that have the lowest ambient radio frequency noise levels and to design the system to maximize coverage within the capabilities of readily available technologies.

Unreliability of Leased Telephone Lines – Another significant issue identified is the unreliability of leased telephone lines that interconnect the radio communications system infrastructure locations. Direct connection leased lines often fail and cause loss of radio communications from a radio site until lines are repaired. Leased telephone lines are an industry-recognized cause of intermittent and sometimes longer-term loss of radio communications capabilities. In addition, at \$60,000 per year, leased telephone lines represent a significant annual operational cost for Sarnia Police Service.

The most cost-effective solution will be determined as part of the detailed system design. At this time, the conceptual design is based on removing the existing telephone lines and replacing with a microwave system but consideration will be made to fibre optic technology if such infrastructure is in place in time for the radio system changes.

FINANCIAL IMPACT

Further to the evaluation of the current system and based on their conceptual radio system design, PALIDOR has provided the following cost estimates for implementing the most critical upgrades to the Radio Communications System.

Item	Cost Estimate
Radio Infrastructure Upgrades and Improvements	\$1,800,000
New communications tower at SPS Headquarters	\$275,000
Replacement of Radio Console Positions (4)*	\$545,000
Back-up EOC/911/Dispatch Centre Console Positions (2)**	\$190,000
Radio Equipment – Handheld and Vehicle	\$800,000
Microwave System linking all Infrastructure Sites***	\$600,000
Subtotal	\$4,210,000
System design, project management, consulting	\$125,000
Total Preliminary Cost Estimate	\$4,335,000
Estimate plus Cost of Non-Rebatable HST	\$4,411,000

**Reduced from recommended 5 positions;*

***New item to address gap in current communications infrastructure; consultant recommended 4 positions;*

****Annual operational savings \$60,000 per year for current Leased Phone Lines*

Several other recommendations and costings were provided however were deemed by staff to be of a “non-critical” nature or able to be addressed at a later date. The total cost of these other recommendations was approximately \$550,000.

Each component of the equipment works in sync with other components made by the same manufacturer. Therefore “phasing” of the project into timed intervals is not recommended as it will severely hamper the Request for Proposals (RFP) process. PALIDOR has advised that the advance purchase of any one component of the system (such as the consoles or the radios) prior to another component (such as the Radio infrastructure equipment) will automatically eliminate from the process all manufacturers other than the manufacturer of our current fleet of equipment.

PALIDOR has advised that the preliminary costs estimates shown above are at the high end of the expected range. Refined costings are expected to become available during Detailed System Design phase of the system engineering process when the radio frequency system design and site selection are finalized. Further refinement of costs will occur during the RFP process.

It should be noted that the estimated upfront cost of \$600,000 for the Microwave System will be offset by an approximate annual savings of \$60,000 in the operating budget for Leased Telephone lines.

Of note also is that the Back-up Emergency Operations Centre (EOC)/911/Dispatch console system at a cost of \$190,000 is an addition to address a serious gap in the current communications infrastructure at the Backup Site.

The recommendation to retain PALIDOR for Detailed Design, the Preparation of Technical Specifications, Overseeing the RFP process, and Project Management is estimated to cost

\$125,000 (\$127,200 net HST). Consulting fees for the final system implementation are included although they may be revised after the contractor has been selected. PALIDOR is recommended by staff for their experience in projects of this type and size and also for efficiency and continuity as much of the groundwork information has been gathered as part of the initial evaluation and conceptual design of the system.

The City of Sarnia's Ten Year Capital Plan includes funding of \$2.0 million for this project. The original estimate of replacement costs for the system was most certainly dated and did not appear to account for funding of necessary communications infrastructure upgrades. The preliminary costing for this part of the project was not identified until the late August release of the Conceptual Radio System Design, Recommendations, & Preliminary Budgetary Cost Estimates.

The total cost of the Upgrade of the Communications System comes to \$4,500,000 including non-rebatable HST. This includes \$100,000 of System Evaluation and Conceptual Design costs approved earlier by the Police Services Board and which are already expended.

It is recommended that the Board seek City Council approval for funding of the entire project including the shortfall of \$2.5 million not included in the City's Ten Year Plan.

CONSULTATION

PALIDOR has done a thorough evaluation of the current police radio communications system having interviewed officers from General Patrol and specialty units, communications staff, and other support staff over the spring and summer of 2017. PALIDOR has also done extensive local on-site research and analysis of current radio coverage and current and potential infrastructure locations.

On August 24, 2017 PALIDOR met with senior management and presented their preliminary findings and recommendations. Subsequent internal discussions and consultation have taken place to explore options and determine priorities.

Respectfully Submitted,



Cathy Dam
Director of Financial Services

cc. Lisa Armstrong, Director of Finance, City of Sarnia



SARNIA POLICE SERVICE

DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017

TO: James P. Nelson, Chief of Police

FROM: Cathy Dam, Director Financial Services

RE: 2018 Reserves Funding Requests

RECOMMENDATION

It is recommended that the Sarnia Police Service Board approve the submission of the following requests for 2018 funding from the respective Reserve Funds for City Council approval.

BACKGROUND

The Sarnia Police Service Board is required to provide a forecast of next year's reserve requirements to the Municipality prior to year end. As per past practice, we are requesting approvals to commit funds to cover emergency repairs, replacements, and investigations as they may arise in 2018.

Reserve Name	Purpose	Item	Justification	Amount
Police Building Reserve	To fund costly unforeseen repairs and expenses such as heating, cooling, & UPS systems	Unforeseen repairs and expenses	Avoid over-expenditures in operating budget	\$60,000
911 Equipment Reserve	To fund unforeseen replacement of communications equipment	Unforeseen repairs to and replacement of communications equipment	Avoid over-expenditures in operating budget	\$60,000
Police Major Crime Reserve	To fund the cost of major crime investigations	Unbudgeted major crime investigations	Avoid over-expenditures in operating budget	\$60,000
Police Equipment Reserve	To fund the cost of replacement fleet vehicles	Fund 2018 requirements of Fleet Replacement Program	Annual fleet requirements, net cost	\$300,000
		2018 Replacement of Criminal Intelligence Service Ontario Vehicle	Costs offset by annual grant	\$32,000

COMMENTS

In accordance with the City of Sarnia Financial Policy Statement, City Council must approve all reserve expenditure requests. Since situations that require immediate access to funding do not always coincide with council meeting timelines, the pre-approval process streamlines the procedure for all parties.

A projection of Police Reserves balances is attached which includes the 2018 requests listed above.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "CDam".

Cathy Dam
Director of Financial Services

cc. Lisa Armstrong, Director of Finance, City of Sarnia

Attachment



SARNIA POLICE SERVICE 2018 Reserves Projection

Res #	Type	Description	Year	
			2017	2018
6285 Sick Leave Reserve	Opening Balance	Opening Balance	\$32,092	\$11,232
	Commitments	Frozen Sick Leave Liability	(\$20,859)	
6285 Sick Leave Reserve Total			\$11,232	\$11,232
6515 Building Replacement Police	Opening Balance	Opening Balance	\$369,373	\$132,373
	Revenue	Operating Contribution	\$38,000	\$88,000
	Commitments	2016 Replacement Generator System	(\$145,000)	
		2017 Replacement Cooling Tower Expenditures	(\$70,000)	
			(\$60,000)	(\$60,000)
6515 Building Replacement Police Total			\$132,373	\$160,373
6520 Equipment Replacement 911	Opening Balance	Opening Balance	\$98,086	\$58,086
	Revenue	Operating Contribution	\$20,000	\$20,000
	Commitments	Expenditures	(\$60,000)	(\$60,000)
6520 Equipment Replacement 911 Total			\$58,086	\$18,086
6565 Major Crime Reserve	Opening Balance	Opening Balance	\$140,166	\$95,166
	Revenue	Operating Contribution	\$15,000	\$15,000
	Commitments	Expenditures	(\$60,000)	(\$60,000)
6565 Major Crime Reserve Total			\$95,166	\$50,166
6595 Police Equipment Reserve	Opening Balance	Opening Balance	\$439,526	\$222,898
	Revenue	Operating Contribution	\$250,000	\$275,000
		Grant	\$8,000	
		Sale of Equipment	\$9,660	
	Commitments	2016 Replacement Generator System	(\$80,366)	
		2016 Telephone System Upgrade	(\$123,922)	
		2017 Vehicle Replacement	(\$280,000)	
2018 Vehicle Replacement			(\$332,000)	
6595 Police Equipment Reserve Total			\$222,898	\$165,898
Total			\$519,755	\$405,755



SARNIA POLICE SERVICE

DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017

TO: James P. Nelson, Chief of Police

FROM: Cathy Dam, Director Financial Services

RE: Allocation of Year-End Savings in Operating Budget to Police Reserves

RECOMMENDATION

It is recommended that year end amounts related to savings in the Operating Budgets of Sarnia Police Service be transferred to Police Reserves beginning with the current year's budget and forward into future years.

BACKGROUND

The Police Services Board annually approves an operating budget which staff work within to operate the Police Service during the year. Historically, close and constant attention to budget status has generally resulted in identified savings at year end. Also, favorable year-end results are often due to savings from parental leaves, retirements, resignations, and unpaid long-term sick leaves during the year. When the salary planning component is established in August of a previous year, there is generally no knowledge as to what absences will occur during the following year.

Police Operating Budgets – 1988 to 2016	Value
# Years with Favorable Operating Results	25
# Years with Unfavorable Operating Results	4
Net Annual Operating Savings	\$3.2 million
Average Annual Operating Savings	\$110,000
Net Savings as % of Total Operating Budgets	0.81%

For year-ends from 1988 to the end of 2016, there have been 25 years with favorable results and four years with unfavorable results. The net operating savings over the 30 year period are just over \$3 million or an average of \$110,000 per year. This calculates to 0.81% of total approved

operating budgets over the period. These budget savings have been absorbed back into the City’s operating budgets and used to fund shortfalls in other areas of the city’s budget or transferred to City Reserves.

Historical Reserve Contributions

Sarnia Police Services Board Reserves are used to fund Police facility improvements and vehicle and other equipment purchases. Police Reserves have not been funded adequately to meet either the demands in the Ten-Year Capital Plan or to handle sudden unexpected expenses related to major equipment failure or breakdown. Police Reserves have been used primarily to “even out” the ongoing Vehicle Replacement Program and to buffer the Operating budget from unexpected expenses due to minor equipment and infrastructure failures or major crime events.

Several factors have contributed to this pattern of “inadequate” reserve contributions:

- Budget Composition – The operating budget is heavily weighted to the staffing component. Approximately 90% of the net operating budget is tied to staff compensation. Attempts to increase reserve contributions in a significant manner therefore have undue impact on the remaining 10% of the budget.
- Budget Constraints – Priority has been placed on submitting budgets with the lowest levy impact as possible with the expectation that future capital needs could be handled in future budgets.
- Pattern of City Funding of Police Infrastructure Requirements – Significant one-time Police capital items have generally been funded though City Reserves and Debentures. The following chart shows the funding breakdown for several Police Capital projects, some older and some more recent:

Project	City Reserves or Debenture	Police Reserves
1985 Police Facility	<i>Amount unknown</i>	\$0
2001 Police Communications System	\$2,200,000	\$0
2010 Roof Replacement Police HQ	\$100,000	\$100,000
2013 Portable Radios	\$129,000	\$100,000
2015 Boiler/Chiller Replacement	\$185,000	\$100,000
2016 Generator Replacement	\$275,000	\$245,000

- “Freed-Up Debt” Contributions to Reserves – A ten-year debenture related to the 2001 Police Communications system was fully paid off in 2013. Both the repayment expenses and subsequent reserve contributions have always been reported as part of Police costs although not under the Police Services Board Budget. It was understood originally that “freed-up” debt payments would be reallocated to shore up Police reserves in anticipation of the future upgrade of the communications system. This plan was only partially implemented. For the past two years, the “freed-up debt” reserve contributions have been directed entirely to City Reserves. The following chart shows recent allocations for the 2635 Police Debt Charges section of the City Budget. All the same, it must be noted that

these “freed-up debt” funds have effectually been allocated to the 2018 Communications System Upgrade Project in the Ten Year Capital Plan as \$2.0 million has been set aside for the project.

Year	Police Debt Repayment	To Police Reserves	To City Reserves	Total
2010 (& earlier)	\$296,230	0	0	\$296,230
2011	\$294,217	\$2,135	\$0	\$296,352
2012	\$28,461	\$102,135	\$165,634	\$296,230
2013	\$2,874	\$102,135	\$191,221	\$296,230
2014	\$0	\$152,135	\$144,095	\$296,230
2015	\$0	\$152,135	\$144,095	\$296,230
2016	\$0	\$0	\$296,230	\$296,230
2017	\$0	\$0	\$296,230	\$296,230
Total		\$510,675	\$1,237,505	

Current Pressures on Reserves

The recommendation to transfer Year End Operating Savings to Police reserves is also made in consideration of current pressures being placed on Police reserves:

- Funding Shortfall – 2018 Communications Upgrade Project– A request for the approval of an Upgrade of the Communications System with a cost of over \$4.0 million has been submitted to the Board in another report on this agenda. \$2.0 million has been allocated so far toward this project in the City’s Ten Year Capital Plan. There is therefore a significant funding shortfall of more than \$2 million. Current Police reserves are insufficient to fund the shortfall.
- City Staff Suggestion for Police to Bolster Reserves – City staff have recently suggested that, in light of current reserve levels and the demands of the Ten-Year Capital Plan, operating contributions to Police reserves be increased. This is consistent with the City’s current goal of increasing reserve contributions to meet expected future funding demands.

Future Requirements from Reserves

The recommendation to transfer Year End Operating Savings to Police reserves will also offset the impact of future funding requirements for equipment and facility upgrades and replacement.

- Future Vehicle Replacement – Police vehicle purchase costs continue to increase even though the Service benefits from purchasing through the Police Purchasing Cooperative of Ontario. Currency exchange rates have put some upward pressure on vehicle pricing in the last few years. An analysis of the Equipment reserve shows that annual reserve contributions are only maintaining a one to one ratio with annual vehicle purchases.
- Facility Upgrades – Several areas in the Police Facility have not been rejuvenated since building construction in 1985. Although some infrastructure systems have been upgraded recently, there remains a list of systems to be replaced or upgraded in order to maintain both the safe, efficient operation of the facility and its institutional function. One example

in this regard is the Firing Range which will require a significant upgrade in the next four to five years in order continue safe operation.

- IT Infrastructure Replacement Plan – Unlike the City, Police does not yet have an IT Infrastructure Reserve. Systems infrastructure is costly and increasing demands on the system for video storage and other backup and security requirements mean an ever increasing strain on the operating budget.
- Facility Replacement Plan – Similar to most other City structures, there is not yet a plan in place for the funding of building replacement. Information coming out of a recent Building Condition Assessment undertaken by the City should assist in determining suitable replacement targets.

COMMENTS

The contribution of Year End Operating Savings to Police reserves will assist in building healthier Police Reserves. On a long term basis, this will move the overall Police budget one step toward meeting its long-term capital needs and less dependency on City funding.

FINANCIAL IMPACT

The transfer of Year End Operating Savings will generally aid in stabilizing police operating budget over the long term as the reserves can be used to fund major and unexpected expenditures or be left to build up to a healthy balance. This can be achieved with minimal impact to the annual budget as the funds have already been accounted for in the approved Police Services budget.

As the strategy of moving Year End Operating Savings to Police reserves is employed together with boosting budgeted contributions to reserves, the outcome will be to create less dependency on City Reserves.

Respectfully submitted,



Cathy Dam
Director of Financial Services

c. Lisa Armstrong, Director of Finance



SARNIA POLICE SERVICE
DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017
TO: James P. Nelson, Chief of Police
FROM: Cathy Dam, Director Financial Services

RE: Snow Removal Contract – Fall 2017 to Spring 2018

RECOMMENDATION

It is recommended that the Sarnia Police Services Board approve a proposal from Poirier Services in the estimated amount of \$26,200 (net HST) for Winter Parking Lot and Sidewalk Maintenance including Snow Removal for the period beginning in the fall of 2017 and ending in the spring of 2018.

BACKGROUND

In order to maintain day to day operations, the Financial Services division of Sarnia Police Service develops agreements with vendors based on historical usages to receive unit rates for required services and materials.

COMMENTS

The Police Facility operates 24 hours per day and therefore requires a service provider who can provide both a 24/7 priority snow removal service and has the proven capability to service the lot efficiently and safely in a high-activity emergency services environment.

The Police lot is very active and dynamic with emergency vehicles constantly moving in, out and about. Poirier Services has provided Winter Maintenance with high service quality for Sarnia Police Service for many years successfully working with police operations personnel to maintain optimal site and vehicle flow.

FINANCIAL IMPACT

The current proposal is itemized according to units of service and represents a 3% cost increase per unit compared to last season. Average annual snow removal costs for the most recent three years is \$25,000. The total estimated cost of this proposal is \$26,200 net of HST but will vary according to actual winter conditions and the number of times service is required. This is over the \$25,000 threshold at which board approval must be obtained.

Snow removal costs are included in the operating budget under Grounds Maintenance.

CONSULTATION

Consultation has taken place with Shawn Unsworth of the City's Purchasing Department.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "C. Dam".

Cathy Dam
Director of Financial Services



SARNIA POLICE SERVICE
DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017
TO: James P. Nelson, Chief of Police
FROM: Cathy Dam, Director Financial Services

RE: I/Tracker Software

RECOMMENDATION

It is recommended that the Sarnia Police Services Board approve a proposal from Hexagon Safety and Infrastructure in the amount of \$53,050 (including HST costs) for I/Tracker software implementation and first year Software License and Maintenance Agreement. The cost of subsequent Software License and Maintenance for a three-year period is \$30,515 (including HST costs).

BACKGROUND

Up until recently, the Service has relied on the BlackBerry phone for GPS-tracking capability. The BlackBerry phone however has become obsolete and unsupported. Current BlackBerry tracking is proprietary software which cannot be transferred to other equipment. As a result, Sarnia Police Service is losing capacity for officer-location services.

Officer Location technology is essential to the Police Service and impacts:

- Officer safety: Location technology enables the Communications Centre to locate an officer with whom it may have lost radio contact; and
- Efficiency in dispatch of officers: Location technology enables Communications staff to dispatch the available unit closest to the address of a call;

The I/Tracker location software links the with the GPS capability on the mobile data terminals that are currently being installed in the cruisers.

COMMENTS

Sarnia Police Service is part of the Ontario Police Technology Information Co-operative (OPTIC) which is comprised of 34 Municipal Police Services, 6 First Nation Police Services, the Ontario Provincial Police, and other enforcement agencies working in co-operation with the Government of Ontario. The purpose of the Co-operative is to provide state of the art information technology and data management systems, including but not limited to, Records Management (RMS), Computer Aided Dispatch (CAD) and data networks for Approved Agencies.

Hexagon's I/Tracker technology will link the GPS on the Mobile Data Terminals (MDTs) in the cruisers to the OPTIC-approved Computer-Aided-Dispatch (CAD) software program used in the Communications Centre. Hexagon is the only company that can provide GPS and CAD software approved by and having full functionality with OPTIC technology.

FINANCIAL IMPACT

The up-front financial impact of implementing the I/Tracker software package including project management is \$52,132 (\$53,050 net HST). This includes the first year Software License and Maintenance Agreement. It is proposed to fund this from the current year's operating budget with savings being realized in the Salary/Benefits area.

Following the first year, ongoing Software License and Maintenance costs are estimated at \$10,000 per year and are included in the 2018 Preliminary Operating Budget.

CONSULTATION

Consultation has taken place with Dan Cyr, Systems Branch Manager.

Yours sincerely,



Cathy Dam
Director of Financial Services



Sarnia Police Service

Motor Vehicle Collisions
January – June Q2 2017

Q1 2017 / Q2 2016 Jan-June Collision Comparison

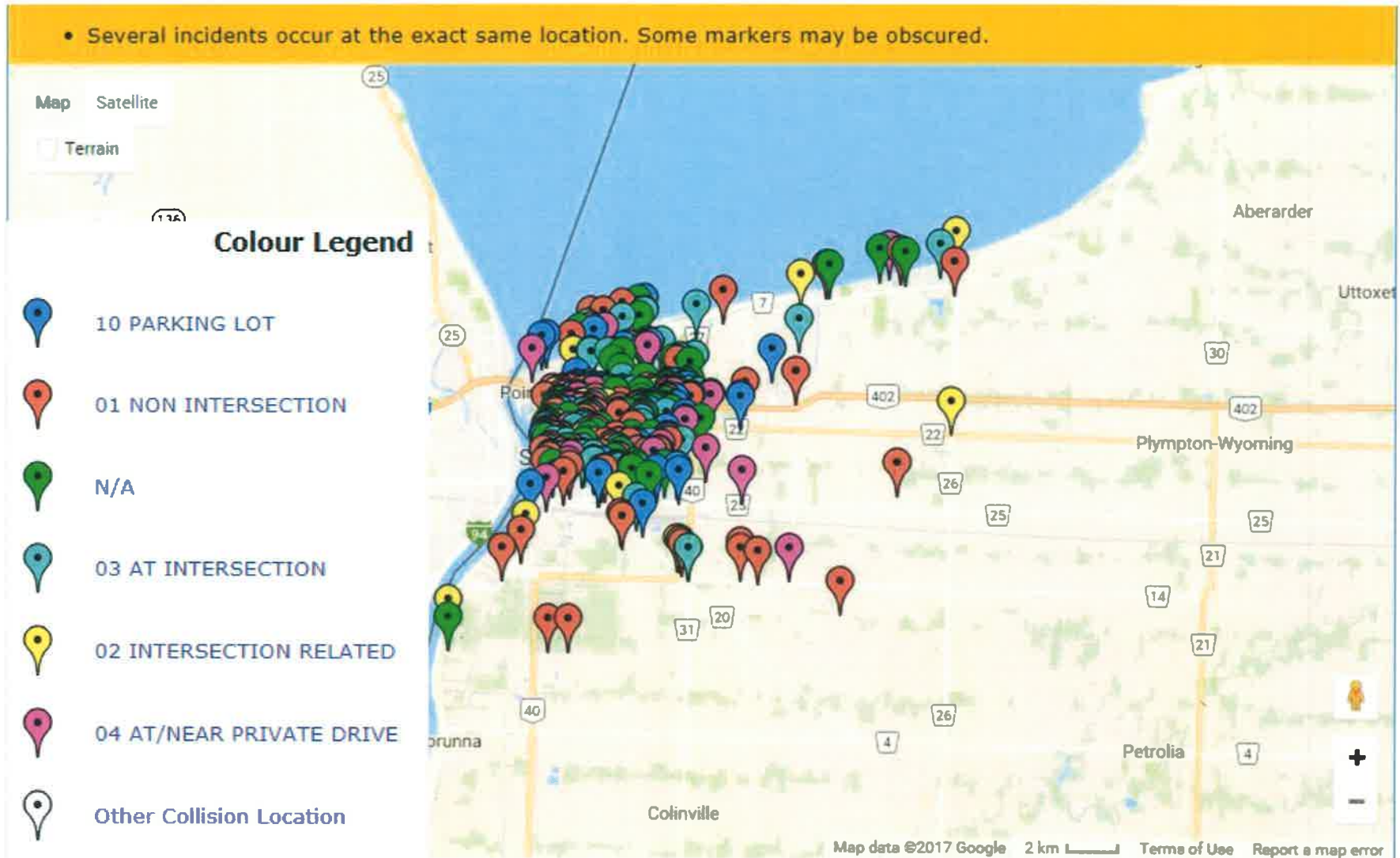
Month	Present Year	Previous Year	Gain/Loss	Gain/Loss % Over Previous Year	% of Total		Gain/Loss of %
					Present Year	Previous Year	
Year End Total	649	628	0		0.0%	0.0%	0.0%
Driveable	719	708	11	1.55%	58.3%	59.0%	-0.7%
Tows	515	492	23	4.67%	41.7%	41.0%	0.7%
Total Vehicles	1,234	1,200	34	2.83%	100%	100%	
On Scene Parties	1,234	1,200	34	2.83%	100.0%	100.0%	0.0%
Self Reports Parties	0	0	0	0.00%	0.0%	0.0%	0.0%
Injuries	79	112	-33	-29.46%	6.2%	9.0%	-2.8%
Total Self Reported Collisions	0	0	0	0.00%	0.0%	0.0%	0.0%
Total On Scene Collisions	649	628	21	3.34%	100.0%	100.0%	0.0%
Total Collisions	649	628	21	3.34%	100.0%	100.0%	0.0%

Month	Present Year	Previous Year	Gain/Loss	% of Total		Gain/Loss of %
				Present Year	Previous Year	
On Scene MVAR						
Fatal Injury	1	1	0	0.2%	0.2%	0.0%
Non-Fatal Injury	63	68	-5	9.7%	10.8%	-1.1%
PD Only	403	373	30	62.1%	59.4%	2.7%
Non-Reportable	181	186	-5	27.9%	29.6%	-1.7%
Other	1	0	1	0.2%	0.0%	0.2%
Total	649	628	21	100.0%	100.0%	

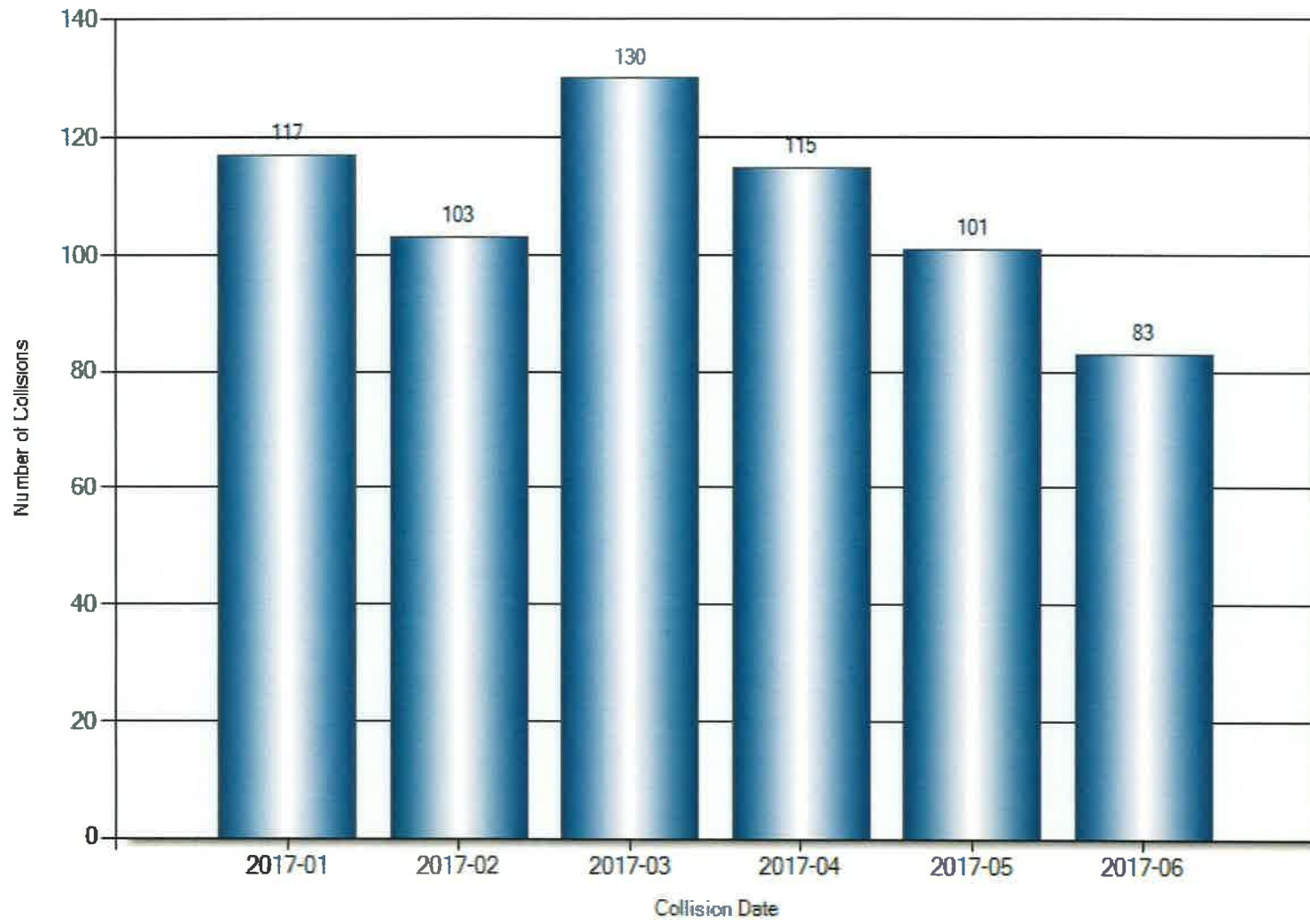
Sequence of Events 1

Sequence of Events 1	Total Incidents	Total Parties
Other Motor Vehicles	300	748
Unattended Vehicle	139	137
Pedestrian	9	9
Cyclist	5	5
Animal (Domestic)	1	1
Animal (Wild)	6	6
Ran Off Road	25	25
Skidding/Sliding	5	5
Debris On Road	1	1
Pole (Utility/Tower)	3	3
Pole (Sign/Parking Meter)	3	3
Fence/Noise Barrier	3	3
Ditch	2	2
Curb	6	6
Building/Wall	4	4
Tree/Shrub/Stump	4	4
Other Moveable Object	4	4
Other Event	4	4
Other Fixed Object	4	4

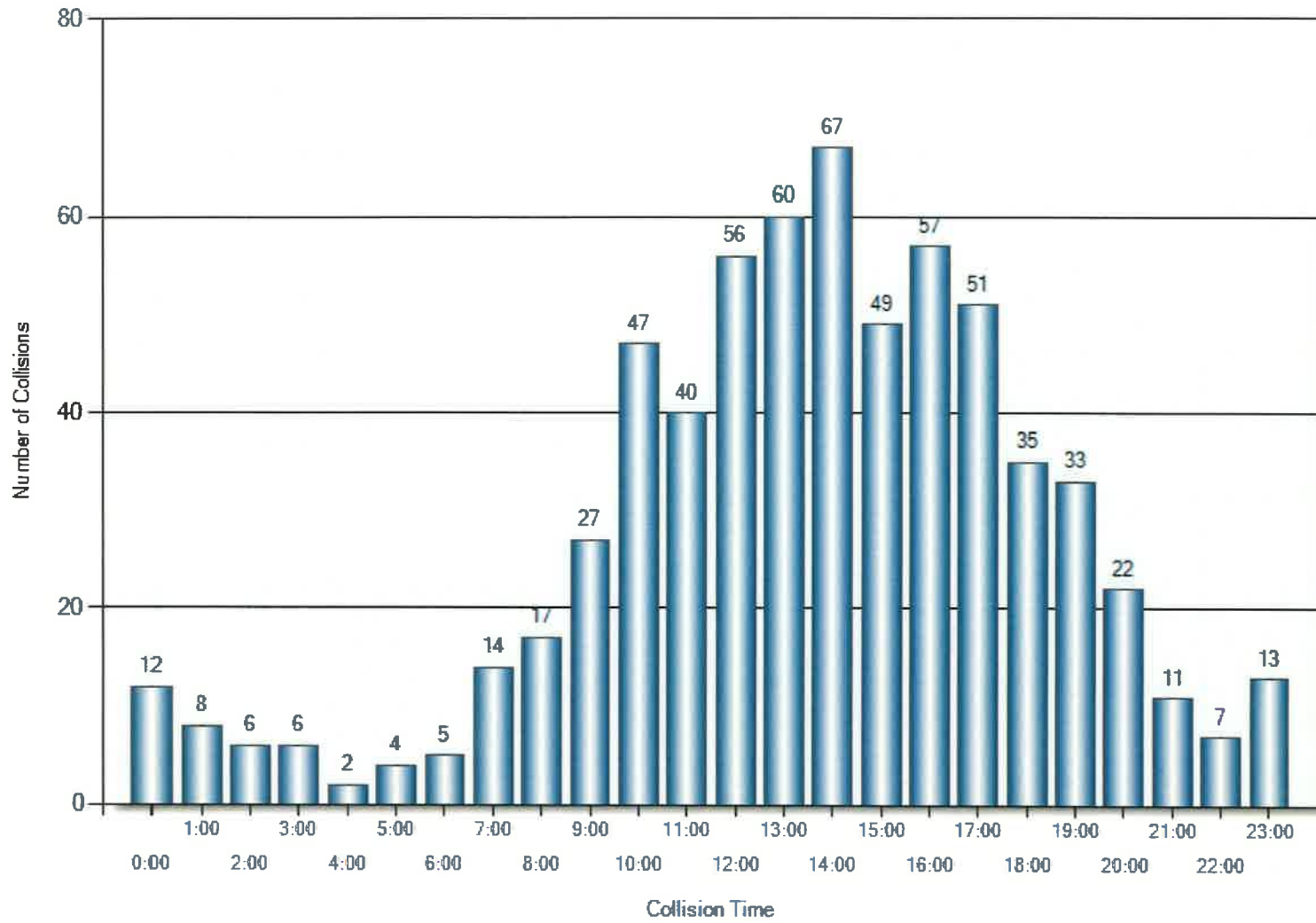
Specified Collisions Locations



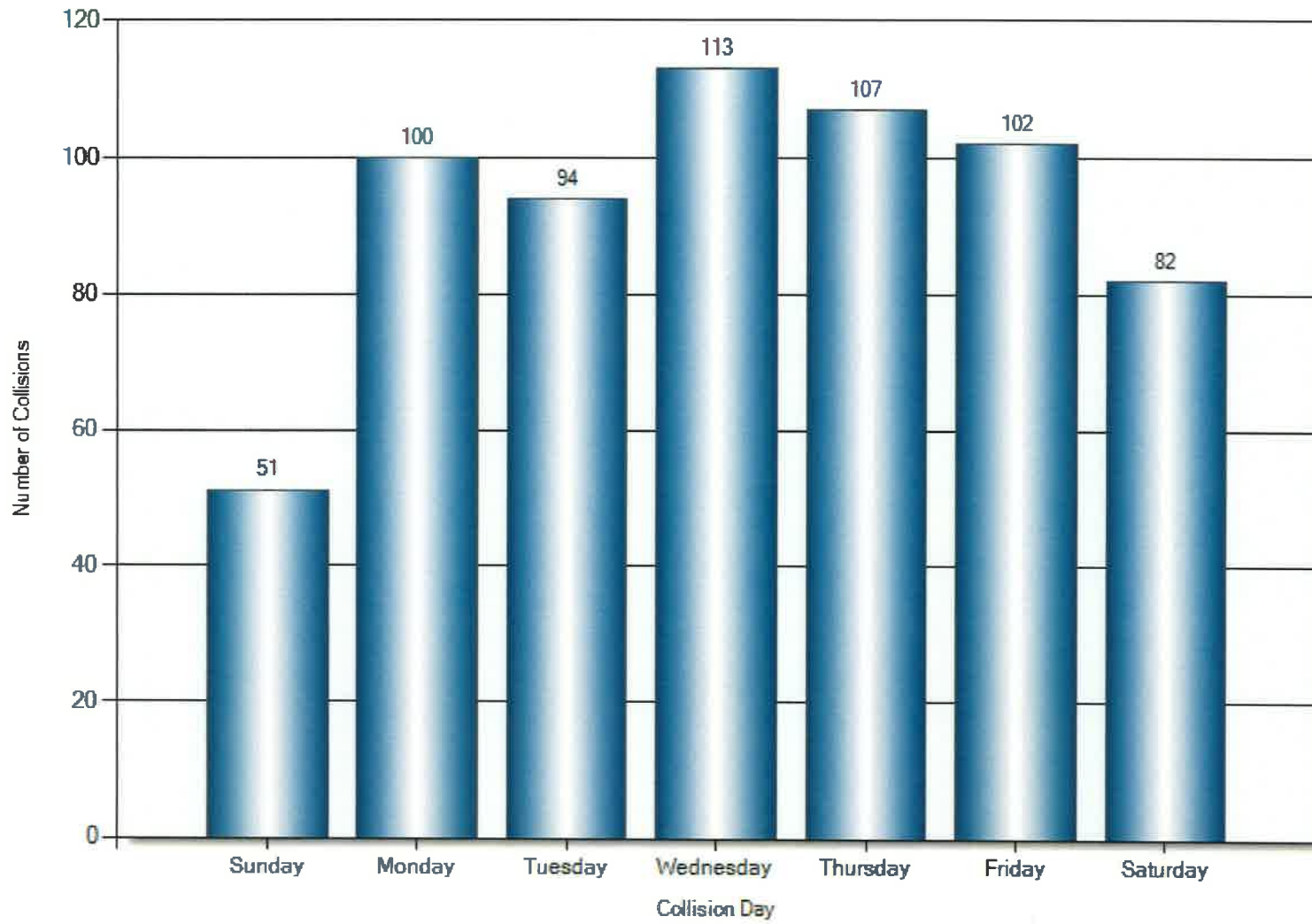
Collision Dates



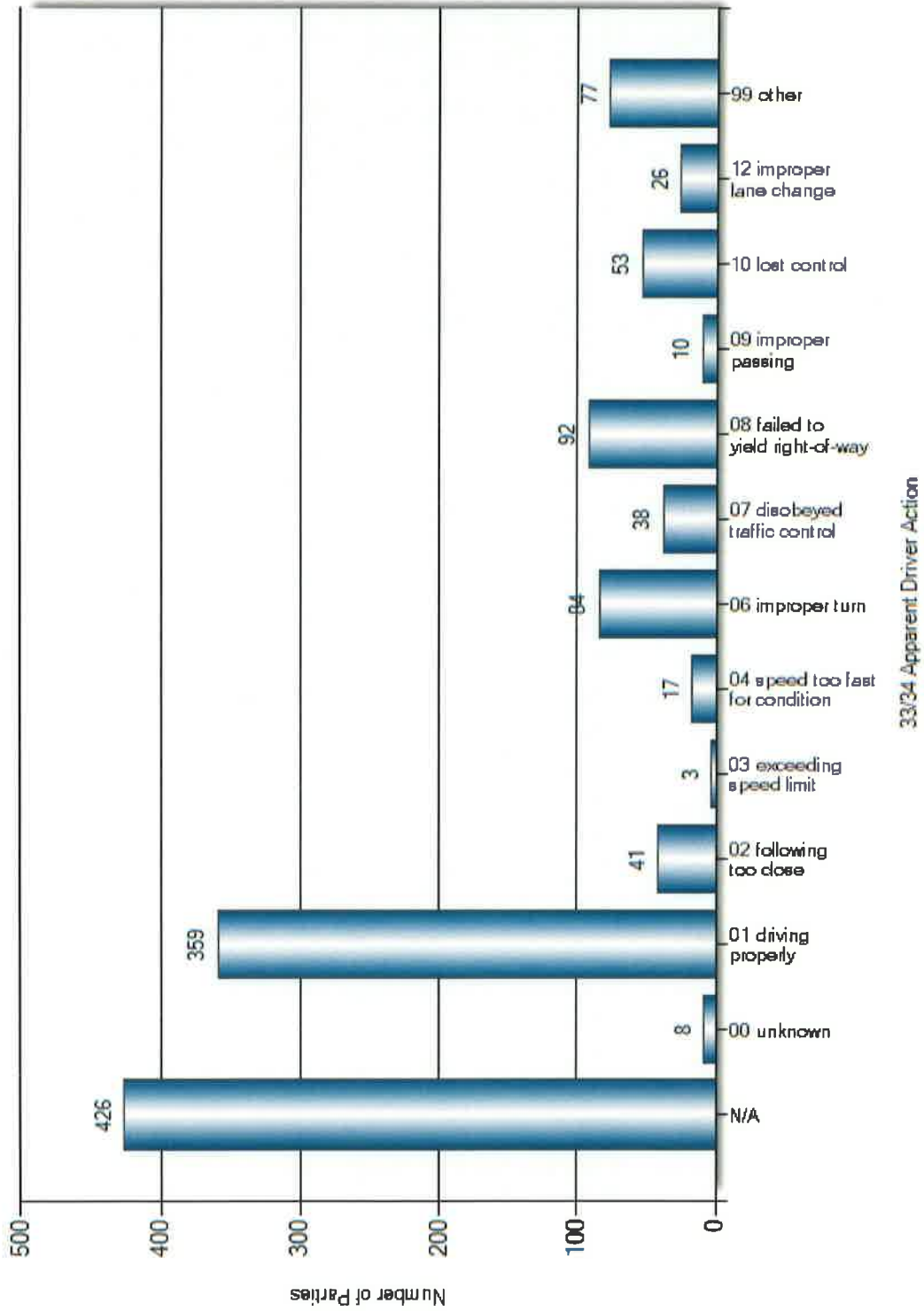
Collision Times



Collision Days



Driver Actions

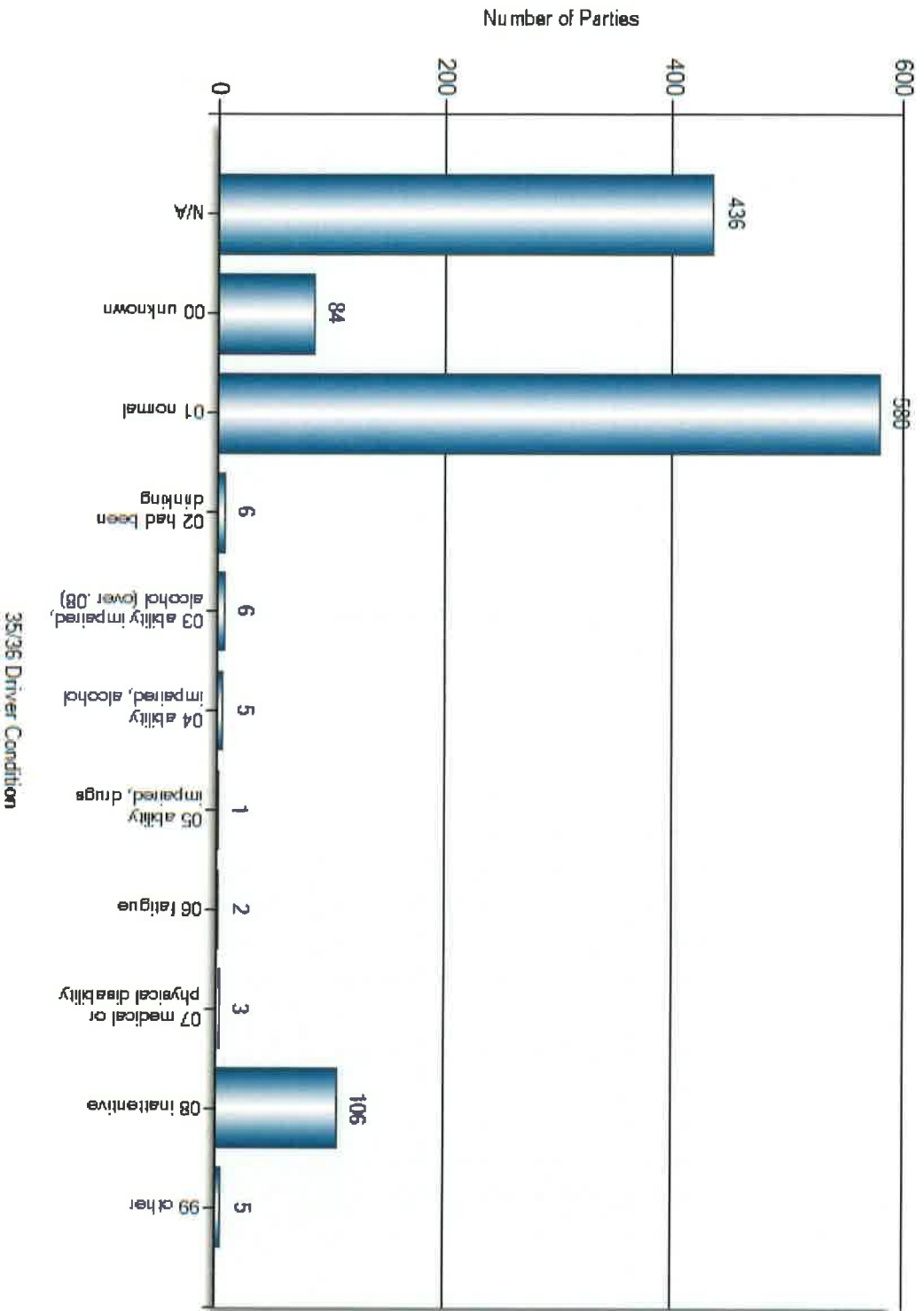


Top Locations – Improper Driver Actions

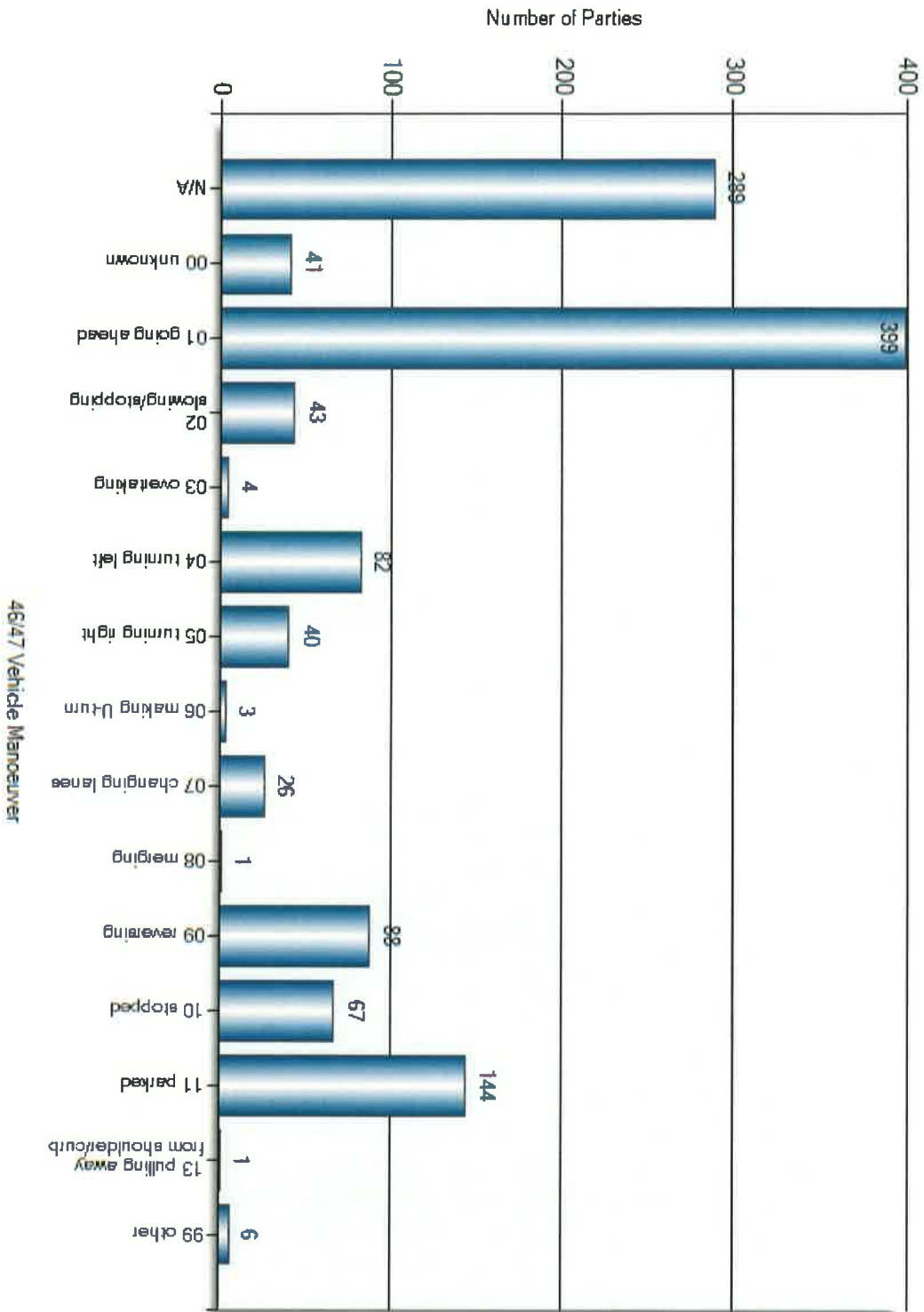
Intersection ▼	Measures	
	Incidents	Parties
CONFEDERATION ST & INDIAN RD S	3	6
EXMOUTH ST & INDIAN RD N	3	6
EXMOUTH ST & LAMBTON MALL RD	3	6
DEVINE ST & INDIAN RD S	3	6
BARCLAY DR & EXMOUTH ST	3	5
EXMOUTH ST & MURPHY RD	3	7
COLBORNE RD & MICHIGAN AVE	3	6
RUSSELL ST S & TALFOURD ST	3	7
EXMOUTH ST & PONTIAC CT	3	6
DEVINE ST & VIDAL ST S	2	4

***Driver Action is not equal to Driving Properly**

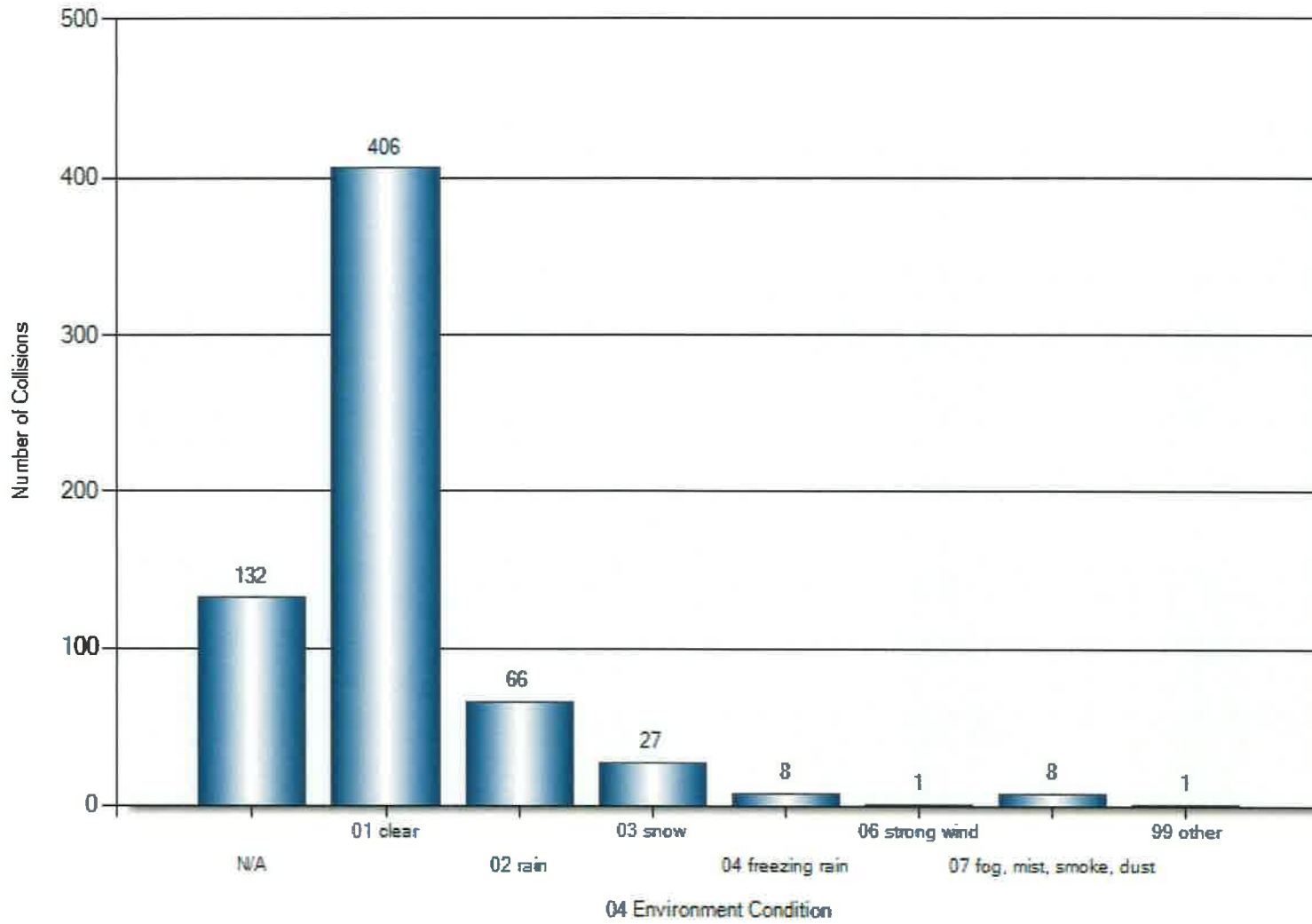
Driver Conditions



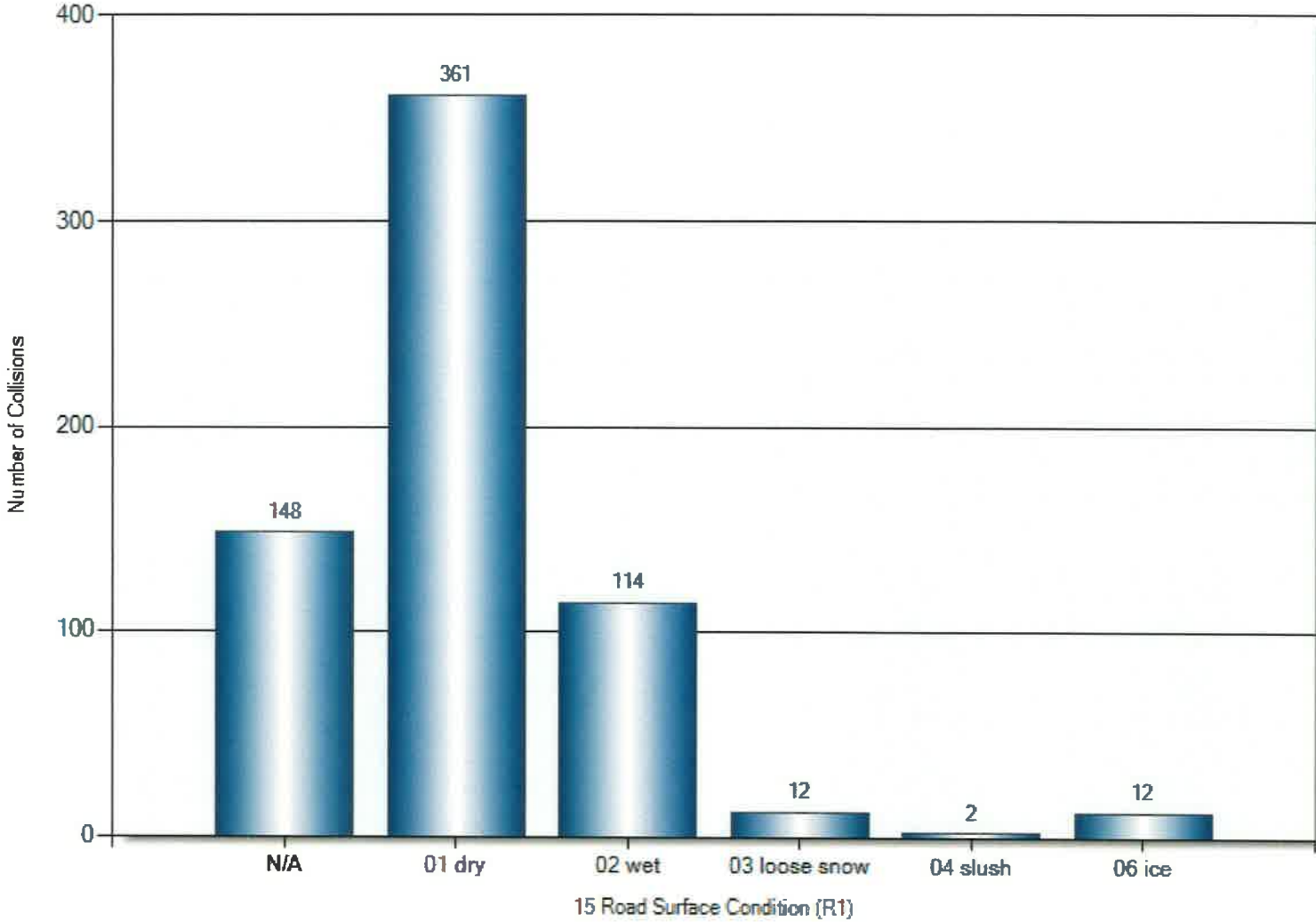
Vehicle Maneuvers



Environmental Conditions

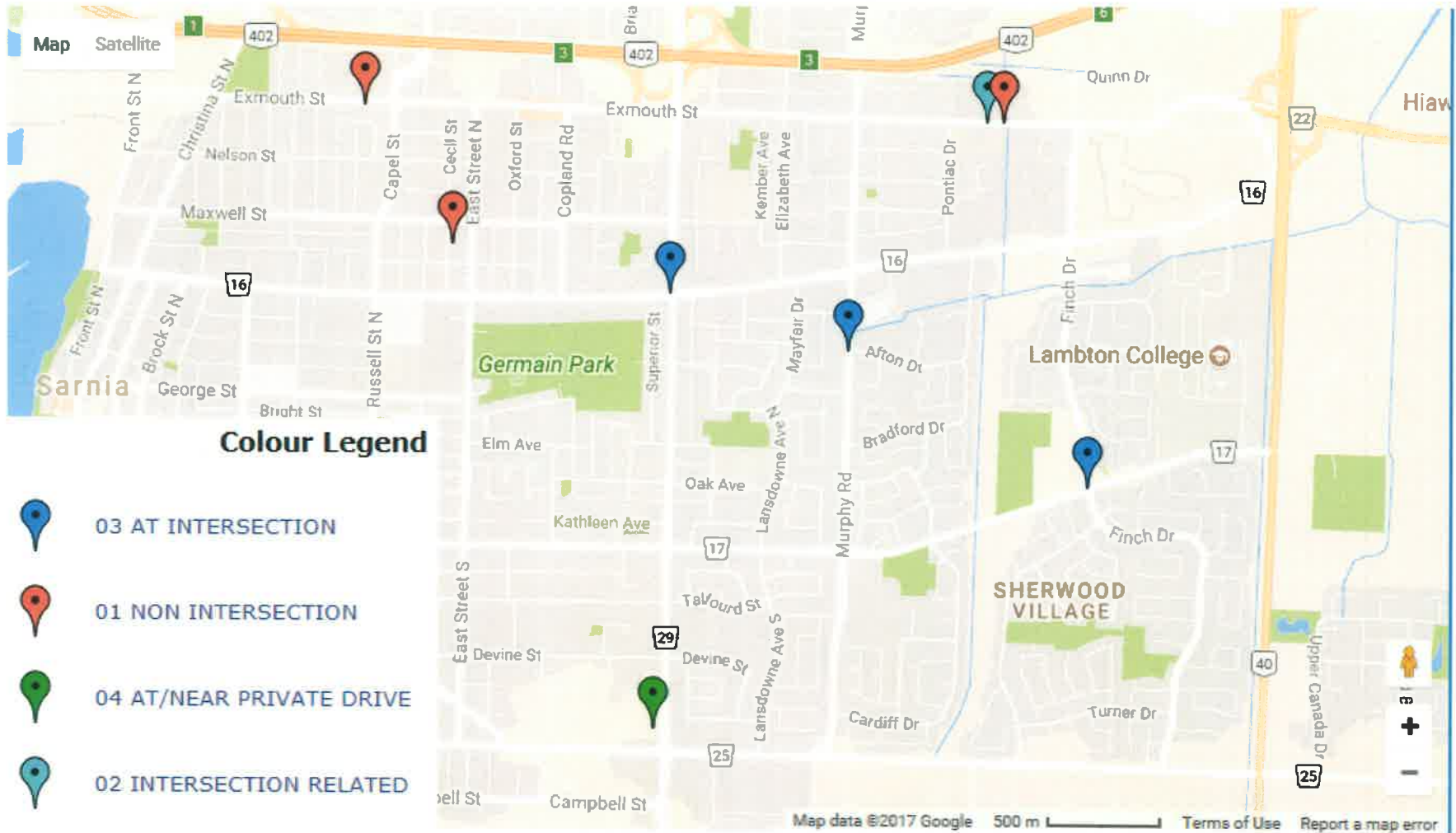


Road Surface Conditions



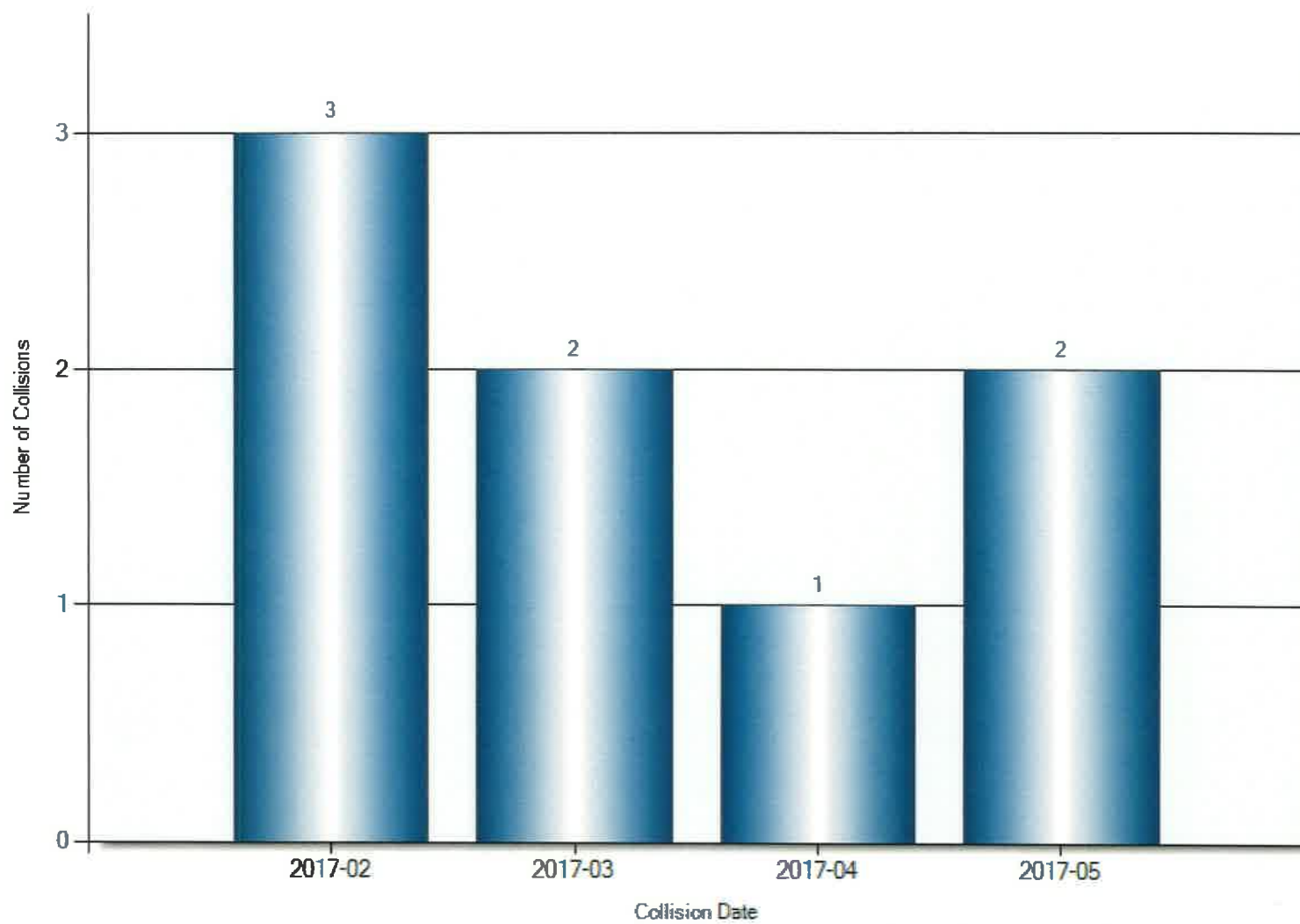
Collisions Involving Pedestrians

Total Incidents: 8



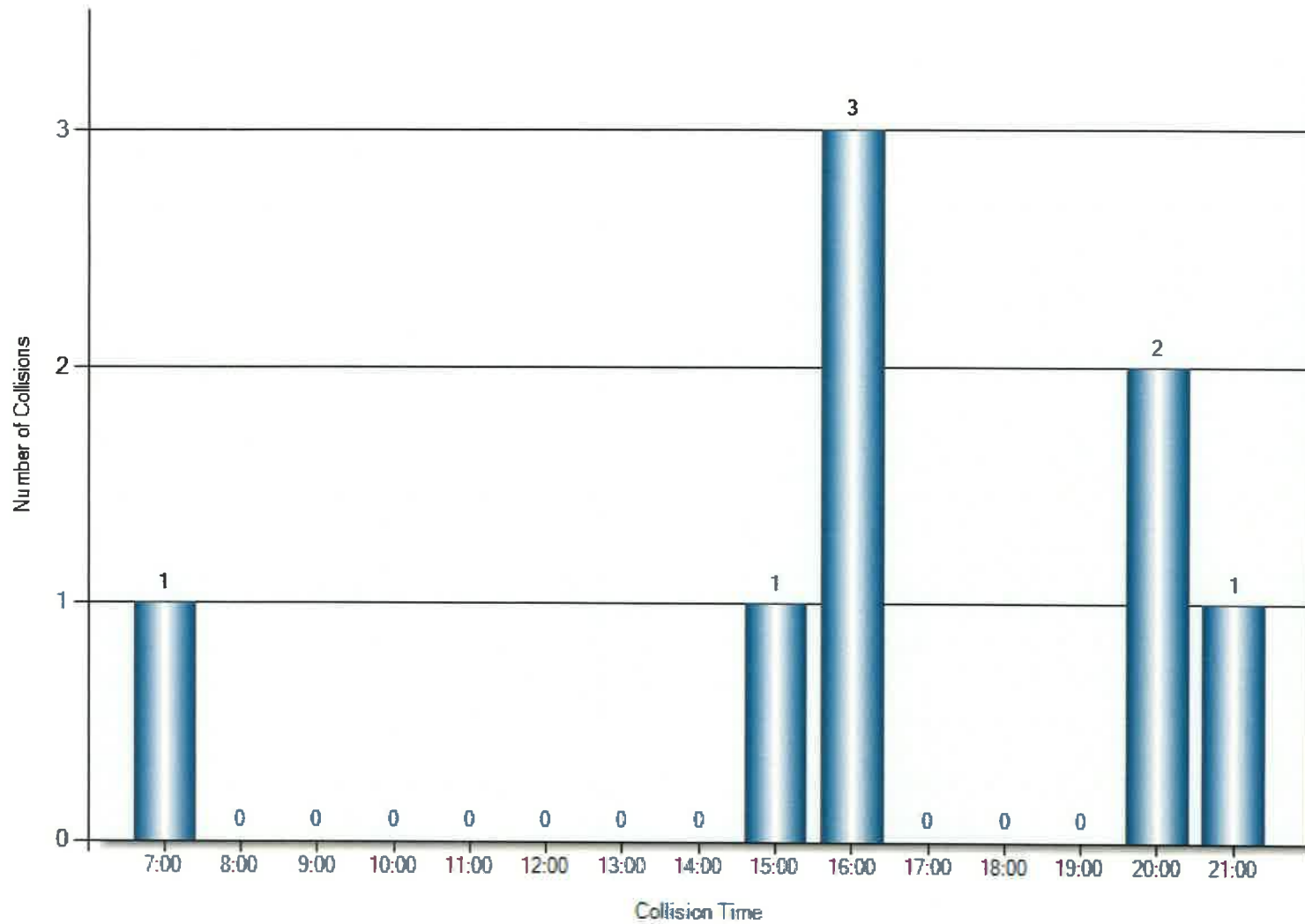
Collisions Involving Pedestrians

Collision Date



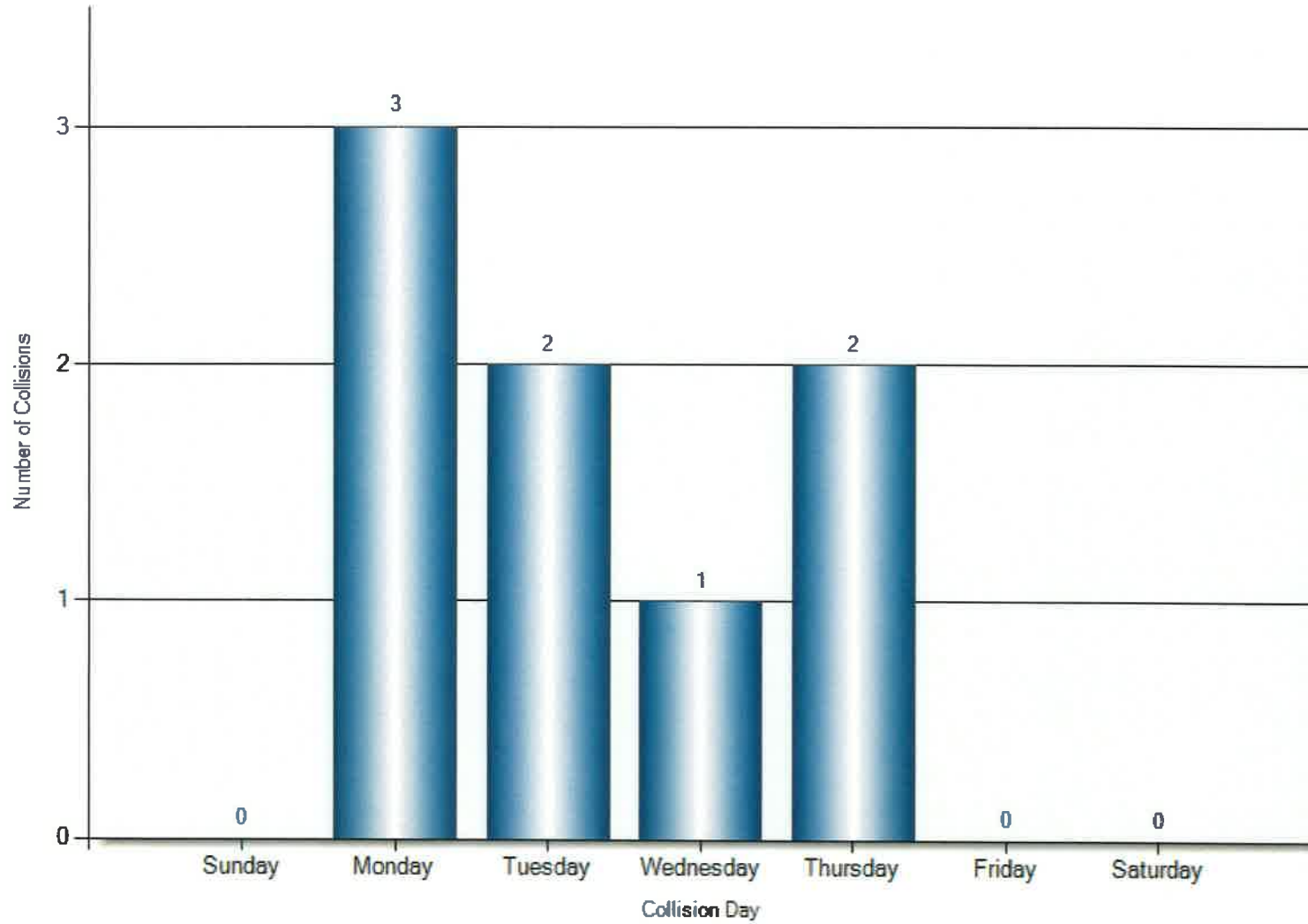
Collisions Involving Pedestrians

Collision Time



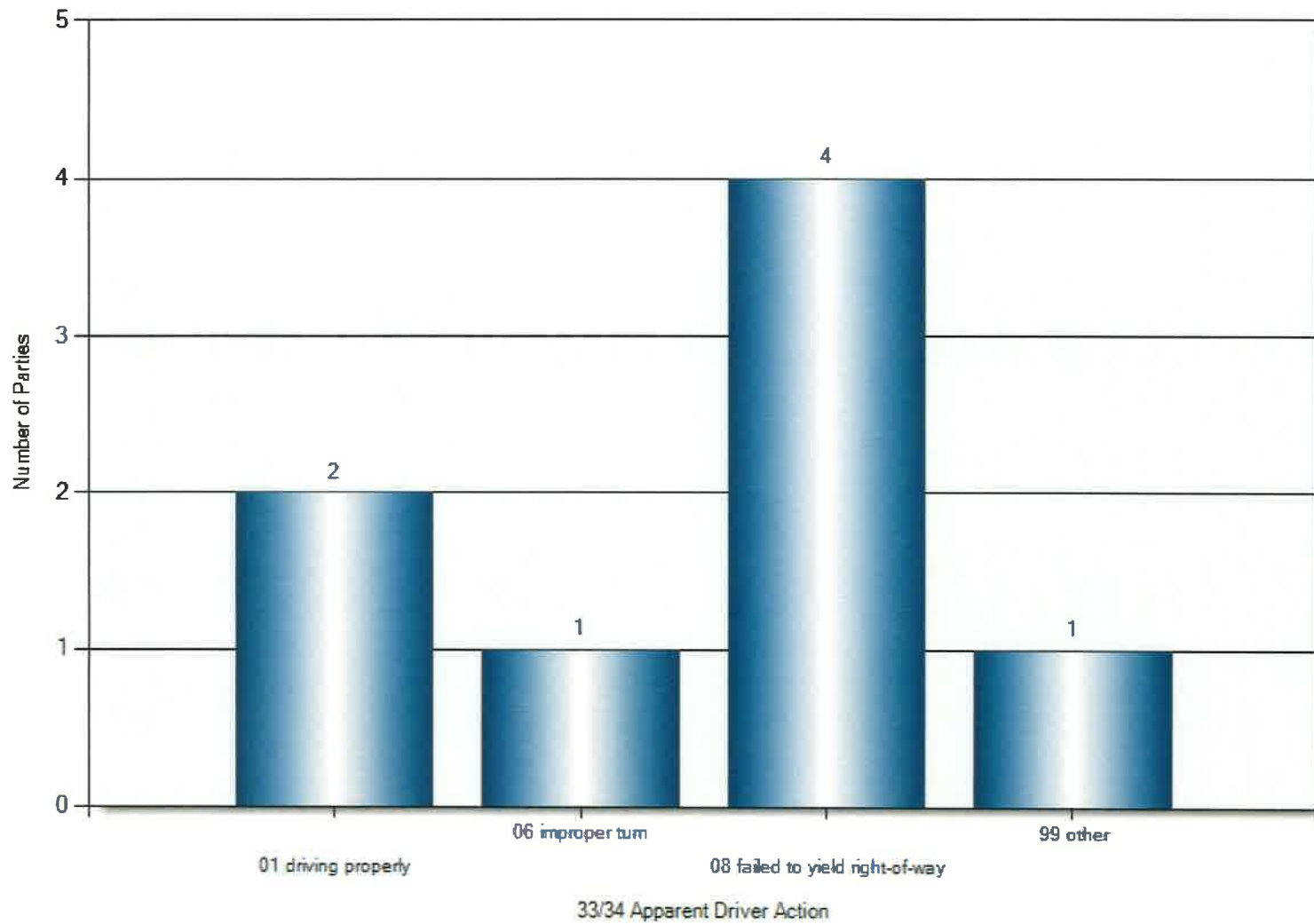
Collisions Involving Pedestrians

Collision Day



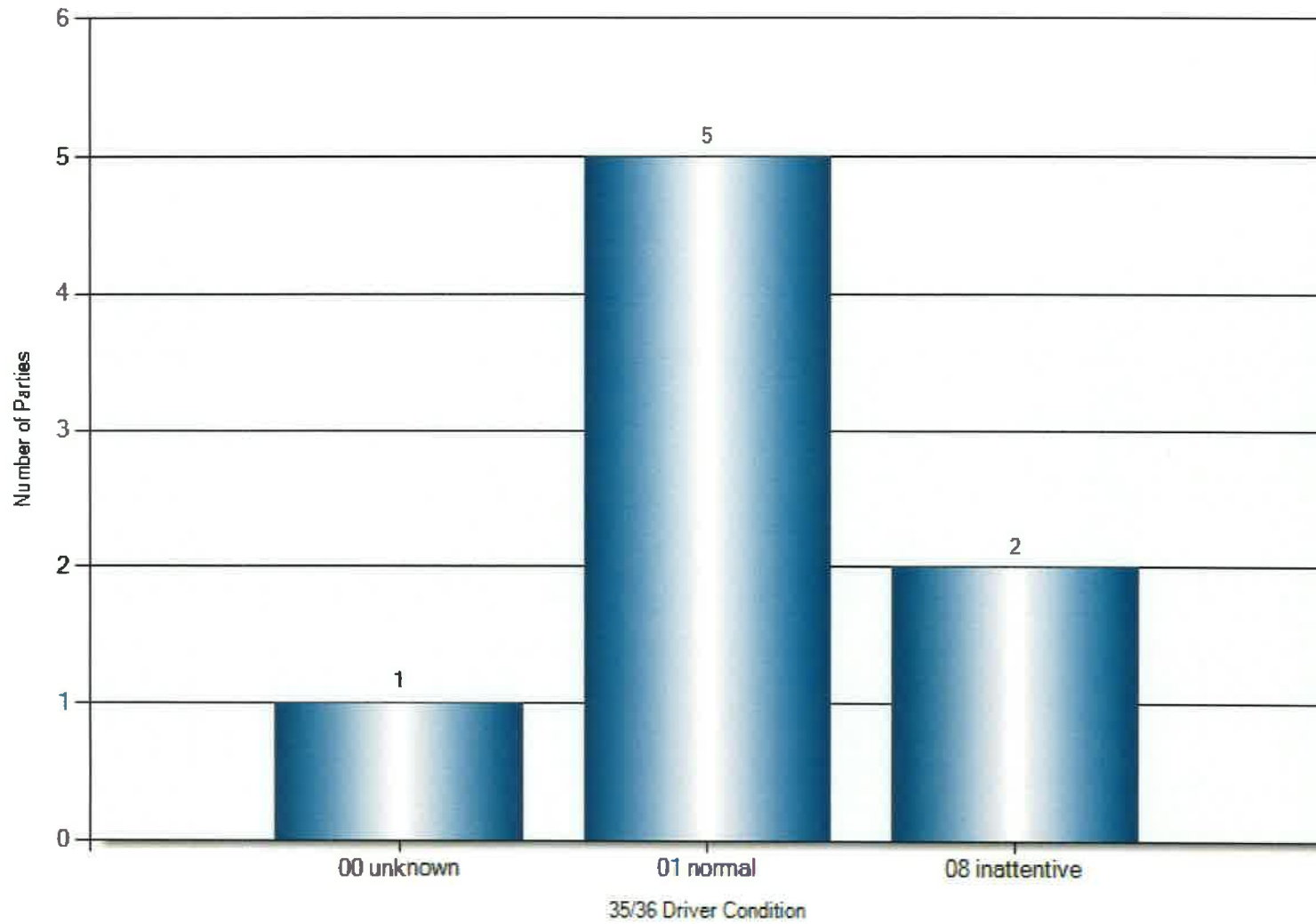
Collisions Involving Pedestrians

Specified Driver Actions



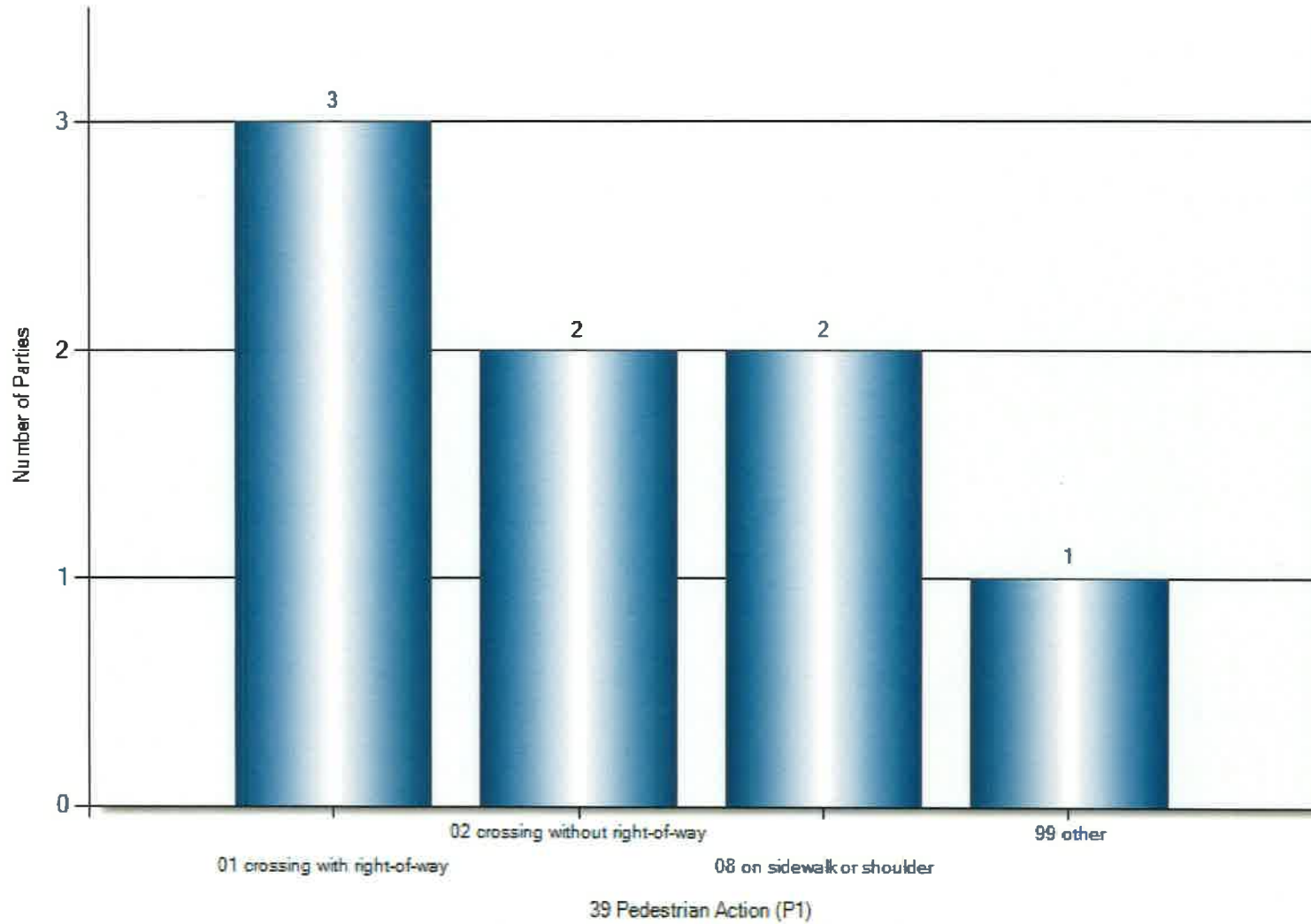
Collisions Involving Pedestrians

Specified Driver Condition



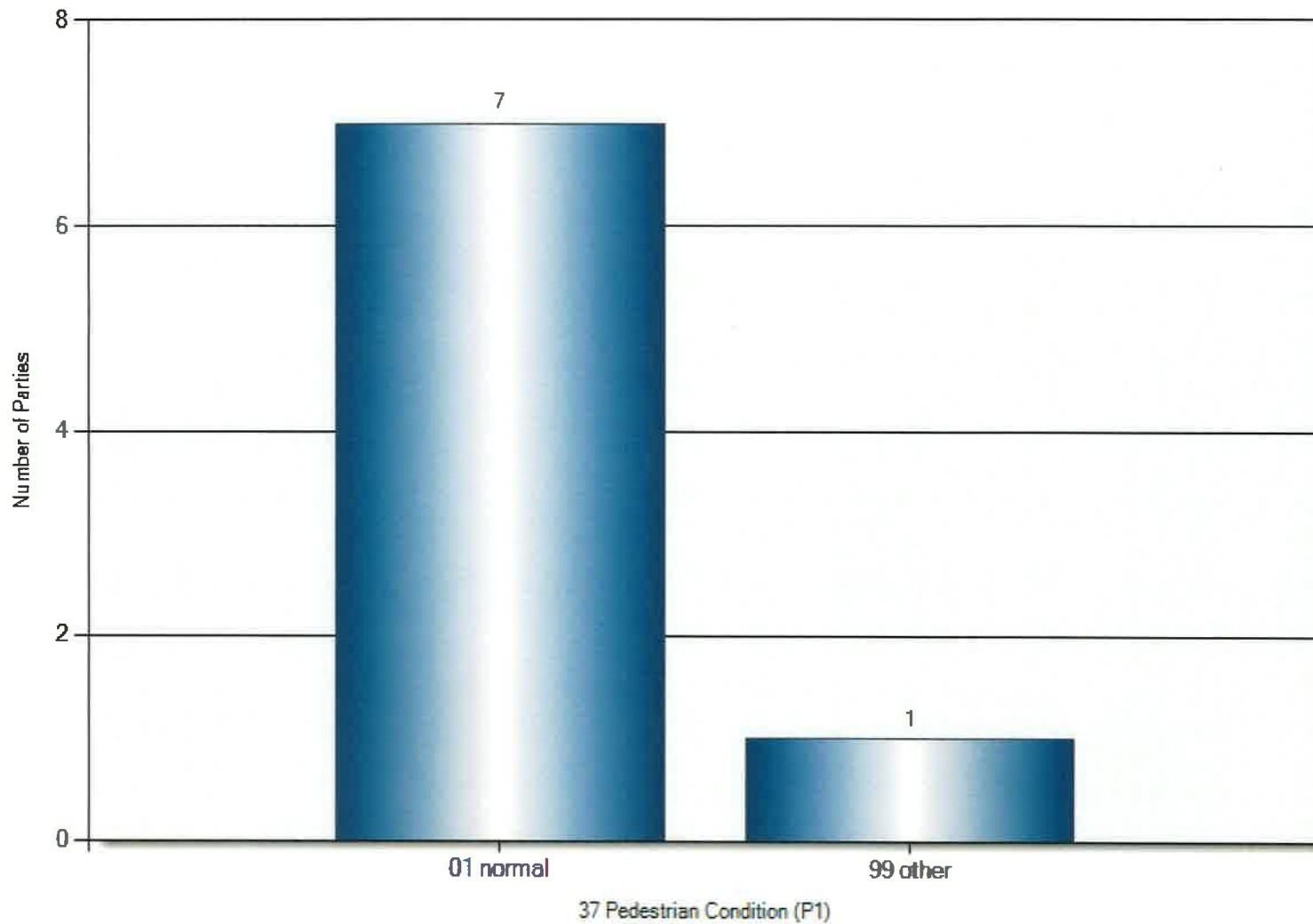
Collisions Involving Pedestrians

Specified Pedestrian 1 Actions



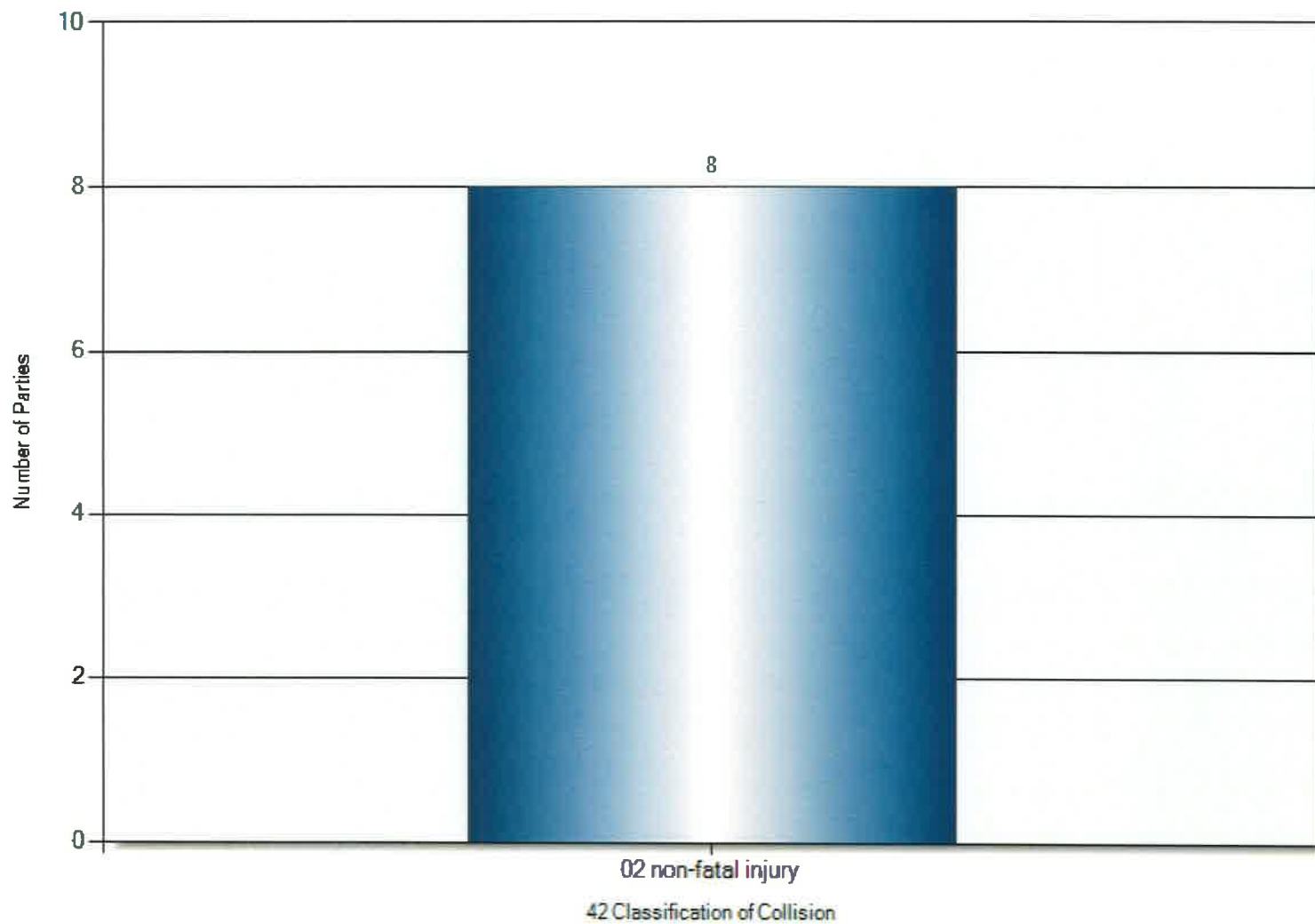
Collisions Involving Pedestrians

Specified Pedestrian 1 Conditions



Collisions Involving Pedestrians

Classification of Collision



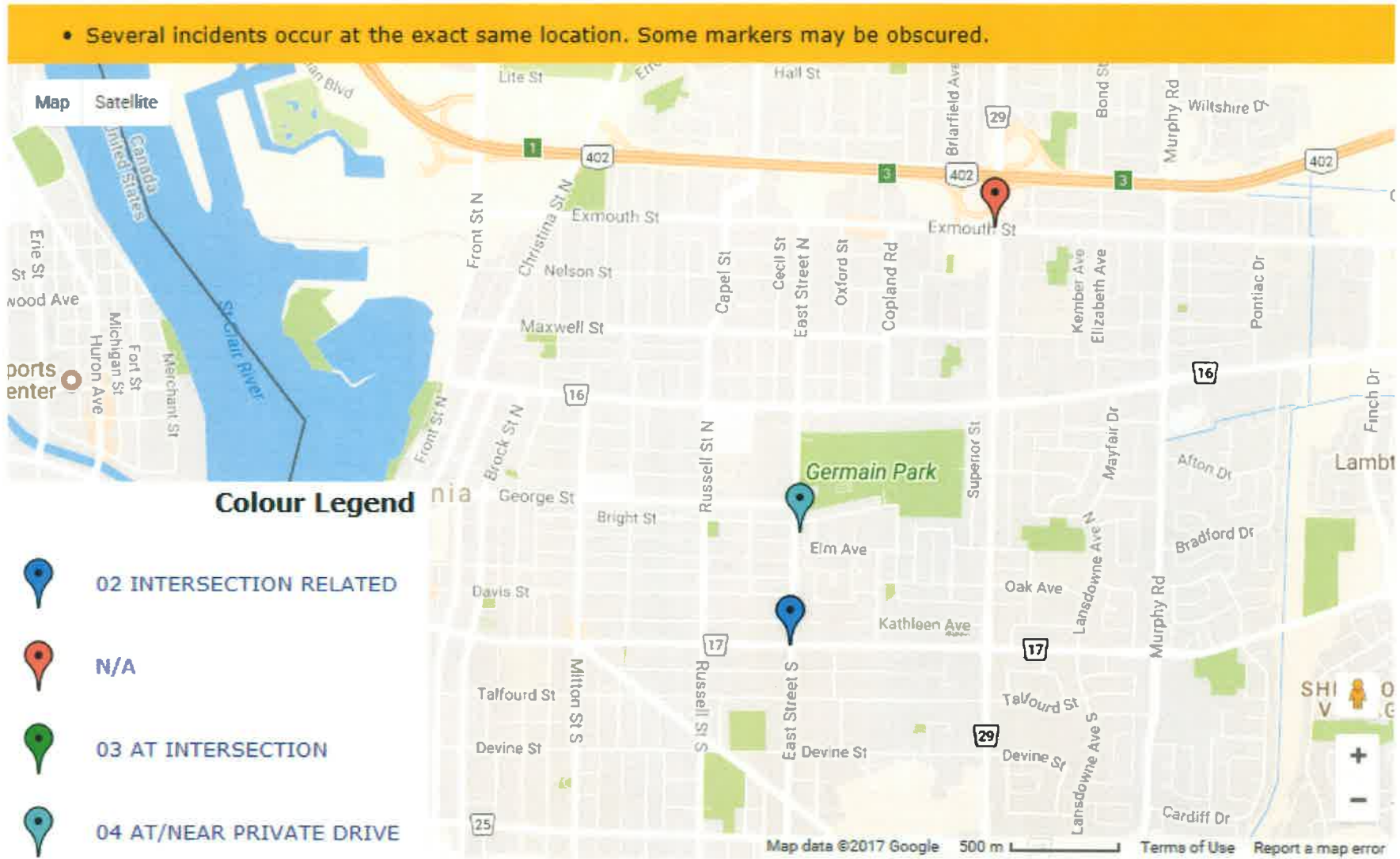
Collisions Involving Pedestrians

Top Locations

Intersection ▼	Incidents	
	Incidents	Parties
FINCH DR & WELLINGTON ST	1	1
EXMOUTH ST & PONTIAC CT	1	1
AFTON DR & MURPHY RD	1	1

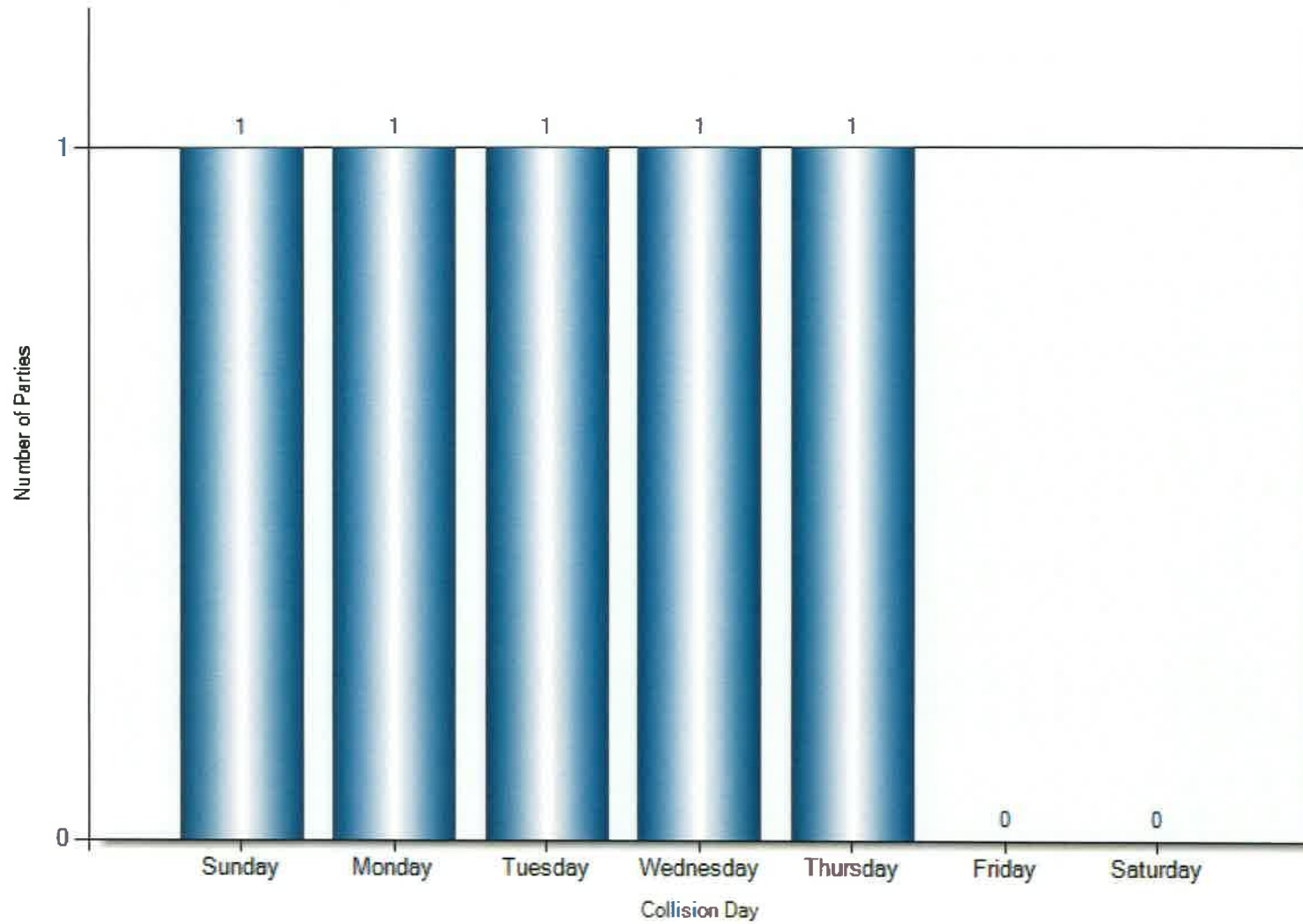
Collisions Involving Cyclists

Total Incidents: 5 | Total Parties: 5



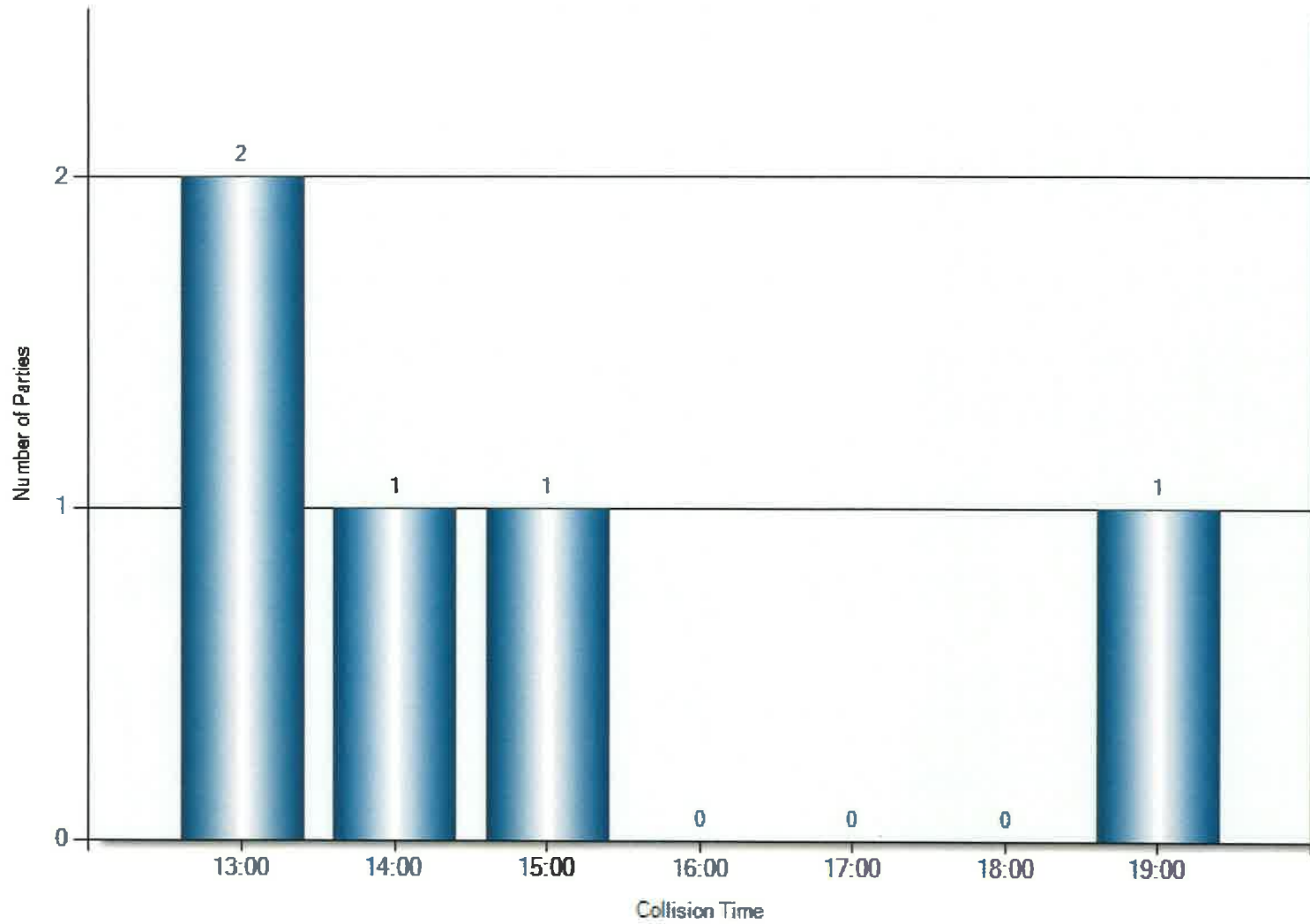
Collisions Involving Cyclists

Day of Week



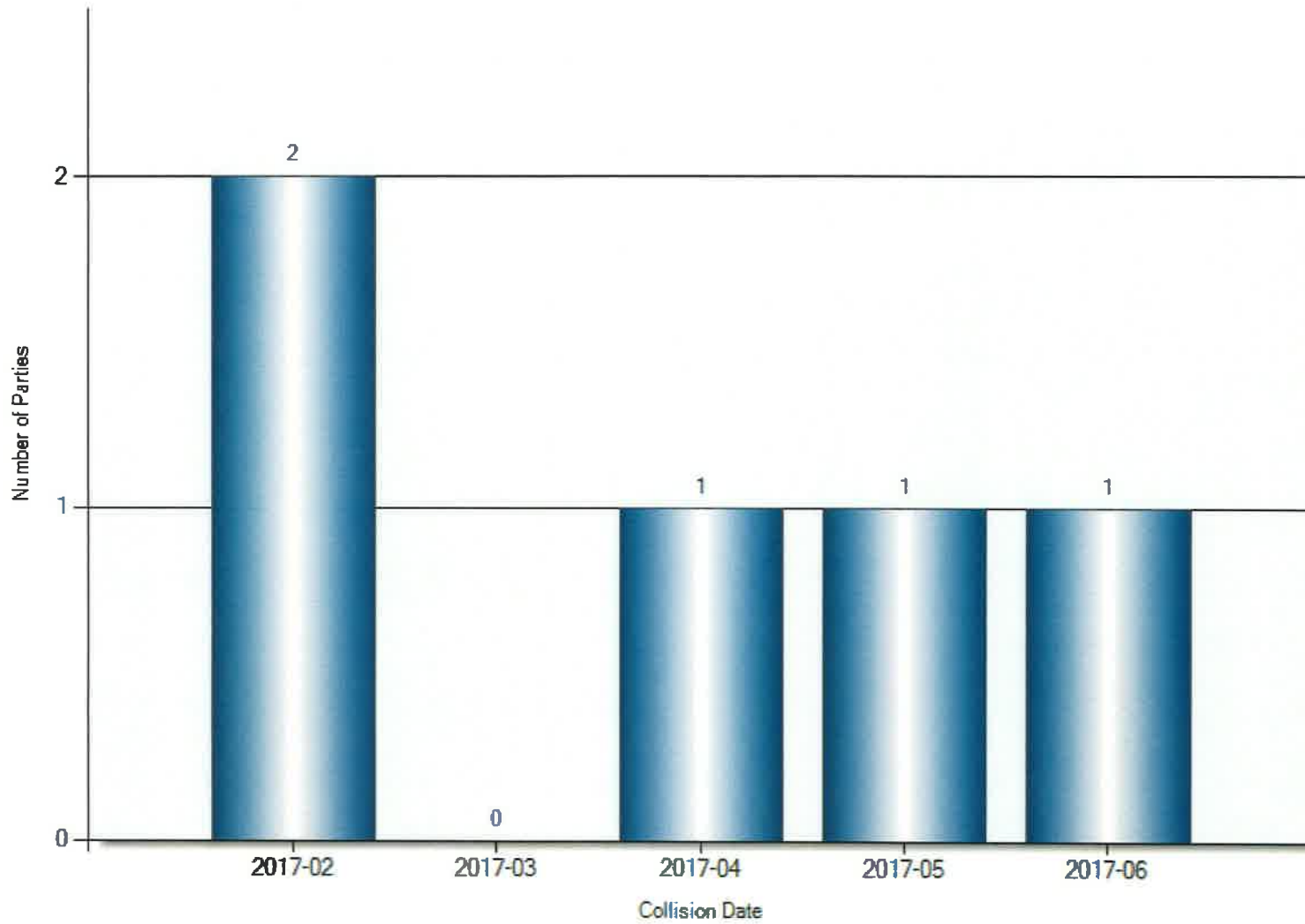
Collisions Involving Cyclists

Time of Day



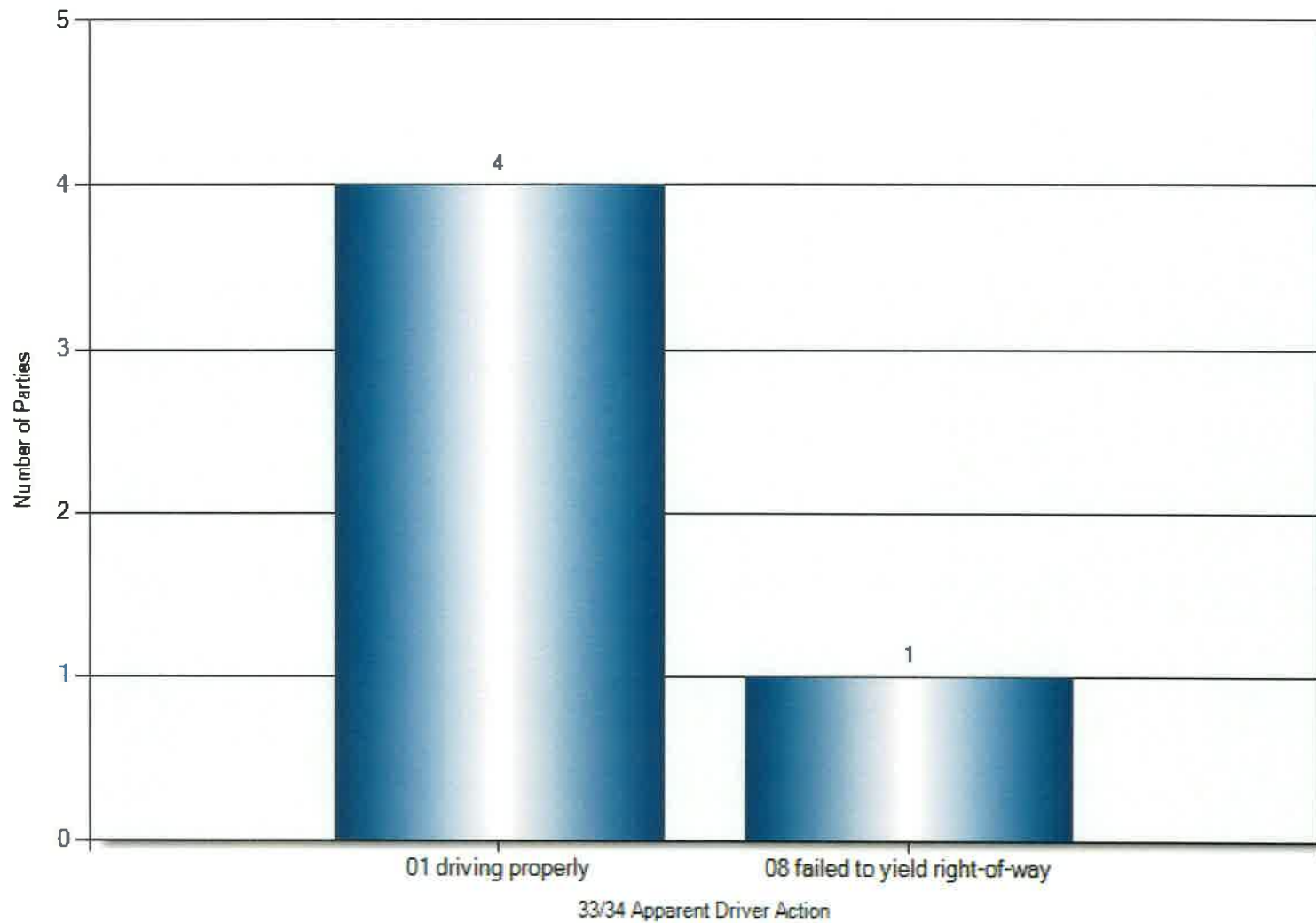
Collisions Involving Cyclists

Collision Date



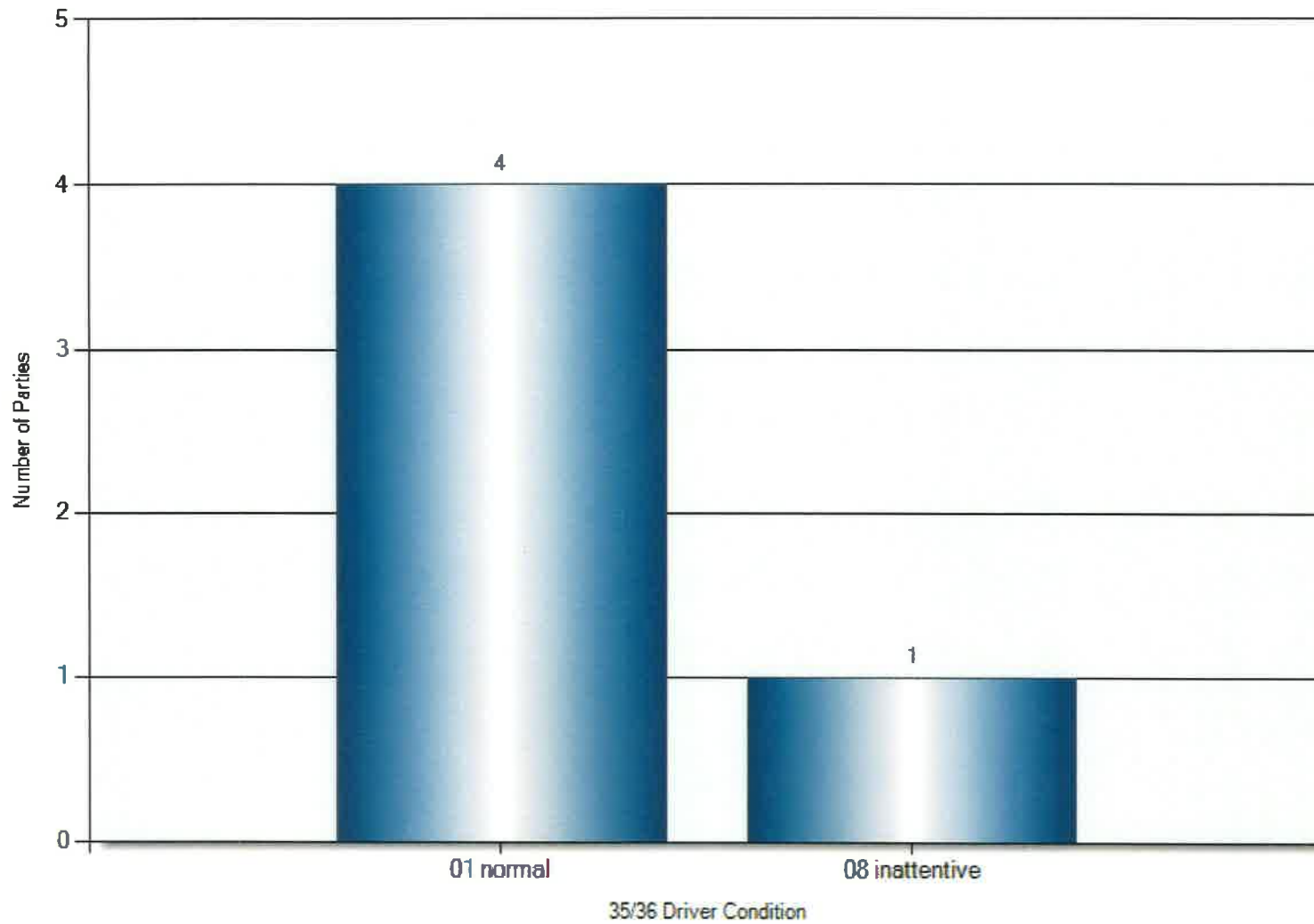
Collisions Involving Cyclists

Driver Action



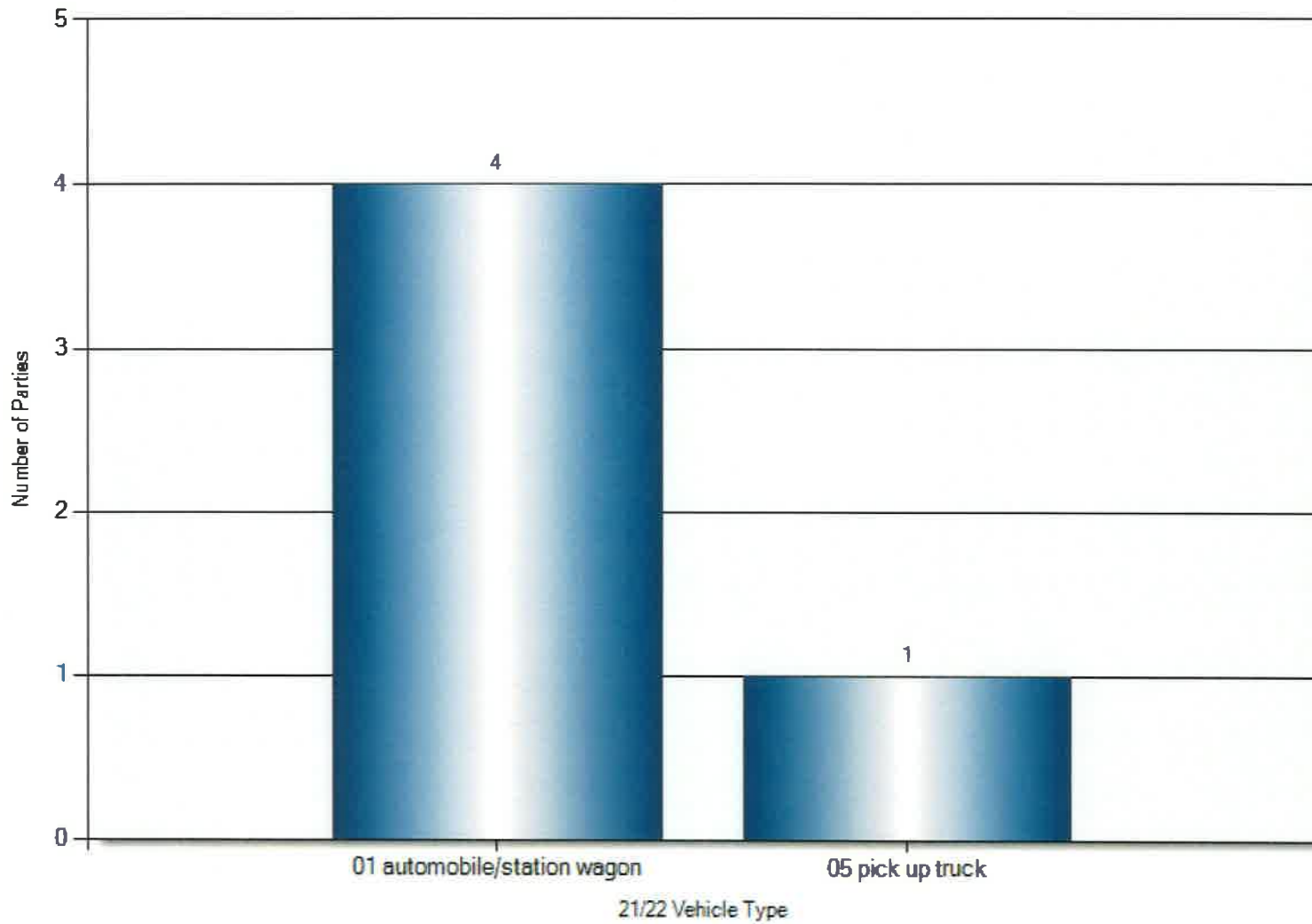
Collisions Involving Cyclists

Driver Condition



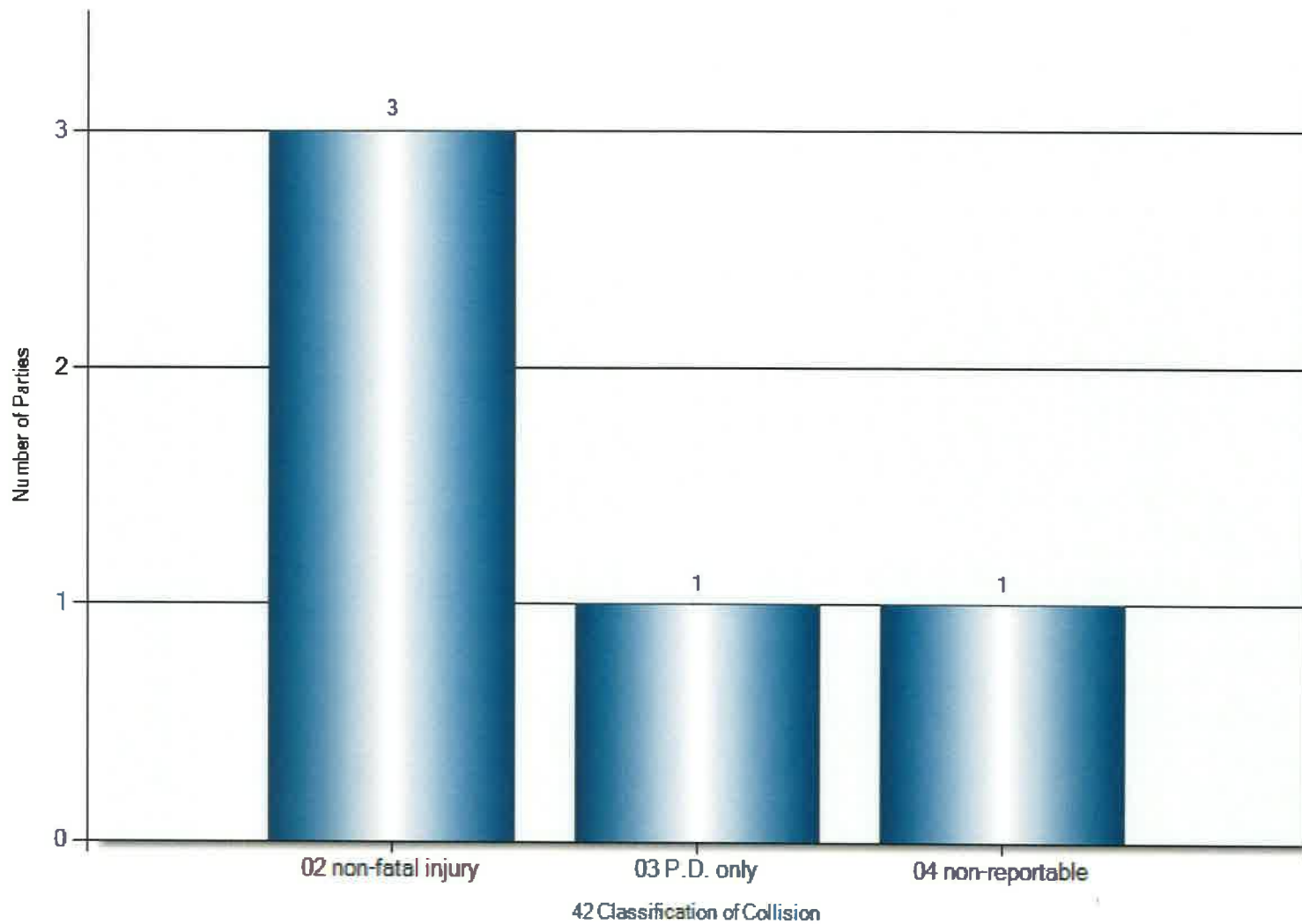
Collisions Involving Cyclists

Vehicle Type



Collisions Involving Cyclists

Classification of Collision



Collisions Involving Cyclists

Top Locations

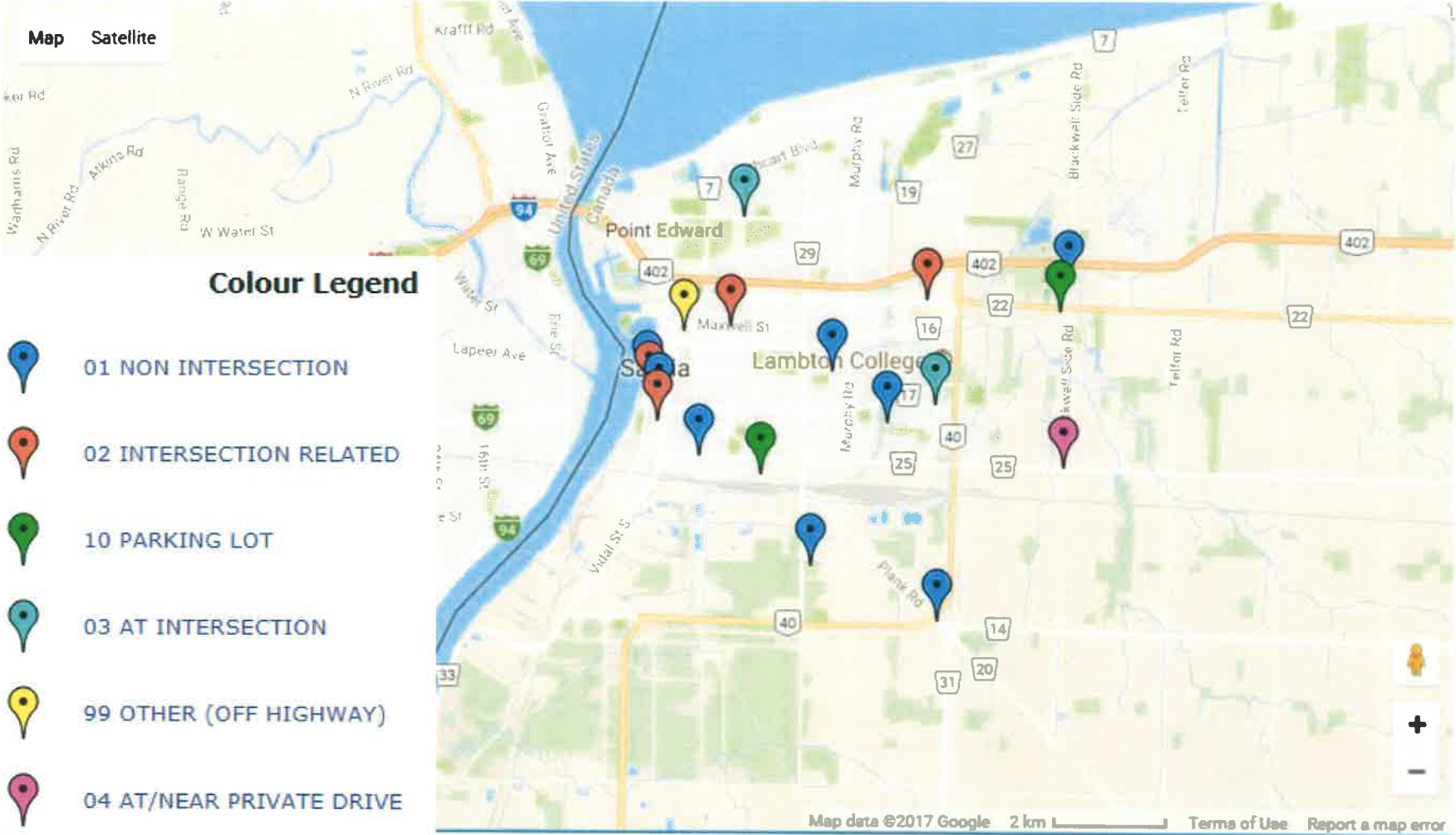
Intersection ▼

	Incident s	Parties
EXMOUTH ST & INDIAN RD N	1	1
QUEEN ST & TALFOURD ST	1	1

Collisions Involving Alcohol or Drugs

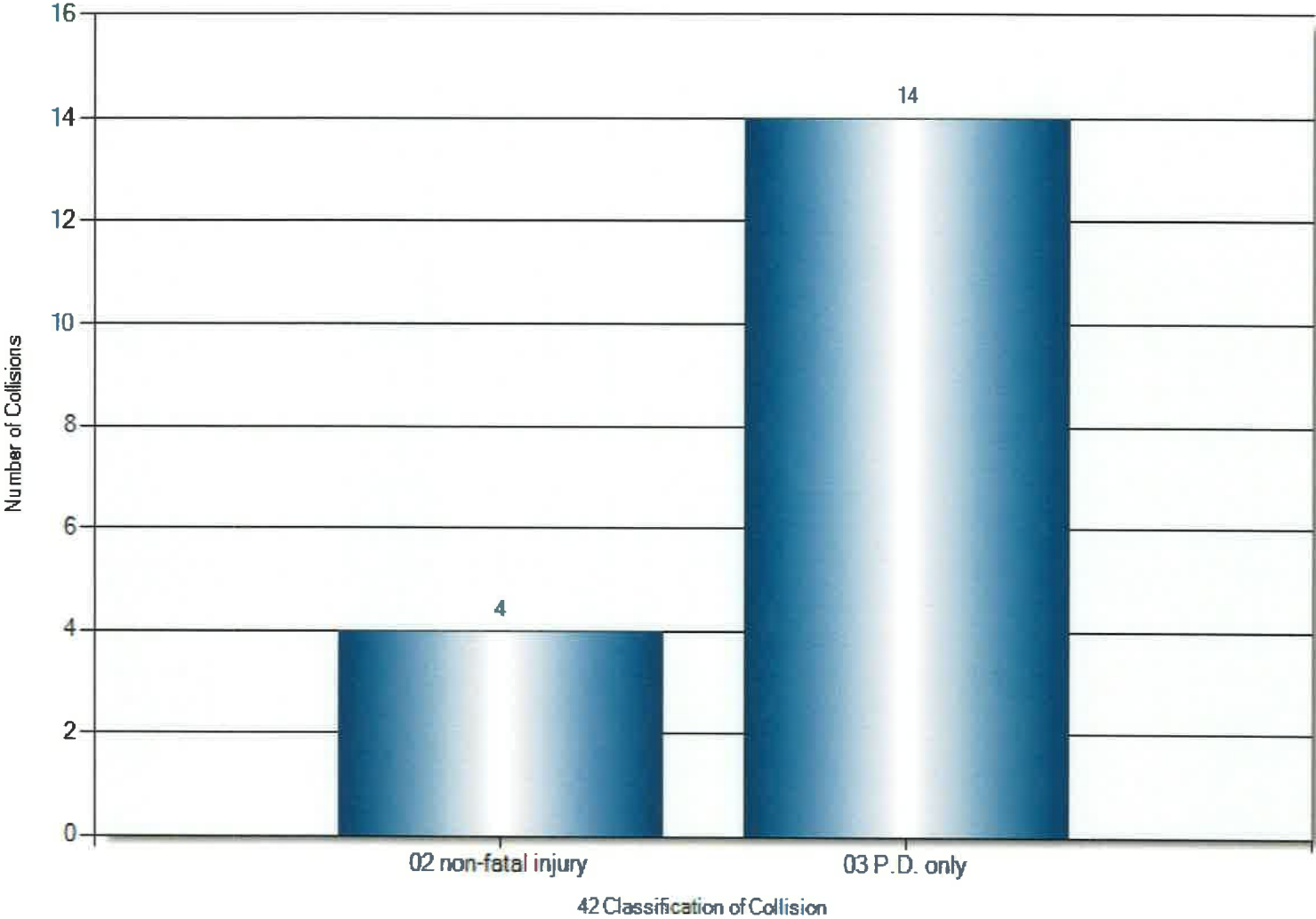
Where driver action is one of:- 02 had been drinking, 03 ability impaired, alcohol (over .08) -04 ability impaired, alcohol
 -05 ability impaired, drugs

Total Incidents: 18 | Total Parties: 18



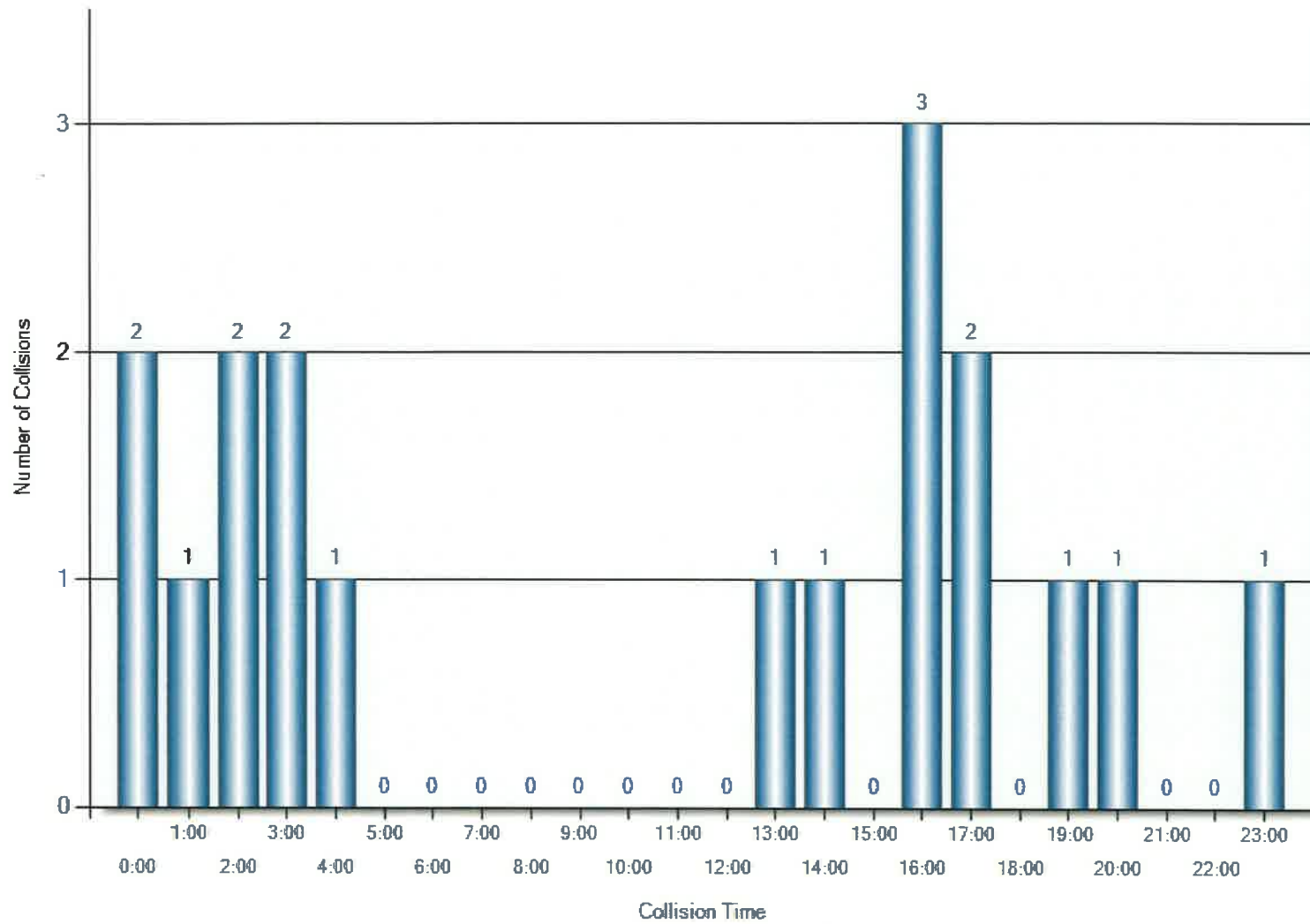
Collisions Involving Alcohol or Drugs

Classification of Collision



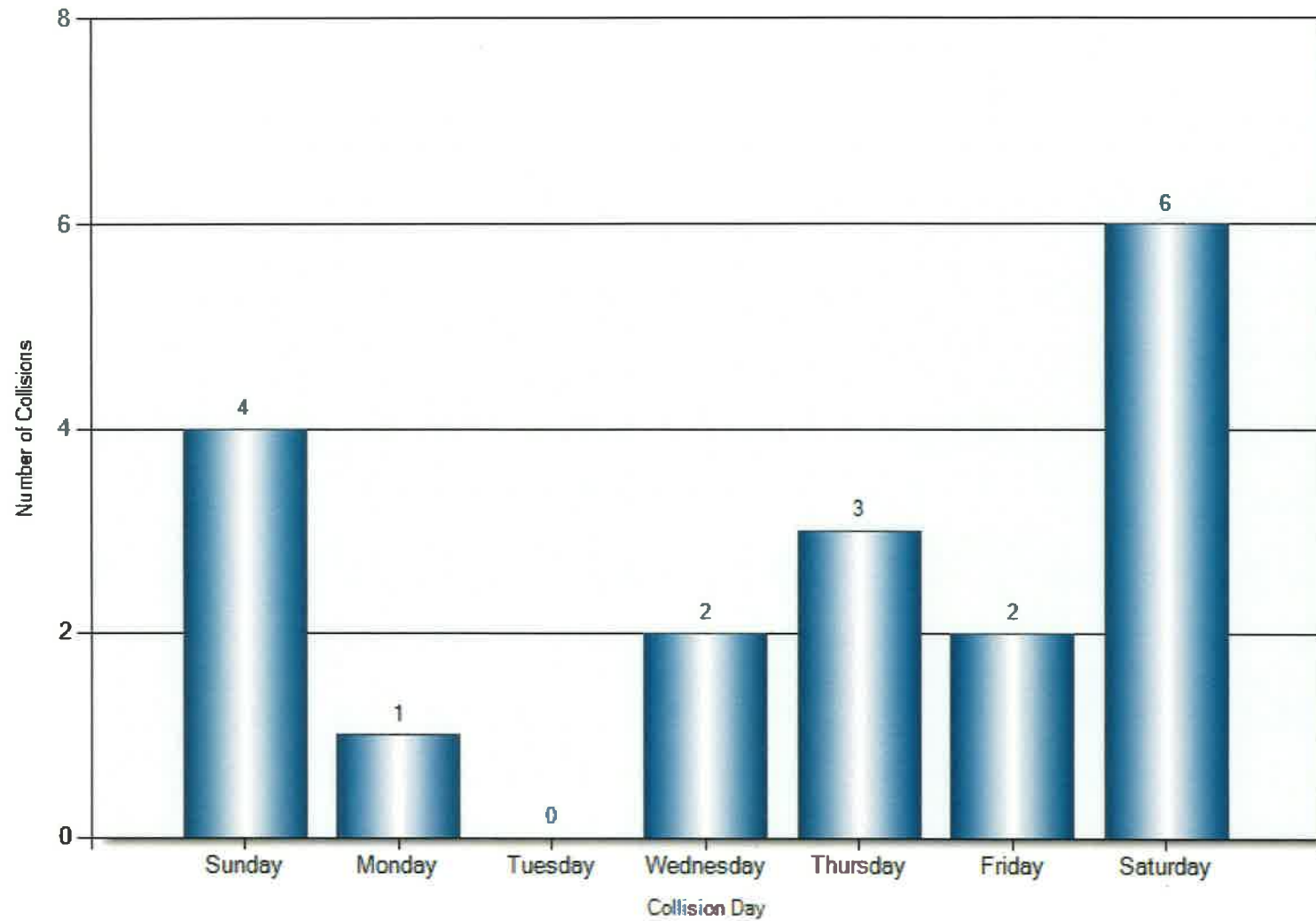
Collisions Involving Alcohol or Drugs

Collision Time



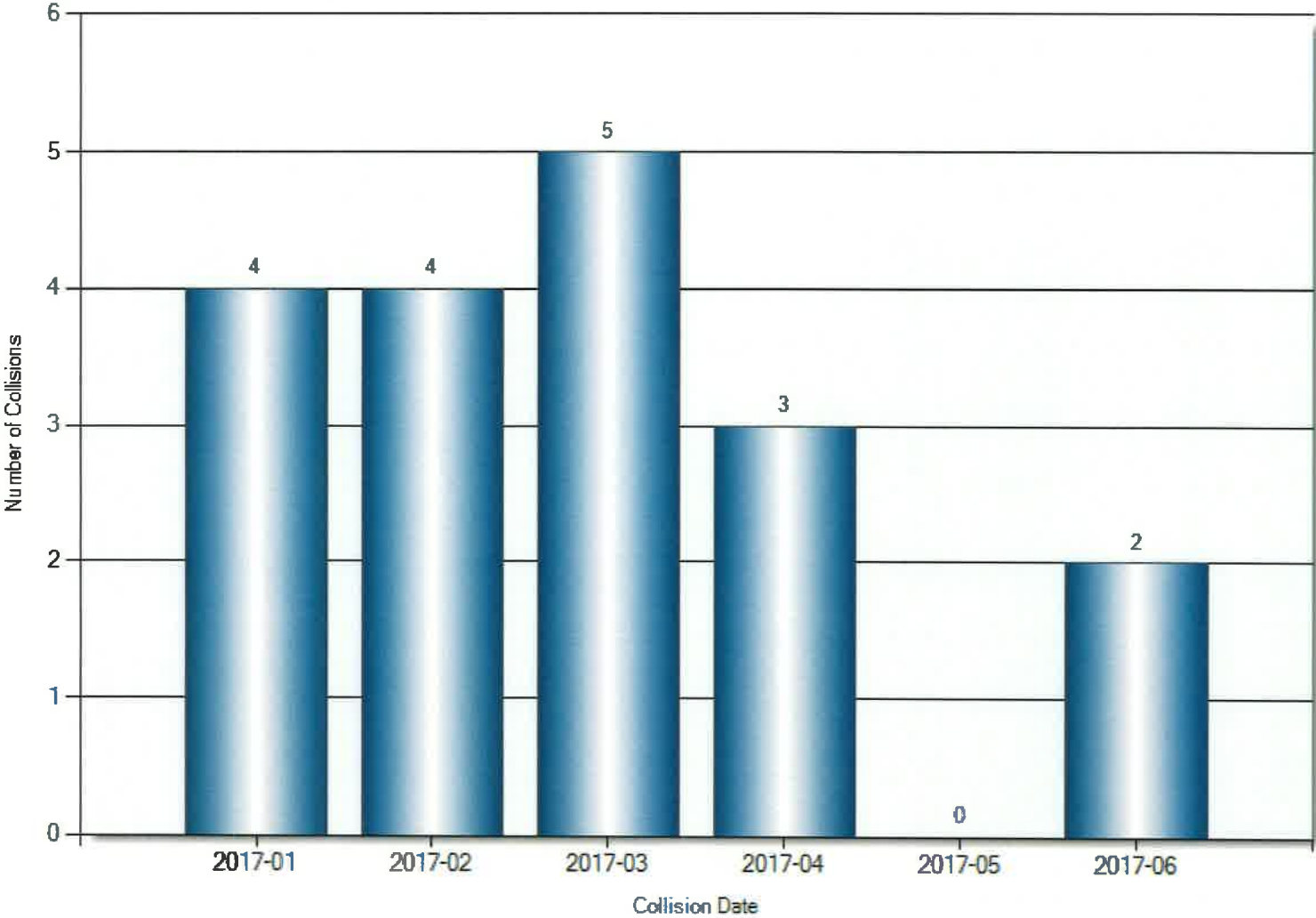
Collisions Involving Alcohol or Drugs

Collision Day



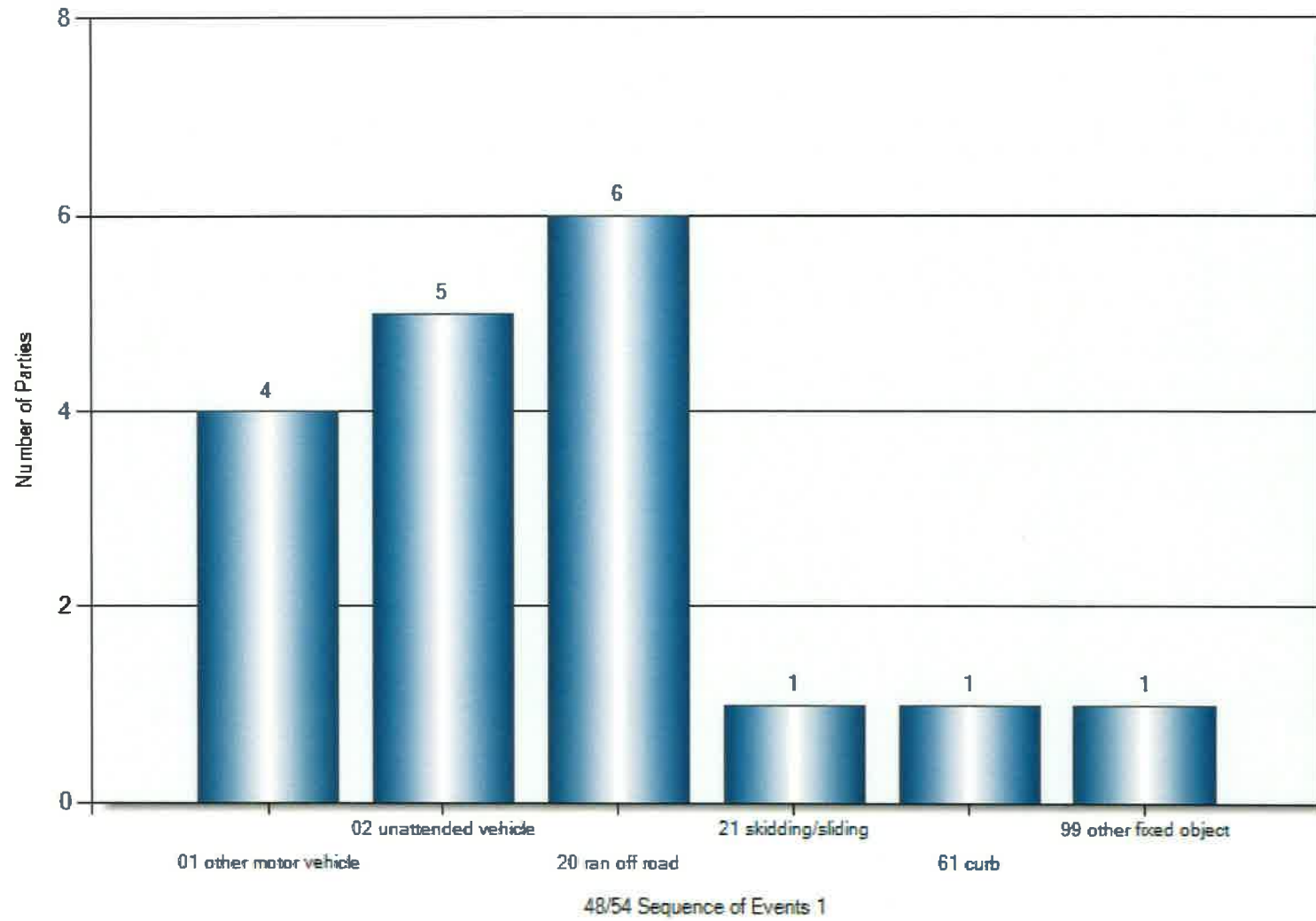
Collisions Involving Alcohol or Drugs

Collision Date



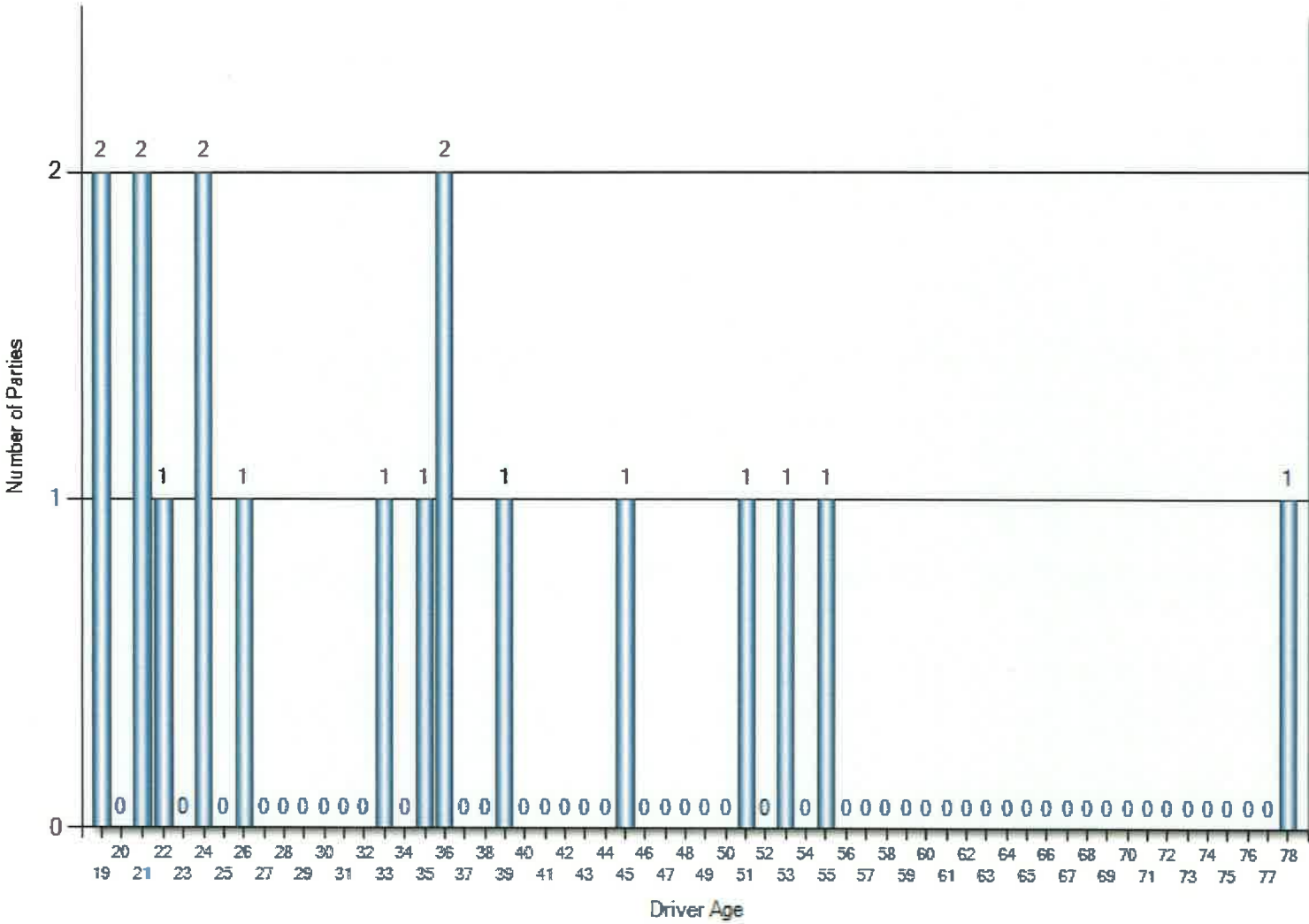
Collisions Involving Alcohol or Drugs

Sequence of Events



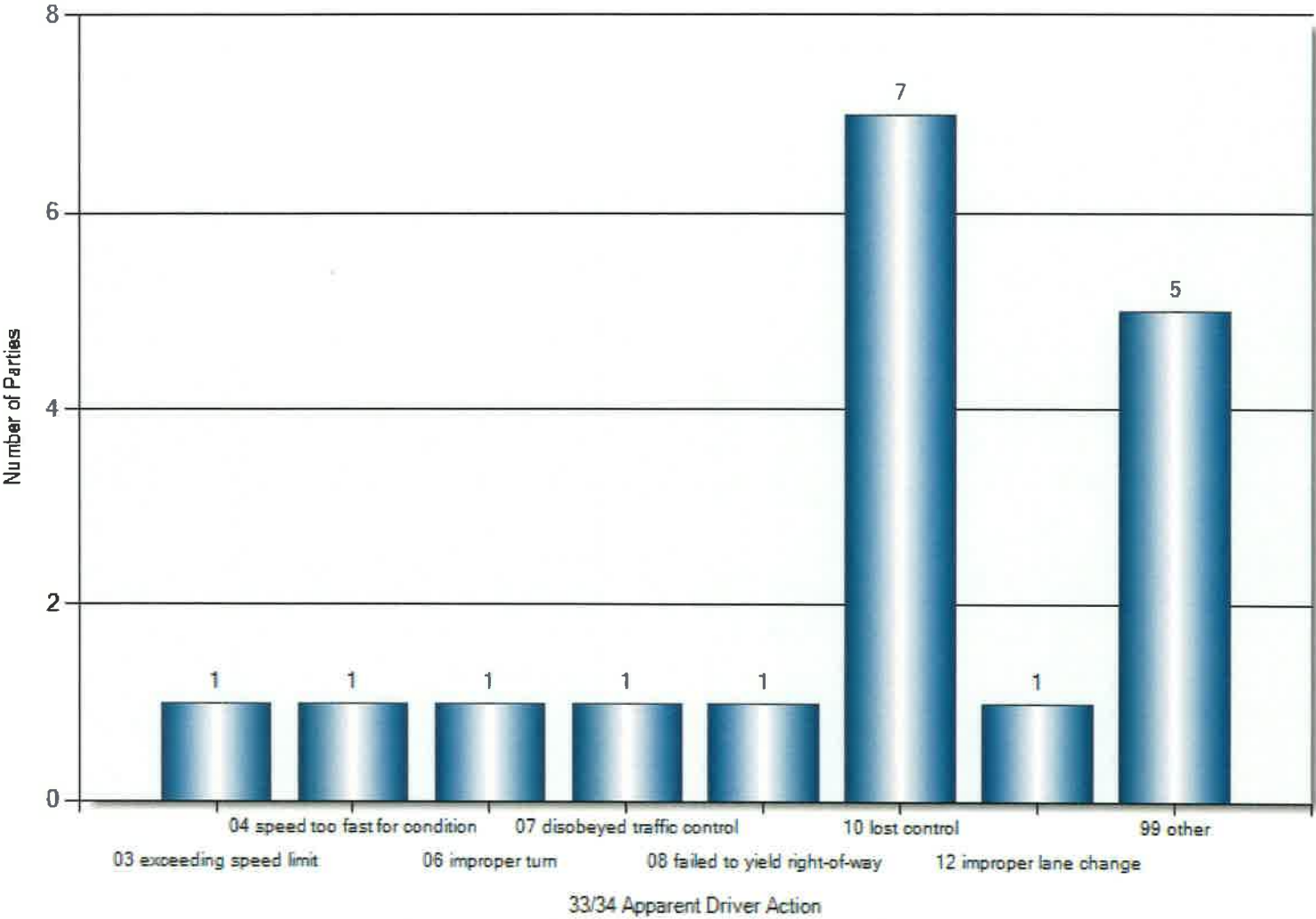
Collisions Involving Alcohol or Drugs

Specified Driver Age



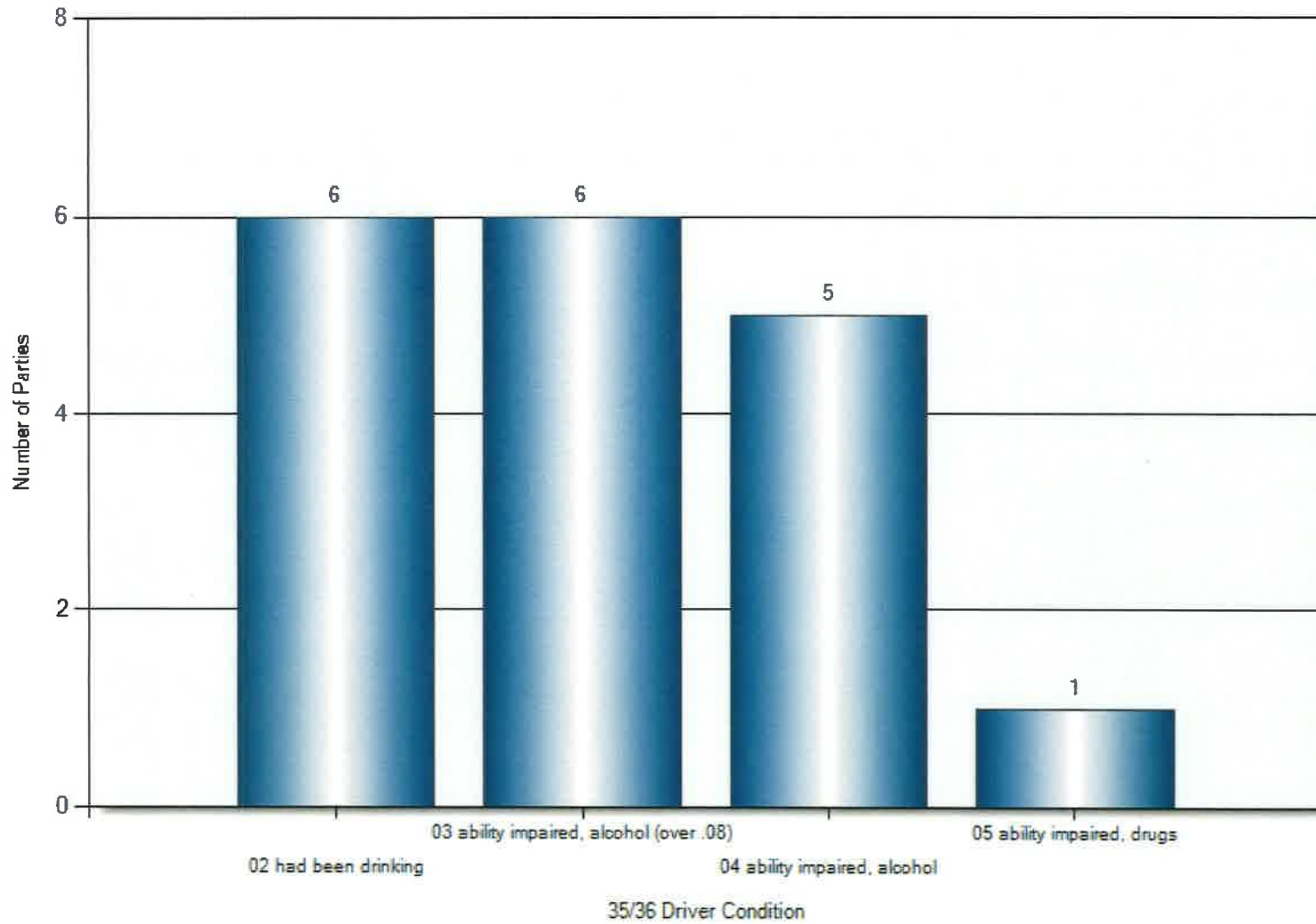
Collisions Involving Alcohol or Drugs

Driver Action



Collisions Involving Alcohol or Drugs

Driver Condition



Collisions Involving Alcohol or Drugs

Top Locations

Top Intersections

Intersection ▼

Measures

	Parties	Incident
BARCLAY DR & EXMOUTH ST	1	1
TALFOURD ST & VIDAL ST E	1	1
CHRISTINA ST N & DAVIS ST	1	1
962 COBBLESTONE CRESCENT & FINCH DR	1	1
COLBORNE RD & COUNTY RD 19	1	1
CAPEL ST & MAXWELL ST	1	1

Top Intersections

Accident Location	Incidents	Parties	Injuries	% Injuries
EXMOUTH ST & LAMBTON MALL RD	9	19	0	0.00
EXMOUTH ST & MURPHY RD	8	19	0	0.00
LONDON RD & MURPHY RD	8	17	0	0.00
MICHIGAN AVE & MURPHY RD	8	16	0	0.00
DEVINE ST & INDIAN RD S	7	14	0	0.00
CHRISTINA ST N & LONDON RD	6	13	0	0.00
DEVINE ST & VIDAL ST S	5	10	0	0.00
LAMBTON MALL RD & QUINN DR	5	10	0	0.00
INDIAN RD N & LONDON RD	5	9	0	0.00
FINCH DR & WELLINGTON ST	5	8	1	12.50
FINCH DR & LONDON RD	4	9	1	11.11
CONFEDERATION ST & INDIAN RD S	4	8	0	0.00
EXMOUTH ST & PONTIAC CT	4	8	0	0.00
INDIAN RD N & MICHIGAN AVE	4	8	0	0.00
INDIAN RD S & TALFOURD ST	4	8	2	25.00
BARCLAY DR & EXMOUTH ST	4	7	0	0.00
COLBORNE RD & MICHIGAN AVE	4	7	0	0.00
EAST ST S & WELLINGTON ST	4	7	1	14.29
EAST ST N & LONDON RD	3	7	1	14.29
RUSSELL ST S & TALFOURD ST	3	7	0	0.00
TOTALS:	104	211	6	

Top Intersections with Driver Profile

Incident Location	Incident Count	Party Count	Under \$1000	Est. 1001 -1500	Est. 1501 -2500	Est. 2501 -5000	Est. 5001 -10000	Est. 10001 -15000	Est. 15001 -25000	Est. 25000 over	Age 16 -21	Age 22 -29	Age 30 -39	Age 40 -50	Age 51 -65	Age 66 -70	Age 71 -75	Age 76 -80	Age over 80	Male	Female	Out Of Province
EXMOUTH ST & LAMBTON MALL RD	9	19	0	0	0	0	0	0	0	0	3	0	4	5	4	0	2	0	1	6	13	0
EXMOUTH ST & MURPHY RD	8	19	0	0	0	0	0	0	0	0	5	1	2	1	5	2	0	1	2	5	14	0
LONDON RD & MURPHY RD	8	17	0	0	0	0	0	0	0	0	0	0	1	7	7	1	0	0	1	7	10	0
MICHIGAN AVE & MURPHY RD	8	16	0	0	0	0	0	0	0	0	4	2	3	0	5	0	0	0	2	6	10	0
DEVINE ST & INDIAN RD S	7	14	0	0	0	0	0	0	0	0	0	2	3	3	4	0	0	1	0	9	4	0
CHRISTINA ST N & LONDON RD	6	13	0	0	0	0	0	0	0	0	3	1	1	5	1	0	0	0	1	8	4	0
DEVINE ST & VIDAL ST S	5	10	0	0	0	0	0	0	0	0	1	2	1	3	1	2	0	0	0	3	7	1
LAMBTON MALL RD & QUINN DR	5	10	0	0	0	0	0	0	0	0	0	2	0	2	4	1	0	0	1	7	3	0
INDIAN RD N & LONDON RD	5	9	0	0	0	0	0	0	0	0	1	3	1	1	3	0	0	0	0	5	4	0
FINCH DR & WELLINGTON ST	5	8	0	0	0	0	0	0	0	0	0	2	1	1	1	0	2	1	0	4	4	0
FINCH DR & LONDON RD	4	9	0	0	0	0	0	0	0	0	1	0	2	1	4	0	0	0	1	5	4	0
CONFEDERATION ST & INDIAN RD S	4	8	0	0	0	0	0	0	0	0	0	3	3	0	2	0	0	0	0	6	2	0
EXMOUTH ST & PONTIAC CT	4	8	0	0	0	0	0	0	0	0	0	1	1	0	2	0	1	1	0	4	2	0
INDIAN RD N & MICHIGAN AVE	4	8	0	0	0	0	0	0	0	0	1	0	3	0	2	0	1	1	0	5	3	0
INDIAN RD S & TALFOURD ST	4	8	0	0	0	0	0	0	0	0	1	4	0	1	0	0	1	0	1	3	5	1
BARCLAY DR & EXMOUTH ST	4	7	0	0	0	0	0	0	0	0	1	0	3	0	2	0	0	1	0	3	4	0
COLBORNE RD & MICHIGAN AVE	4	7	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	0	1	1	6	0
EAST ST S & WELLINGTON ST	4	7	0	0	0	0	0	0	0	0	2	2	1	0	1	0	0	0	0	5	1	0
EAST ST N & LONDON RD	3	7	0	0	0	0	0	0	0	0	0	0	4	1	0	1	0	0	1	2	5	0
RUSSELL ST S & TALFOURD ST	3	7	0	0	0	0	0	0	0	0	1	1	2	1	1	1	0	0	0	5	2	0
Grand Totals:	104	211	0	0	0	0	0	0	0	0	24	27	37	33	50	9	8	6	12	99	107	2

Sarnia Police Service

Department Correspondence

People Serving People

September 11, 2017

To: Sarnia Police Service Board Members

From: Chief Phil Nelson

Re: Legalization of Cannabis in Canada

Board Members,

The Federal Liberal Government plans to pass the proposed Cannabis Act in July 2018. Currently Bill C-45, an Act respecting Cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code, and other Acts, and Bill C-46, an Act to amend the Criminal Code for offences relating to conveyances such as impaired operation by a drug, are currently before the House of Commons to be passed.

On September 8, 2017, the Liberal Government of Ontario announced their plans for legalized marihuana. The highlight of that announcement was that legalized marihuana would be sold in a government controlled outlet. Up to 150 of these stores will be in operation by 2020. Persons 19 years of age or over will be legally able to use, purchase, and possess recreational cannabis in Ontario. Marihuana will not be sold in stores selling alcohol. Illegal marihuana dispensaries remain illegal. The use of recreational marihuana will be prohibited in public places and workplaces.

Should the Cannabis Act pass and be implemented in July 2018 the following would be allowed.

- Persons 18 years of age or older could be legally in possession of up to 30 grams of legal dried cannabis or equivalent in non-dried form.
- Share up to 30 grams of legal cannabis with other adults.
- Purchase dried or fresh cannabis, cannabis oil, plants and seeds from either a provincially or territorially regulated retailer.
- Grows up to four cannabis plants per resident not exceeding a height of one metre.

- Make cannabis products at home provided that no dangerous organic solvents are used in the process.

The Cannabis Act proposes offences targeting those acting outside of the legal framework such as those involved in organized crime. Penalties would vary according to the seriousness of an offence, ranging from warnings and tickets for minor offences to criminal prosecution and imprisonment for more serious offences. The Cannabis Act gives provinces and territories the authority to set access to cannabis at a higher age if deemed appropriate.

The illegal distribution or sale of larger amounts of cannabis could range from tickets for small amounts to up to 14 years in jail. Possession of cannabis over the limit could result in tickets for small amounts to up to five years in jail. Taking cannabis across Canadian borders would be punishable by up to 14 years in jail.

In addition to the proposed Cannabis Act the Federal Government has introduced Bill C-46, an Act to amend the Criminal Code respecting offences related to conveyance.

The amendments to the Act, if passed, would address offences and procedures relating to drug impaired driving, enact new criminal offences for driving with a blood drug concentration equal to or higher than permitted concentrations, authorize the Governor in Council to establish blood drug concentrations, and allow for peace officers to demand that a driver provide a sample of bodily substance for analysis by drug screening equipment that is approved by the Attorney General of Canada.

It should be noted that there is currently no screening device approved for this purpose.

Training

As previously stated the legislation pertaining to the proposed Cannabis Act and Bill C-46 respecting changes to the Criminal Code regarding impairment by drugs have yet to be passed. These legislated authorities will require training for officers. Until the final versions of these legislations are passed training becomes problematic and even more so as training timelines become tighter.

For example, when the legislation on the Collection of Information under Certain Circumstances was scheduled to commence on January 1, 2017, the approved *Train the Trainer* courses were not available until late in the summer and only a limited number of police services were selected for training. As a result officer of the Sarnia Police Service could not receive the mandated training until late in the year. Had the legislation not been rushed training would have been implemented in a timely manner. Police Services require significant lead time to roll out the training officers, securing course materials, and rescheduling of officers.

The Sarnia Police Service currently has one Drug Recognition Expert for the purpose of evaluating persons believed to be impaired by a drug. The course is three weeks in duration and the cost was carried the Police Service.

There is no doubt that additional officers will have to be trained and one can reasonably expect that there will be more incidents of operating vehicles while impaired by a drug once legislation passes.

According to information received, both Colorado and Washington saw an increase in marihuana related accidents and impairment when both alcohol and marihuana were consumed together.

Until the final version of the legislation comes into being it would be premature to determine what impact there will be upon training, costs associated to the securing of an approved screening device, and the substantial impact upon the duties of officers.

The Canadian Association of Chiefs of Police (CACCP) is the designated lead agency amongst police services in Canada in addressing policing concerns related to the Cannabis Act, Bill C-45.

The following information was discussed in a CACP briefing to the Standing Committee on Health and was addressed under the following:

- Training and Impact upon Police Resources
- Personal Cultivation and Possession
- Organized Crime
- Medical Marihuana and Liability
- Return of Property
- Youth and Public Education

Training and Impact upon Police Resources

The CACP submits that police services will not be equipped to provide the necessary training and resources within the proposed timelines and that a standardized approach be implemented in advance respecting resources and funding across provinces and territories.

Not only will frontline officers require training on their specific duties but also officers whose roles are public education and school liaisons will require training.

Personal Cultivation and Possession

The CACP recommends against home cultivation. The proposed Act states that a person may possess up to four budding cannabis plants at a residence but from an enforcement perspective determining the number of plants would be problematic.

Cannabis now being readily available in the home could result in increased exposure and consumption by youth which runs counter to the objective of protecting youth from using cannabis.

Organized Crime

The CACP recommended that the Federal Government give clarification regarding the pricing of cannabis on the legal market and assurance that producers with criminal backgrounds be prevented from entering the legal market through adequate security measures.

Organized crime could very well profit from trafficking cannabis with higher THC content at a lower cost.

Packing and Labelling

The CACP recommends that cannabis packaging requirements be specific in providing clear labelling to allow police to identify between legal and illegal cannabis, and giving adult users information to make informed decisions by identifying the strain and THC content and that labelling identify the penalties for providing cannabis to youths.

Medical Marihuana

The CACP proposes merging the current medical marihuana regulations with the legal cannabis regulations. With the introduction of the new Act existing medical regulations would not be needed. The same regulatory framework associated to the production, distribution, and legal access to cannabis would apply to both recreational and medical marihuana.

Return of Property

Of major concern to law enforcement is the requirement to return seized property and the impact upon police resources.

Police services are not in the position to house, store, and care for cannabis plants or provide compensation to owners. In accordance with the return of property under the proposed Act the Ministry must, on application from a person with a legitimate property interest in cannabis plants, direct the property to be returned or give compensation to the owner. Housing, caring for, or providing the owner compensation creates financial and resource impacts for the police.

Youth and Public Education

The CACP proposes that a more rigorous education system be implemented across the provinces and territories to assist in crime prevention and encourage social

responsibility. This creates added resource concerns that will necessitate specific training and funding. The CACP recommends that the proposed legislation target youth education and awareness pertaining to cannabis consumption and prohibition of use in schools to assist in safeguarding against distribution and illegal sales.

The CACP have identified a number of concerns which form a policing perspective need to be address before the passing of the Cannabis Act.



Phil Nelson
Chief of Police

PN/rp

City of Sarnia Police Services Board

FAX 519-332-3995

September 18, 2017

Members of Sarnia Police Services Board:

Re: Future Legalization of Cannabis

Please see attached correspondence received from the City Clerk requesting a report for Sarnia City Council's next regular Council meeting regarding the future legalization of cannabis.



Scott R. McEachran, Secretary
Sarnia Police Services Board

/ad

Attach: Letter dated September 15, 2017 from Dianne Gould-Brown
Information Report submitted by Councillor Scholten

Doc: L:\POLICE MISC\CANNABIS LEGALIZATION-LTR TO BRD-SEPT 28-17.AD



THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department
255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

September 15, 2017

Sarnia Police Services Board
c/o Scott McEachran, Board Secretary

Re: Future Legalization of Cannabis

At its meeting held on September 11, 2017, Sarnia City Council considered a Notice of Motion from Councillor Scholten regarding the future legalization of cannabis. The following resolution was adopted:

That Sarnia City Council respectfully request a report from the Sarnia Police Services Board for the next regular council meeting, outlining any information they may acquire with specific respect to the future legalization of cannabis and how it will directly affect our local police force through: drugged driving tests, police training for drugged driving, additional police officers needed on the force and overall additional costs incurred with the new act.

A copy of an information report submitted by Councillor Scholten has been attached for your information.

We look forward to receiving any information you may have on the local impact of the future legalization of cannabis.

If you should have any questions about Council's request, please don't hesitate to contact me.

Sincerely,

Dianne Gould-Brown
City Clerk

Attach: Information Report submitted by Councillor Scholten

**REPORT FOR INFORMATION TO BE INCLUDED IN
THE FOR INFORMATION COUNCIL PACKAGE**

PLEASE:

Legalization of Cannabis

On the week of August 13th, I, along with other members of Sarnia City Council travelled to Ottawa ON to attend the annual Association of Municipalities of Ontario conference, otherwise referred to as AMO.

The session entitled "Cannabis Legalization: Municipal Impacts", led by Brantford Mayor Chris Friel, Chair of the AMO Taskforce on 'Marijuana Legalization and Municipal Impacts' was very insightful for all municipalities.

In April 2017 the Government of Canada introduced legislation to legalize and control access to cannabis as well as toughen penalties for drugged driving. Many of the decisions on how cannabis will be distributed and sold will be made by the Provincial Government and municipalities will need to find a way to make those decisions work in their communities. Many Sarnia residents shared common concerns with the upcoming legalization of cannabis for Sarnia such as:

- Do we have a test for drugged driving? What does it look like?
- How reliable is the test?
- What is the time limit for the test since last time smoked?
- What is considered one dose?
- This will fear monger everyone
- What are the new costs to the community?
- What about zoning and restrictions?

-Perception that policing will not face any new changes and will carry on as always

-"I'm allergic, will people be able to smoke on their porches?"

At the session we were told the Federal Government proposed legislation to legalize cannabis in April 2017 and by July 2018 it will be sold legally to all residents of Canada! Their view is the current way allows criminals to make money and risk public safety! The illicit market is estimated at 7 BILLION! Even if the Province is not ready, and/or do not have their regulations in place for its municipalities by that time, Nationwide access will be achieved by the Federal Government for all via mail delivery.

Main Objective: TO RESTRICT YOUTH ACCESS and deter criminal activity.

Federal Government Bills:

Bill C-45 is the Cannabis Act- this is this is the framework to regulate

Bill C-46 is the companion Bill. This Bill would create the new framework for drug impaired driving, and would include up to 14 years imprisonment and would modernise the impaired driving regime overall. This Bill involves training and equipping local law enforcement.

NOTE: We were given zero information on potential costs municipalities would face pertaining to Bill C-46. We were told there are no answers yet on how this new act will impact our local police forces.

Federal Government Retail Objectives:

- Start with more control over cannabis and become flexible in the future as this evolves
- Several restrictions on marketing, packaging and product types. ie. Any cannabis sales promotions can NOT be seen by people under the age of 18. (There was even talk about allowing only plain white packaging with no images or words).
- Prohibit any type of self-serving sales such as a vending machine
- Anyone over the age of 18 may purchase cannabis, but the Provincial Government will have the ability to increase that age.

Forms of Cannabis for Retail:

Only four forms of cannabis will be legal and these are:

1. Dried
2. Oil
3. Plants
4. Seeds

Current State of Provincial Government on Legalization:

The Provincial Government has options and we do not yet know if the government will opt for government owned stores or privately owned stores. If it is government owned, it will likely follow the model of the liquor control board.

Note: In either case, many factors need to be addressed such as staff training, restricted hours, preventing youth access, municipal costs and tax revenues to name a few.

The Provincial Government is not ready and still need to work on their framework and regulations.

This leaves us with more questions than answers. Municipalities will need to zone for 'use' and 'retail stores' and 'commercial'.

Does this mean we create new zoning, or do we fit it in an existing designation such as a manufacturing facility or an industrial area? How soon do we prepare for those discussions?

Council will need to direct staff to follow the Provincial announcement so that we can prepare for our timeline of events and decisions that need to be made.

Note: THE QUESTION FOR OUR RESIDENTS IS **NOT** WILL CANNABIS BE LEGAL FOR RETAIL SALES IN SARNIA, BUT RATHER, WHEN AND HOW?

Municipal Control:

As with any municipality in the Country, we have no say. The Federal Government IS legalizing cannabis in July 2018. Our Provincial Government does not have the regulatory framework set out and have no answers to how this will affect costs or policing. As a lower level of government we were told we can NOT impact or prohibit the legal operation or possession of cannabis (when it does become legal in 2018). All we can control and regulate is WHERE the retail stores and distribution centres are located. Even if the Government decides to go the route of an LCB, our municipality can still decide 'where' we wish to place those locations.

Municipal Responsibility:

Our municipality will be faced with the responsibility of licensing of storefronts, retail and distribution facilities. This will require administration, inspections, enforcement, training and no doubt significant costs. We were told there is NO certainty of any full cost recovery under the current legislative framework. Certain downtown cores in the Province are concerned about too many retail stores crowding the downtown (although more so in the larger cities such as Ottawa or Toronto).

Policing:

We were told "the Ontario Police Association are having these discussions now". It appears that law enforcement and approach "may vary from one municipality to another". This presents us with quite a challenge. What does this mean? Will there be a standard approach for a drugged driving test?

According to Stats Canada on Cannabis Usage in Canada, the number of reported marijuana offences in 2001 were 71,600 and those were only the reported cases. How much did that cost us? Stats Canada also showed that the annual cost of enforcing marijuana laws came in at 500 million dollars! Will the costs for policing drugged driving save us in the long run?

We still have many unanswered questions:

- What does the training look like for drugged driving?
- What does the drugged driving test look like?
- Cannabis affects people differently than alcohol, how much is too much?
- What are the punishments and fines for drugged driving?
- What are the costs for policing (training, testing etc)

This is a new Era for us,... an Era of legal marijuana, legal pot shops, cannabis farmers and explosive retail sales for cannabis!

We were told "be flexible", "be prepared for change"...that we won't get it right out of the gate, but as time goes by, we will learn. More importantly, all three levels of government need to work together! At this time, our municipalities need more information from our top two levels of government so that we can be ready and inform our community in a timely manner to address their concerns and questions.

According the Special Edition of Times Magazine, by 2016, the legal cannabis industry in America saw 6.9 BILLION in sales and supported more than 122,000 full time jobs! I can't help but think about the revenue this would bring to our Province and the City of Sarnia, the new jobs it would create and the economic boost that we so badly need!

The Federal Government firmly believes legalizing cannabis will bring the illicit market crumbling down and protect our youth. It has been decided by our Canadian Government that cannabis WILL BE LEGAL by July 2018. Now we must wait and learn how the Provincial Government will sell the cannabis- whether through a government owned store, or through private. Privately run retail stores will make more of an impact on our local economy and would provide for more jobs. Sarnia City Council must rally our local MPP and MP to advocate for private retail stores vs government regulated control boards.

Councillor Cindy Scholten

Sarnia Police Service

Department Correspondence

People Serving People

September 15, 2017

To: Sarnia Police Service Board Members

From: Chief Phil Nelson

Re: Enhanced 9-1-1 Update

Board Members,

The Sarnia Police Service is one of a number of Primary Public Safety Awareness Points 9-1-1 (PSAP) across Canada. The Sarnia 9-1-1 service takes call for police, fire, and ambulance.

In March of 2013 the Canadian Radio-Television and Telecommunications Commission (CRTC) directed that all wireless carriers and 9-1-1 providers make changes to support enhanced 9-1-1. The enhancement of 9-1-1 would allow for proximity locations of persons calling from cellphones, support texting 91-1- for the deaf, hard of hearing and speech impaired, and the potential for future use of other communications such as video.

The 9-1-1 services in Sarnia have been upgraded. The Sarnia 9-1-1 system is, as previously mentioned, a Primary Site, while sites such as the Central Ambulance Communications Centre (CACC), which dispatches ambulance, is a Secondary Site.

The CRTC has mandated that NG9-1-1 networks are ready to provide Next Generation 9-1-1 (NG9-1-1) voice (9-1-1 calls on IP networks) by June 30, 2020, and NG9-1-1 real time text messages by December 31, 2020. New NG9-1-1 services such as the delivery of photos and video are expected to follow in later years.

Currently both Primary and Secondary PSAPS use the Internet Protocol on Virtual Private Network (IPVPN) for enhanced 9-1-1. Bell Telephone had previously completed a two year span transition to the IPVPN E9-1-1 network.

In order to meet the continuing requirements of NG9-1-1 Primary PSAPS will switch to the ESINet (Emergency Service IP Network); however, the CRTC made a

ruling which excludes Secondary PSAPS from the updated technology unless they fund it.

Currently the Sarnia Police Service 9-1-1 Centre downstreams ambulance calls to CACC. CACC has communications officers who through their specialized training are able to determine the medical emergency at hand and dispatch EMS.

If CACC, which is a Secondary PSAP, is excluded from the ESINet then the transfer of information will not take place. The communications staff of the Sarnia Police Service does not have the training, and should not be expected to decipher information to pass on from a potential health related matter to communications persons working at CACC. This would be counterproductive to public safety.

A committee comprised of members and non-members of the Ontario Police Technology Information Cooperative (OPTIC) and emergency services personnel has been organized to collectively address the CRTC's decision respecting not including Secondary PSAP Sites in upgrades.

I have expressed my concerns to the OACP executive.



Phil Nelson
Chief of Police

PN/rp



SARNIA POLICE SERVICE
DEPARTMENT CORRESPONDENCE

People Serving People

DATE: September 17, 2017
TO: James P. Nelson, Chief of Police
FROM: Cathy Dam, Director Financial Services

RE: Budget Status August 31, 2017

RECOMMENDATION

It is recommended that Sarnia Police Services Board receive this report as information.

COMMENTS

If there are any questions, please ask.

Respectfully submitted,

Cathy Dam
Director of Financial Services



SARNIA POLICE SERVICE

2017 BUDGET STATUS TO AUGUST 31, 2017

		Budget	YTD Budget	Actuals (Adjusted)	Variance (Unfavorable)
REVENUES					
GENERAL REVENUES & GRANTS					
05-4-2600-00400	County Grant - Police Grant	- 374,653	- 374,653	- 374,653	-
05-4-2600-00401	County Cont.to Court Security	- 882,383	- 220,596	- 226,399	5,803
05-4-2600-00403	Aamjiwnaang First Nations	- 114,000	- 114,000	- 114,799	799
05-4-2600-00404	Police Cruiser Escort Service	- 30,000	- 20,000	- 7,566	(12,434)
05-4-2600-00405	Identification Branch Services	- 18,000	- 12,000	- 2,337	(9,663)
05-4-2600-00407	Licences - Business (Taxi/Clearances)	- 115,000	- 76,667	- 75,785	(882)
05-4-2600-00750	Provincial Subsidy - Court Security	- 49,289	- 49,289	- 49,290	1
05-4-2600-00753	Community Policing Partnership Grant	- 150,000	-	-	-
05-4-2600-00805	Federal Crown Recoveries	-	-	- 3,025	3,025
05-4-2600-00901	Other Fees & Service Charges	- 60,000	- 40,000	- 13,743	(26,257)
05-4-2600-00925	Special Duties (Administration Fees)	- 50,000	- 33,333	- 16,903	(16,430)
05-4-2600-00930	Costs Recovered (Crown/briefs/other)	- 8,000	- 5,333	- 3,264	(2,069)
05-4-2625-00755	Provincial Grant - R.I.D.E. Grant	- 24,365	- 24,365	- 24,365	-
05-4-2625-00762	Civil Remedies Grant	-	-	-	-
05-4-2625-00766	Provincial Strategy Grant - ICE	-	-	- 12,713	12,713
05-4-2630-00941	Sale of Stolen & Abandoned Property	- 6,000	- 4,000	- 20,080	16,080
		- 1,881,690	- 974,236	- 944,922	(29,314)

COMMUNICATIONS CENTRE REVENUES

05-4-2610-00402	Revenue - Pt. Ed. Fire Dispatch	- 10,900	- 10,900	- 10,900	-
05-4-2610-00929	Revenue - Pt. Ed. 911 Dispatch	- 2,978	- 2,978	- 2,978	-
05-4-2610-00939	Revenue - Sarnia Fire Dispatch	- 436,000	- 436,000	- 436,000	-
		- 449,878	- 449,878	- 449,878	-

TOTAL REVENUES

	- 2,331,568	- 1,424,114	- 1,394,800	(29,314)
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EXPENDITURES

UNIFORM					
05-5-2600-01000	Salaries - Regular	11,901,214	7,499,395	7,137,688	361,707
05-5-2600-01025	Salaries - Overtime	540,000	329,918	435,231	(105,313)
05-5-2600-01035	Salaries - Specialist Pay	6,300	-	-	-
05-5-2600-01090	Salaries - Court Time	166,900	101,969	63,831	38,138
05-5-2600-01095	Salaries - On Call Pay	75,000	45,822	44,812	1,010
05-5-2600-01100	Salaries - Acting Rank	40,000	24,438	19,105	5,333
05-5-2600-01105	Special Duties	-	-	-	-
05-5-2600-01110	Salaries - Vacation Payouts	24,000	24,000	74,108	(50,108)
05-5-2600-01115	Salaries - Statutory Holiday Pay	171,000	44,740	49,711	(4,971)
05-5-2600-01125	Salaries - Shift Differential	23,000	14,052	12,562	1,490
05-5-2600-01130	Salaries - Severance Pay	-	-	3,215	(3,215)
05-5-2600-01299	Benefits	3,772,488	2,660,886	2,660,886	(0)
05-5-2600-01253	Car Allowance	2,400	1,600	1,481	119
05-5-2600-01254	Clothing Allowance	25,400	16,933	22,060	(5,127)
05-5-2600-01255	Uniform Equipment	60,856	40,571	51,386	(10,815)
05-5-2600-01258	Dry Cleaning Allowance	17,100	-	-	-
05-5-2600-02301	Memberships and Subscriptions	8,143	5,429	6,504	(1,075)

		Budget	YTD Budget	Actuals (Adjusted)	Variance (Unfavorable)
05-5-2600-02310	Travel	24,110	16,073	9,645	6,428
05-5-2600-02311	Education and Training	89,060	59,373	64,121	(4,748)
05-5-2600-02388	Overtime Meals	10,000	6,667	6,819	(152)
05-5-2600-02396	Personnel Equipment	15,700	10,467	6,205	4,262
05-5-2600-05000	Sundry	1,500	1,000	109	891
05-5-2600-05126	Medical Exams	6,000	4,000	13,131	(9,131)
05-5-2600-05128	Employee Assistance Program	10,000	6,667	5,875	792
05-5-2600-05130	Occupational Health & Wellness	22,125	-	-	-
		17,012,296	10,913,999	10,688,485	225,514

COURT SECURITY

05-5-2605-01000	Salaries - Regular	581,848	361,065	359,427	1,638
05-5-2605-01025	Salaries - Overtime	14,600	8,920	6,313	2,607
05-5-2605-01110	Salaries - Vacation Payouts	7,855	-	144	(144)
05-5-2605-01120	Salaries - Service Pay	2,250	2,250	1,350	900
05-5-2605-01125	Salaries - Vacation Payouts	-	-	3	(3)
05-5-2605-01299	Benefits	165,458	105,161	105,410	(249)
05-5-2605-02388	Overtime Meals	-	-	66	(66)
		772,011	477,396	472,713	4,749

COMMUNICATIONS CENTRE

05-5-2610-01000	Salaries - Regular	1,491,877	932,934	927,708	5,226
05-5-2610-01025	Salaries - Overtime	20,000	12,219	21,821	(9,602)
05-5-2610-01040	Salaries - Training Pay	1,200	733	1,190	(457)
05-5-2610-01110	Salaries - Vacation Payouts	15,665	-	-	-
05-5-2610-01115	Salaries - Statutory Holiday Pay	17,125	10,463	10,978	(515)
05-5-2610-01120	Salaries - Service Pay	5,550	5,550	4,300	1,250
05-5-2610-01125	Salaries - Shift Differential	5,000	3,055	2,907	148
05-5-2615-01299	Benefits	453,673	289,812	289,338	474
05-5-2610-02104	Telephone Lines	63,200	42,133	41,772	361
05-5-2610-02222	Radio Licences	7,000	7,000	6,977	23
05-5-2610-02388	Overtime Meals	-	-	430	(430)
05-5-2610-02410	Equipment Maintenance	72,725	48,483	37,977	10,506
05-5-2610-05505	Central Dispatch-Equipment	3,950	2,633	2,112	521
05-5-2610-05640	Equipment Reserve - 911	20,000	20,000	20,000	-
		2,176,965	1,375,016	1,367,510	7,506

CIVILIAN

05-5-2615-01000	Salaries - Regular	1,874,554	1,170,441	1,109,728	60,713
05-5-2615-01025	Salaries - Overtime	10,000	6,110	16,614	(10,504)
05-5-2615-01040	Salaries - Training Pay	600	378	724	(346)
05-5-2615-01110	Salaries - Vacation Payouts	4,735	-	9,797	(9,797)
05-5-2615-01115	Salaries - Statutory Holiday Pay	4,800	2,933	2,690	243
05-5-2615-01120	Salaries - Service Pay	8,950	8,950	9,000	(50)
05-5-2615-01125	Salaries - Shift Differential	2,600	1,588	1,222	366
05-5-2615-01299	Benefits	628,038	404,393	378,606	25,787
05-5-2615-01253	Car Allowance	600	400	370	30
		2,534,877	1,595,191	1,528,751	66,440

STATION AND FLEET MAINTENANCE

05-5-2620-01000	Salaries - Regular	200,733	124,949	120,014	4,935
05-5-2620-01025	Salaries - Overtime	375	229	1,364	(1,135)
05-5-2620-01110	Salaries - Vacation Payouts	3,055	1,902	-	1,902

		Budget	YTD Budget	Actuals (Adjusted)	Variance (Unfavorable)
05-5-2620-01115	Salaries - Statutory Holiday Pay	910	566	754	(188)
05-5-2620-01120	Salaries - Service Pay	500	500	650	(150)
05-5-2620-01299	Benefits	59,074	37,554	35,959	1,595
05-5-2625-02000	Stationery & Office Supplies	51,650	34,433	32,206	2,227
05-5-2625-02101	Heating Fuel	28,500	19,000	22,078	(3,078)
05-5-2625-02102	Electricity	125,000	83,333	101,095	(17,762)
05-5-2625-02103	Water	11,000	7,333	8,253	(920)
05-5-2625-02104	Telephone	141,000	94,000	109,918	(15,918)
05-5-2625-02220	Vehicle Expense	194,820	129,880	130,123	(243)
05-5-2625-02224	Vehicle Rentals	1,000	667	567	100
05-5-2625-02303	Postage	15,000	10,000	6,233	3,767
05-5-2625-02320	Janitorial Supplies	12,500	8,333	10,220	(1,887)
05-5-2625-02384	Radio	11,650	7,767	11,972	(4,205)
05-5-2625-02386	Meals for Prisoners	3,000	2,000	1,838	162
05-5-2625-02400	Service Contracts	49,482	32,988	49,134	(16,146)
05-5-2625-02405	Systems (IT) Maintenance & Support	346,185	230,790	211,209	19,581
05-5-2625-02420	Building Maintenance	72,700	48,467	64,289	(15,822)
05-5-2625-02435	Ground Maintenance	31,000	20,667	10,840	9,827
05-5-2625-02440	Vehicle Maintenance	130,000	86,667	109,252	(22,585)
05-5-2625-04005	Insurance	215,080	215,080	226,439	(11,359)
05-5-2625-05000	Sundry	1,500	1,000	1,762	(762)
05-5-2625-05500	Replacement Equipment			2,025	(2,025)
05-5-2625-05505	New Equipment	10,000	6,667	50,236	(43,569)
		1,715,714	1,204,772	1,318,430	(113,658)

PROGRAM SUPPLIES

05-5-2625-02006	Program Supplies-Identification Branch	5,650	3,767	1,756	2,011
05-5-2625-03101	Program Supplies-C.I.D.	13,057	8,705	5,213	3,492
05-5-2625-03102	Program Supplies-Community Serv.	5,000	3,333	3,190	143
05-5-2625-03103	Program Supplies-Intelligence	14,000	9,333	7,435	1,899
05-5-2625-03104	Program Supplies-Containment Team	60,400	40,267	33,538	6,729
05-5-2625-03105	Program Supplies-Court Security	500	333	51	282
05-5-2625-03106	Program Supplies-Traffic	10,250	6,833	4,436	2,397
05-5-2625-03107	Program Supplies-Media Relations	1,000	667	820	(153)
05-5-2625-03108	Program Supplies-Firearms & Range	64,790	43,193	23,991	19,202
05-5-2625-03109	Program Supplies-Morality	1,400	933	124	809
05-5-2625-03110	Program Supplies-Uniform Div.	6,000	4,000	5,000	(1,000)
05-5-2625-03111	Program Supplies-Bike Patrol Unit	3,050	2,033	774	1,259
05-5-2625-03112	Program Supplies-Crisis Negotiators	2,150	1,433	-	1,433
05-5-2625-03113	Program Supplies-Electronic Crimes	13,620	9,080	12,299	(3,219)
05-5-2625-43005	New Equipment - Prov. Strategy Grant	-	-	12,714	(12,714)
		200,867	133,911	111,341	22,570

RESERVES AND ALLOCATIONS

05-5-2625-02225	Cruiser Purchasing	250,000	250,000	250,000	-
05-5-2625-05650	Contribution to HR Specialist	69,274	69,274	69,274	-
05-5-2625-06900	Contribution to Building Reserve	38,000	38,000	38,000	-
05-5-2625-06906	Contribution Major Crime Reserve	15,000	15,000	15,000	-
05-5-2625-06907	Contribution to IT Replacement Reserve	-	-	-	-
05-5-2625-06910	Contribution to Crime Stoppers Program	16,500	16,500	16,500	-
		388,774	388,774	388,774	-

		Budget	YTD Budget	Actuals (Adjusted)	Variance (Unfavorable)
POLICE SERVICE BOARD					
05-5-2630-02301	Memberships & Subscriptions	4,100	4,100	4,163	(63)
05-5-2630-02305	Awards for Retiring Members	8,000	5,333	2,351	2,983
05-5-2630-02312	Conferences & Seminars	2,500	1,667	-	1,667
05-5-2630-03100	Awards Night for Outstanding Service	2,500	1,667	-	1,667
05-5-2630-04001	Legal Fees	40,000	26,667	20,477	6,190
05-5-2630-05000	Sundry	2,500	1,667	2,863	(1,196)
		59,600	41,100	29,854	11,246
TOTAL EXPENDITURES		24,861,104	16,130,160	15,905,858	224,302
NET BUDGET		22,529,536	14,706,045	14,511,058	194,987



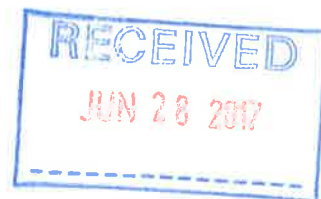
J.V.N. (Vince) Hawkes
Commissioner Le Commissaire

File #: 601-10

June 21, 2017

Deputy Chief R.G. Farlow
Operations
Sarnia Police Service
555 North Christina Street
Sarnia ON N7T 7X6

*POU
BOARD*



Dear Deputy Chief Farlow:

Thank you for your letter of April 12, 2017, requesting details with regard to the Statement of Ontario Provincial Police (OPP) Activity sent to the Sarnia Police Service on March 31, 2017.

Enclosed is a breakdown of the basic and municipal support provided by the OPP to your area of policing jurisdiction for the calendar year 2016. The Statement of OPP Activity is meant to demonstrate the ongoing proactive and reactive support we provide to our policing partners. As we are accountable to the Ontario government for OPP resource allocation, we want to ensure that Ontario municipalities and Chiefs of Police are aware of the OPP support provided to their agencies.

I appreciate the opportunity to respond to your correspondence. Please do not hesitate to contact me if you have any further questions.

Yours truly,

J.V.N. (Vince) Hawkes, C.O.M.

/nv

Attachment

c: Deputy Commissioner G.J. (Gary) Couture, Provincial Commander
Field Operations, Ontario Provincial Police

Ms. Mary Silverthorn, Provincial Commander
Corporate Services, Ontario Provincial Police

Mr. Mike Bradley, Chair ✓
Sarnia Police Services Board

Sarnia Police Service 2016 - Detailed Report: 1127 Hours in Basic and Municipal Services

Category	2016 - Total Hours
MVC	84
ISB - Special investigations	16
ISB - Surveillance	0
Drugs Weapons	49
Violent Crimes	226
Warrants	0
Community Mobilization	41
Canine	80
Other Criminal Code / Provincial Statutes / Federal Statutes	166
Impaired Incidents	53
Breath Testing Operator	5
Driver Violations	62
Patrol	9
Court Administration	3
DC Incident Commander	0
Fraud	13
Theft	147
Prisoner Transport Service	0
General Incident / Inquiry	6
Golden Helmets / VIP Escorts	0
Mischief	1
PLT	19
TTCI	0
FITS - Technical Support	0
PD Not Investigated at Scene for CRCs	0
Other	147
Total:	1127

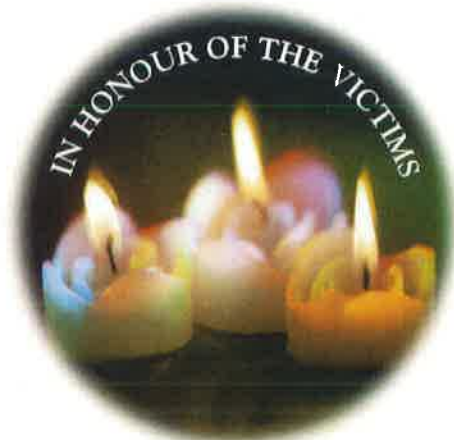


In Remembrance of Loved Ones
killed or injured by impaired driving,
MADD Sarnia/Lambton invites you to attend a

**Candlelight Vigil
&
Memorial Bench Dedication**

Thursday, Sept. 28, 2017 at 7 pm.

Centennial Park along the waterfront boardwalk just north of
London Road.
(Look for the Red MADD tent).



*For more information, call 519-339-9962
Or email office@maddsarnialambton.com
www.maddchapters.ca/sarnialambton*

How many must die before Trudeau takes action on guns?

Mr David B. Kelley
Sarnia-Clearwater Police Services Board
255 N.Christina Street
Sarnia-Clearwater ON N7T 7N2



July 21, 2017

Dear Mr Kelley,

Another six months, another 200,000 handguns, assault weapons and restricted weapons have been sold to Canadians. For the first time in Canadian history, the number of legally registered restricted and prohibited weapons (mostly handguns and assault weapons), has surpassed one million. And that is on top of more than 7 million legally owned rifles and shotguns.

What will it take to get the Government to act on its election promises?

What will it take to repair the damage to our gun laws by the Conservatives?

Stats Canada reported that the number and rate of homicides with firearms were up for the second consecutive year, increasing by 14%, the highest reported rate since 2010.

The number of murders with sawed off shotguns almost quadrupled. Sawed off shotguns usually start as legally owned shotguns. Now, thanks to Stephen Harper, they are easier to get than they have been for 40 years with no legal requirement to even track sales.

For the first time in more than 25 years, Toronto police have reported that **most of the guns recovered in crime in Toronto were not smuggled but originated from legal owners in Canada.** Again this is a sign that relaxing gun laws has made it easier for legal guns to be diverted to illegal purposes.

Legal exports of firearms to Canada are at an all-time high. Another recent study shows that most guns smuggled into Canada, are smuggled in by Canadians.

**Firearms imports exploded after Harper government killed gun registry
Handguns saw the largest spike in imports**

by Tim Naumetz | iPolitics | June 16, 2017
Firearms flooded into Canada after Stephen Harper's Conservative government dismantled the federal long gun registry in 2012 — nearly two million rifles, shotguns and handguns were imported for retail sale across the country over just five years, federal records show.



Strangely, in spite of the near daily stories of the proliferation and misuse of guns in Canada, nobody is talking about gun control. No one is talking about how we need to do a better job of keeping guns away from people who are a risk to themselves or others. The recently released federal strategy on domestic violence makes no references to firearms in spite of the near unanimous calls from women's groups across the country for stronger laws and even though firearms are the weapon most frequently used when men kill their spouses, particularly in rural areas and the west.

And then there are the individual tragedies that are enabled by lax laws:

- Lionel Desmond, a veteran with PTSD, **killed his wife, his 10-year-old daughter and her grandmother and then committed suicide** on January 3rd. 2017. He was given a firearm license in spite of documented concerns about his mental health and risks of suicide.
- Alexandre Bissonnette, who killed 6 people at **the Islamic Cultural Centre of Quebec City**. is reported to have had a legal gun license and multiple guns in spite of his history of threats and racist rants. And it has been reported that one of his guns was a CZ-858. This was the gun we wrote about last year that RCMP tried to ban. Harper overruled them and Trudeau has not reversed the decision.
- And perhaps even more disturbing, is knowing that the 50 caliber sniper rifle, used for the celebrated "kill shot" at 3.4 kilometers on Canada's "peace" keeping mission, **is sold as an unrestricted hunting rifle in Canada**. Anyone with a license can purchase not one but as many as they want without any record being kept or any ability to trace them. They can pierce armor and bring down a helicopter. "The only restriction to owning one", crows the gun lobby, "is the price".

Record-setting sniper rifle available for non-restricted sale in Canada

Tim Naumetz, ipolitics, Monday, June 26th, 2017.

The kind of high-powered .50-calibre rifle a Canadian sniper reportedly used to kill an ISIS target in Iraq with a record-breaking shot can be bought in Canada with no legal conditions — other than the routine class of gun licence required to purchase a .22 for shooting gophers on a farm or a rifle for hunting deer.....



And in spite of our new “feminist” international development strategy, Canada has fallen behind on its international obligations to combat the global problems of gun violence against women. The marking and tracing regulations which would bring us into compliance with our international obligations have been delayed. Again.

Everyone seems to be just plain scared of the gun lobby. Even though the polling has shown over and over that the vociferous opponents of gun control will never vote Liberal. Even though polling show that while 2/3 of Canada’s 2 million gun owners opposed stronger gun laws, more than half of the women living with gun owners supported it, rural MPs are spooked. In spite the terrible irony that where there is more opposition to gun control – in the north and in the west – there are much higher rates of gun violence including murders of women, and their children, and police officers as well as suicides.

For those of you committed to this issue you may share my feeling of déjà vu. It’s been almost 30 years since we fought to focus attention on the question “where did he get the gun?” Because the research is clear – where there are more guns there is higher risk someone will be killed or injured. Strict gun laws may not prevent violence but they prevent deaths. Fewer assaults become murders. Fewer suicide attempts succeed. It’s as if 30 years of research has been erased from the public domain.

Canadians support strong gun control. They are horrified by the violence we see daily south of the border. Most want a ban or severe restrictions on access to handguns. They want military weapons prohibited. And they want measures for tracking gun sales and fighting the illegal trade. But amid the noise and distractions their voices are being ignored.

It’s over two years since they made their election promises. The Government must to:

1. Reverse the measures passed in C-42 – restore authorizations to transport handguns, strict screening and routine licensing checks and verification when firearms are purchased.
2. Eliminate the amnesties for failure to renew licenses and reinstate strict screening measures on renewal as well as continuous eligibility checks.
3. Ban military assault weapons – update the prohibited and restricted lists consistent with the advice of police experts and prohibit civilian ownership of sniper rifles.
4. Establish as quickly as possible, a system to track all gun sales, reestablishing and modernizing measures that were introduced in 1977 but eliminated in 2005.
5. Put in place the necessary measures to allow Canada to ratify important

international agreements.

6. Reinstate evidence based approaches which consider firearms in the context not just of street crime but domestic violence and suicide.
7. Provide open and transparent access to data on guns and gun ownership, firearms death and injury and bring research back into the discussion.
8. Invest in raising awareness of the real risks associated with firearms and integrate controls on firearms into strategies on violence against women, suicide, injury prevention and crime prevention.

This requires more than words. It requires action. We need you with us more than ever. We need action.

Thanks to generous supporters like you, the Coalition for Gun Control remains the most listened to and effective citizen-funded voice on the issue of stopping gun violence, and we owe the adoption of the Quebec bill for the gun registry to you. Here's what you can do to help:

Please let your MP and the Prime Minister know that the gun lobby does not speak for you and that you share our concern about the gap between the promises and the action.

1. **Contact The Right Hon. Justin Trudeau: justin.trudeau@parl.gc.ca - House of Commons Ottawa, ON K1A 0A6 (No postage required!)
Fax: 1 613 947-0310 or call 1 613 995-0253.**

2. **Contact your MP here:**
<http://www.parl.gc.ca/parlinfo/compilations/houseofcommons/MemberByPostalCode.aspx?Menu=HOC>

3. **Please support us with your gift of \$50, \$100, \$250, or whatever you can give to help us work hard to restore effective gun control.**

Thank you so much for your continued support.

Yours truly,



Wendy Cukier, President

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