

**SARNIA POLICE SERVICES BOARD**  
**October 20, 2017**  
**9:30 a.m.**  
**BOARDROOM, POLICE SERVICES BUILDING,**  
**SARNIA, ONTARIO**

**SPECIAL OPEN MEETING AGENDA**

Page

**DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

**MINUTES**

3 - 5

1. Adoption of Minutes - October 12, 2017  
***THAT the Minutes of October 12, 2017 be adopted.***

**PRESENTATION**

1. Tom Gervais, Ministry of Community Safety and Correctional Services' Police Services Advisor - Zone 6 - Hiring Procedure for Police Chief (Verbal)

**NEW BUSINESS**

**ADJOURNMENT**



**OPEN MINUTES**  
**9:30 a.m. - THURSDAY, OCTOBER 12, 2017**  
**BOARD ROOM**  
**POLICE SERVICES BUILDING**

The Sarnia Police Services Board met in regular session.

Mayor Mike Bradley took the Chair and the following Members of the Board were present: B. Trothen, S. Palko and Councillor D. Boushy.

Present from staff were: Chief Phil Nelson, Deputy Chief Bob Farlow, Media/Policy Officer Constable John Sottosanti, Director of Financial Services & Supply Cathy Dam, Human Resources Advisor Ellen Brown, Assistant City Solicitor/Risk Manager Dan Byskal and City Solicitor Scott R. McEachran as Board Secretary.

**DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest.

**MINUTES**

Moved by Board Member Councillor Boushy, seconded by Vice-Chair Palko, and **carried**:

***THAT the Minutes of September 28, 2017 be adopted.***

**REPORTS AND INQUIRIES**

1. 2018 Proposed Operating Budget (Report)

Cathy Dam, Director of Financial Services provided a report dated October 5<sup>th</sup>, 2017 to the Sarnia Police Services Board regarding the 2018 Preliminary Operating Budget. Board Members discussed the matter and asked questions.

A motion by Board Member Councillor Boushy, seconded

by Chair Mayor Bradley

***THAT the 2018 Proposed Operating Budget be reviewed by the Chief again to look for a reduction of \$25,000, was lost when put to the vote.***

Moved by Vice-Chair Palko, seconded by Board Member Trothen, and **carried**:

***THAT the Sarnia Police Services Board approve the 2018 Proposed Operating Budget with net expenditures of \$23,216,178 representing an increase of \$686,642 or 3.05% over 2017.***

Chief Nelson noted that further decreases may occur in the budget prior to presentation to City Council in December.

2. Anonymous Complaint Policy (Letter)

Scott McEachran, Board Secretary provided a letter dated October 3<sup>rd</sup>, 2017 to the Sarnia Police Services Board regarding the Anonymous Complaint Policy.

Moved by Vice-Chair Palko, seconded by Board Member Trothen, and **carried**:

***THAT the Sarnia Police Services Board approve the Anonymous Complaint Policy attached to the Board Secretary's October 3, 2017 letter.***

3. Special Constable (Report)

Chief Nelson provided a report dated October 3<sup>rd</sup>, 2017 to the Sarnia Police Services Board regarding Special Constable appointment.

Moved by Vice-Chair Palko, seconded by Board Member Trothen, and **carried**:

***THAT the Sarnia Police Services Board approves the re-appointment as Special Constable of Marion Mae***

**Lotz.**

## **ROUTINE APPROVALS AND INFORMATION**

### A. 2018 Police Services Board Meeting Dates (Letter)

Scott McEachran, Board Secretary provided a letter dated October 2<sup>nd</sup>, 2017 to the Sarnia Police Services Board regarding 2018 Police Services Board meeting dates.

Moved by Vice-Chair Palko, seconded by Board Member Trothen, and **carried**:

***THAT the Sarnia Police Services Board approves the 2018 meeting dates as noted in the Board Secretary's October 2, 2017 letter.***

## **NEW BUSINESS**

### 1. Sarnia Police Service Human Resources Advisor

Chief Nelson introduced Ellen Brown to the Sarnia Police Services Board as the new Sarnia Police Service Human Resources Advisor.

## **ADJOURNMENT**

Moved by Vice-Chair Palko, seconded by Board Member Trothen, and **carried**:

***THAT the Sarnia Police Services Board adjourn.***

---

CHAIR