

**SARNIA POLICE SERVICES BOARD
October 7, 2021
9:30 a.m.
TELECONFERENCE MEETING,
SARNIA, ONTARIO**

OPEN MEETING AGENDA

Page

TRADITIONAL TERRITORY ACKNOWLEDGEMENT

We, the Sarnia Police Services Board acknowledge the traditional territory of the council of the three fires; Potawatomi, Chippewa, and Odawa people, that being Aamjiwnaang (Sarnia 1st Nation), Bkejwanong (Walpole Island 1st Nation), Kikonaang (Kettle Point 1st Nation), Aashoodenaa (Stoney Point 1st Nation)

DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

MINUTES

- 3 - 7 1. Minutes - September 23, 2021

That the Minutes of September 23, 2021 be adopted.

PRESENTATION

- 9 1. Inspectorate of Policing.

REPORTS AND INQUIRIES

- 11 - 14 1. 2022 Proposed Fess for Services

That the Sarnia Police Service Board approve the Proposed Fees for Services Schedule for 2022

15 - 25

2. 2022 Proposed Operating Budget

That the Sarnia Police Services Board receive the 2022 Proposed Operating Budget of \$27,258,305 representing an annual increase of 4.7% over the 2021 approved budget.

27 - 36

3. 2022 Proposed Police Reserves and Capital Budgets

That the Sarnia Police Services Board approve 2022 expenditures of \$789,200 from Reserves; and

That the Sarnia Police Services Board approve 2022 Capital projects totaling \$510,000 funded through Reserves; and

That the Sarnia Police Services Board approve the 2022 Ten Year Capital Plan.

NEW BUSINESS

ADJOURNMENT

OPEN MINUTES
9:30 a.m. - THURSDAY, SEPTEMBER 23, 2021
TELECONFERENCE MEETING

The Sarnia Police Services Board met in an Open Teleconference Meeting.

Mayor Mike Bradley took the Chair and the following Members of the Board were present: P. Wiersma and S. Hosni

Absent: Board Member Councillor D. Boushy

Present from staff were: Chief Norm Hansen, Deputy Chief Owen Lockhart, Mr. David Logan, Acting Board Legal Advisor, Cathy Dam, Director of Financial Services, and Joan Knight as Board Secretary.

TRADITIONAL TERRITORY ACKNOWLEDGEMENT

We, the Sarnia Police Services Board acknowledge the traditional territory of the council of the three fires; Potawatomi, Chippewa, and Odawa people, that being Aamjiwnaang (Sarnia 1st Nation), Bkejwanong (Walpole Island 1st Nation), Kikonaang (Kettle Point 1st Nation), Aashoodenaa (Stoney Point 1st Nation)

DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

MINUTES

Moved by Vice-Chair P. Wiersma, seconded by Board Member S. Hosni, and **carried**:

That the Minutes of June 24, 2021 be adopted.

REPORTS AND INQUIRIES

1. Request for Additional Junior I.T. Technician

A report from Deputy Chief Lockhart, dated September 14, 2021, regarding a request for an additional Junior I.T. Technician was considered.

Moved by Vice-Chair P. Wiersma, seconded by Board Member S. Hosni, and **carried**:

That the Sarnia Police Service Board approve the addition to the Sarnia Police Service the position of Junior I.T. Technician to its current I.T. Department, for additional support and growth.

ROUTINE APPROVALS AND INFORMATION

A. Budget Status Report at June 30, 2021

A report from Chief Hansen, dated September 23, 2021 regarding the Budget Status Report at June 30, 2021 was provided.

B. Preliminary 2022 Budget Information

A report from Chief Hansen, dated September 23, 2021 regarding the Preliminary 2022 Budget information was provided.

Board Member S. Hosni advised he felt the 4.7% budget increase was high. Chief Hansen explained that the 911 enhancement mandated by the Province has added to the budget.

C. Health IM Update

A report from Deputy Chief Lockhart, dated September 15, 2021 regarding the Health IM Update was provided.

Chair Mayor Bradley advised that he was very pleased to see the Stats on Mental Health matters.

D. Officer Retirement and Replacement

A report from Deputy Chief Lockhart, dated September 13, 2021 with regard to Officer Retirement and Replacement was provided.

E. Request for Decibel Meter Report

A report from Chief Hansen, dated September 8, 2021 with respect to a request for Decibel Meter Report was considered.

Discussion took place regarding the Decibel Reader need for a trained person to administer it, and the Court still requires a witness if charges are laid.

In response to a question on how to handle vehicle noise complaints, Chief Hansen advised campaigns could be run at certain times for Noise enforcement.

Chair Mayor Bradley asked that this report be shared with Sarnia City Council for their information.

F. Sarnia-Lambton Alliance against Hate

A report from Chief Hansen, dated September 16, 2021 regarding the Sarnia-Lambton Alliance against Hate was considered.

Vice-Chair P. Wiersma gave congratulations on the success of securing the grant for the Sarnia-Lambton Alliance against Hate. Chief Hansen advised the John Howard Society had applied for the grant, but that it was very good for the City.

G. Traffic Enforcement Update

A report from Deputy Chief Lockhart, dated September 13, 2021 regarding Traffic Enforcement Update was provided.

H. Motor Vehicle Collisions January – June Q2 2021

A report with regard to Motor Vehicle Collisions January – June Q2 2021, was provided.

Moved by Vice-Chair P. Wiersma, seconded by Board Member S. Hosni, and **carried**:

That Items A to H, under Routine Approvals and Information, be received and filed.

NEW BUSINESS

Neighbourhood Watch Program

Board Member S. Hosni asked about the status of the Neighbourhood Watch Program.

Chair Mayor Bradley asked for an update report on the Neighbourhood Watch Program and that this become an annual report to be considered by the Board.

Vaccine Policy

In response to a question concerning a Vaccine Policy, Chief Hansen advised that there has been no direction for Police Services from the Province, but, that they are working with neighbouring Police Services to keep consistent.

Chair Mayor Bradley requested a report to keep the Board updated.

Sarnia Police Services Board Website

Discussion took place with respect to the creation of a Website for the Sarnia Police Services Board, it was decided that a cost analysis was needed.

Board Member S. Hosni advised that a page on the Ontario Association of Police Services Board was available to the Board.

Moved by Vice-Chair P. Wiersma, seconded by Board Member S. Hosni, and **carried**:

That Sarnia Police Service Board request staff to provide a report on a stand alone website versus a page on the Ontario Association of Police Services Board, with a cost analysis on each option with attention given to who would administer and maintain both options.

ADJOURNMENT

Moved by Vice-Chair P. Wiersma, seconded by Board Member S. Hosni, and **carried**:

That the Sarnia Police Services Board adjourn.

CHAIR

Sent on behalf of Inspector General Devon Clunis, Deputy Inspector General Ken Weatherill and Executive Data Officer, Michelle Lloyd:

Dear Board Chairs:

It was a pleasure speaking with many of you during our presentation at OAPSB's Virtual Spring Conference in May.

For those of you that didn't have an opportunity to attend, we would like to introduce ourselves as the senior leadership team of the Inspectorate of Policing.

We know many of you have questions relative to the role and functions of the Inspectorate. We want to do our best to answer those questions. As you know, policing is going through a time of immense change. It is a time that requires a unified, community focused approach, in order to ensure we come out of this change in a better place. That is the focus of the Inspectorate.

The Inspectorate will operate at arms-length from the provincial government to provide independent policing oversight and ensure effective policing services under the *Community Safety and Policing Act, 2019 (CSPA)* and its regulations, once proclaimed.

You may be aware that we met with your respective Chiefs earlier this year. We would now like the opportunity to engage with each of you and your boards to have an open and fulsome discussion about:

- Our mandate, the work underway to operationalize the Inspectorate and how we hope to work with you and the policing sector overall, and,
- To learn about your perspectives related to implementing the new requirements under the CSPA and what you see as the opportunities for us to support you and your services in meeting these requirements.

We believe that the best way to achieve success is through open and meaningful conversations with you.

We are taking the liberty of asking Lisa Kourtalis, Executive Assistant, Email: lisa.kourtalis@ontario.ca / Cell: 437-240-5356 to connect with each of you to request a meeting at your convenience. You are also welcome to reach out to her directly.

Thank you in advance for your time and support.

Devon Clunis
Inspector General

Michelle Lloyd
Chief Data Officer

Ken Weatherill
Deputy Inspector General

SARNIA POLICE SERVICE



2022 PROPOSED FEES FOR SERVICES

Sarnia Police Services Board – October 7, 2021

SARNIA POLICE SERVICE
People Serving People

DEPARTMENT CORRESPONDENCE

DATE: October 7, 2021
TO: Sarnia Police Services Board
FROM: Norm Hansen, Chief of Police
SUBJECT: 2022 Proposed Fees for Services Schedule

RECOMMENDATION:

It is recommended that the Sarnia Police Service Board approve the Proposed Fees for Services Schedule for 2022.

BACKGROUND:

A review of the Fees for Services schedule and fee-generating activity is included as part of the annual budget process. Most fees have not increased over a period of several years and are proposed to remain status quo for another year.

COMMENTS:

1. Special Duty Rates – Special duty or paid duty rates are linked to the collective agreement. 2021 Special Duty activity continues to decline from 2020 levels resulting in diminishing revenues from Administration Fees.

Year	# Hours Paid Duty	Administration Fees
2019	2,766	\$54,600
2020	1,599	\$30,300
2021 projected	500	\$10,500

2. Police Record Checks – Fees for Background Checks, (Criminal Record Check, Criminal Record & Judicial Matters Check, and Vulnerable Sector Check) are proposed to remain at current levels for another year.

Type	Average - Other Police Services	2021 Fee	2022 Proposed Fee
Employment	\$45	\$43	\$43
Volunteer	\$35	\$11	\$11
Student	\$21	\$11	\$11

Background Check activity remains fairly consistent with only slightly lower than normal levels due to the pandemic. Most of this can be attributed to the convenience of the online application process set up through third-party service provider Forrest Green.

Year	Background Check Revenues
2019	\$104,250
2020	\$85,300
2021 projected	\$88,285

3. Facility Rental Fees – Police Training Centre – A rental fee of \$700 per day and \$350 per half-day is in place for the Police Tactical and Academic Training Centre (PTAATC). The continuation of COVID restrictions plus high levels of internal usage have limited most rental opportunities. It is proposed to leave 2022 rental rates at current levels.

CONSULTATION:

Due to continued COVID impacts on many revenue streams, it is proposed to keep all fees for services at 2021 levels with the exception of Special Duty rates which are tied to the collective agreement.

FINANCIAL IMPLICATIONS:

Revenues from these fees flow to various revenue accounts in the 2022 Operating Budget.

Prepared by:

Cathy Dam,
Director, Financial Services

Approved by:

Norm Hansen
Police Chief

cc. D. Chief O. Lockhart

Attachment: 2022 Proposed Fees for Services

SARNIA POLICE SERVICE - PROPOSED 2022 FEES FOR SERVICES

Description	2021	2022	Per	HST	% Change
Criminal Record Checks (PCRC, PCRJMC, PVSC) <i>SPS fee does not include \$9.95 Forrest Green service fee</i>					
Employment	\$43.00	\$43.00		Exempt	0%
Volunteer or Student	\$11.00	\$11.00		Exempt	0%
Copy	\$5.00	\$5.00		Exempt	0%
Ink Fingerprints, full	\$38.00	\$38.00		Included	0%
Livescan Fingerprints (includes \$25 RCMP fee)	\$33.75	\$33.75		Exempt	0%
Second-Hand Goods Licence	\$250.00	\$250.00		Exempt	0%
Taxi/Limousine Licenses:					
New Owner	\$75.00	\$75.00	Vehicle	Exempt	0%
License Plate Renewal	\$75.00	\$75.00	Vehicle	Exempt	0%
Taxi plate transfer	\$30.00	\$30.00	Vehicle	Exempt	0%
Driver/dispatcher	\$30.00	\$30.00	Each	Exempt	0%
Replacement of photo licence	\$30.00	\$30.00	Each	Exempt	0%
Replacement of lost vehicle licence plate	\$20.00	\$20.00	Each	Exempt	0%
Freedom of Information (FOI) Requests <i>FOI fees as prescribed by MFIPPA/Ontario</i>					
Application Fee	\$5.00	\$5.00		Exempt	0%
Photocopies, Computer Printouts	\$0.20	\$0.20	page	Exempt	0%
Search Time	\$7.50	\$7.50	¼ hour	Exempt	0%
Record Preparation	\$7.50	\$7.50	¼ hour	Exempt	0%
Computer Programming	\$15.00	\$15.00	¼ hour	Exempt	0%
Identification Photographs, Regular or Laser Copy					
8 x 10 colour	\$37.00	\$37.00		Included	0%
5 x 7 colour	\$31.00	\$31.00		Included	0%
5 x 7 black & white	\$25.00	\$25.00		Included	0%
CDs & DVDs	\$22.00	\$22.00		Included	0%
Transcripts	\$3.50	\$3.50	page	Included	0%
Incident Reports	\$43.00	\$43.00		Included	0%
Incident Statements	\$43.00	\$43.00		Included	0%
Motor Vehicle Reconstruction Reports	\$1,695.00	\$1,695.00		Included	0%
Special Duty Rates <i>Minimum 3 hours; Subject to change with collective agreements.</i>	Jul 1	Jan 1	Jul 1		
Officer	\$82.83	\$83.66	\$84.49	hour	Extra 1%
Sergeant	\$93.60	\$94.53	\$95.48	hour	Extra 1%
Cruiser Rate	\$39.00	\$39.00	\$39.00	hour	Extra 0%
Administration Fee	20%	20%	20%		Extra 0%
Alarm Registration Fee	\$50.00	\$50.00		Exempt	0%
Alarm Reinstatement Fee	\$300.00	\$300.00		Exempt	0%
PTAATC Training Centre - <i>Rentals to Emergency Response Agencies only</i>					
Half day rental	\$350.00	\$350.00		Extra	0%
Full day rental	\$700.00	\$700.00		Extra	0%

SARNIA POLICE SERVICE



2022 PROPOSED OPERATING BUDGET

Sarnia Police Services Board – October 7, 2021

SARNIA POLICE SERVICE
People Serving People

DEPARTMENT CORRESPONDENCE

DATE: October 7, 2021
TO: Sarnia Police Services Board
FROM: Norm Hansen, Chief of Police
SUBJECT: 2022 Proposed Police Operating Budget

RECOMMENDATION:

It is recommended that the Sarnia Police Services Board receive the 2022 Proposed Operating Budget of \$27,258,305 representing an annual increase of 4.7% over the 2021 approved budget.

BACKGROUND:

The Police Service budget is presented to the Board for approval and then forwarded to city staff for inclusion in the overall City Budget for approval by City Council. As the Police Services Act indicates, a municipal council may set overall budget targets and is not bound to accept Board proposals, however a council does not have the authority to approve or disapprove specific items in Police Service estimates.

COMMENTS:

Operating Budget Highlights

- Net operating expenditures are \$27,258,305, an increase of \$1,224,824 or 4.70% over 2021 net expenditures of \$26,033,481.
- Total expenditures (operating expenditures and transfers to reserves) are \$29,961,026, 4.69% higher than 2020.
- Total revenues (fees for services and grants) of \$2,702,721 represent an increase of 4.51% over 2021 revenues.

The following table summarizes the proposed 2022 Operating Budget:

Budget Area	2022 Proposed	2021	Change \$	Impact to Increase
Salaries & Benefits	25,336,518	24,674,954	661,564	2.54%
Cadet Recruits (2)	111,109		111,109	0.43%
Total Contract & Benefits	25,447,627	24,674,954	772,673	2.97%
Technology - Licensing & Support	660,579	466,738	193,841	0.74%
Operating Expenditures	2,302,820	2,177,880	124,940	0.48%
Capital & Reserves Transfers	1,550,000	1,300,000	250,000	0.96%
Total Expenditures	29,961,026	28,619,572	1,341,454	5.15%
Revenues	-2,702,721	-2,586,091	-116,630	-0.45%
Net Budget	27,258,305	26,033,481	1,224,824	4.70%

Budget Considerations and Drivers

Preparation of the budget is carried out with consideration for various priorities, goals, and contractual agreements:

1. 2020-2022 Business Plan – The budget process is carried out with attention to prioritizing the five goals identified in the Business Plan:
 - a. Providing a Safe and Secure Community – The Mental Health Engagement and Response Team (MHEART) initiative helps build a positive rapport and supportive presence between police and the community. This budget also reflects the annual cost of the HealthIM digital tool that has been rolled out to Community Response officers assisting them to compassionately and effectively respond to mental health crisis situations.
 - b. Improving Service Delivery – The addition of two front-line officers contributes to the safety and security of the community.
 - c. Continuing the Development of Communication – The Media Relations branch is dedicated to transparent and responsible communication. Electronic communications have become an increasingly effective tool for sharing information with the community.
 - d. Ensure Effective Personnel Management – The organizational chart is reviewed regularly with respect to the needs of police and civilian personnel and the community.

- e. Effectively Managing Physical and Technological Resources – This goal is furthered with the addition of one IT technician as approved at the most recent Police Services Board meeting. Also highlighted are the cost impacts of annual technical licensing and support as new technology is incorporated into police operations.
2. Service Levels – The 2022 salary budget represents a total 159 full-time and 28 part-time members, an increase of three over 2021 approved “full-time equivalent” (FTE) levels:
 - a. Uniform FTEs increase from 115 to 117 representing two uniform officers in accordance with the 2020 to 2023 contract settlement.
 - b. Civilian FTEs increase from 44 to 45 with the addition of a junior IT technician but may revert back to 44 as an agreement for HR services is finalized with the City. Five full-time Court Security positions are funded externally.
 - c. The budget includes 28 part-time Civilian staff with a combined FTE of 12.3, including 2.6 FTEs in Court Security.
3. Collective Agreements – The 2020 to 2023 contract was settled at the beginning of 2021 and new contract costs are reflected in this budget. Salary and wage costs represent 85% of total and 93% of net 2022 budget expenditures.
4. Contributions to Capital Reserves – The City’s Reserves Policy lays responsibility for long-term Asset Management to the Police Service for funding through Police Operating budgets. This entails increasing the level of funding to Police reserves from the Police Operating Budget to a sufficient level to handle long-term Capital Expenditures. The ultimate goal is to lessen dependence on City Reserves.

As a result, the 2022 operating contribution to reserves is \$1,550,000 (up from 2021’s contribution of \$1,300,000). Most of these funds are applied against proposed 2022 capital expenditures and do not significantly build up reserves. Detail is contained in the Capital and Reserves report. Any reduction to reserves contributions necessitates having to appeal to the City for funding of capital expenditures.

- a. The contribution to reserves includes proposed funding of \$360,000 for ongoing NG9-1-1 Upgrades planned for 2022. A June 27, 2019 report to the Board notes that these costs are a municipal responsibility and therefore this is again highlighted. The costs of this item alone represents 1.3% of the net proposed budget.
- b. Police reserves are not funded by corporate City contributions as are many other City reserves. They instead rely on funding primarily through the Police operating budget.

- c. Asset expenditures funded through reserves are categorized as follows:
- Fleet replacement program
 - Building upgrades
 - Police equipment and gear
 - Police technology
 - 911/Communications technology
 - IT systems, computers and software

CONSULTATION:

The Police Services Board Budget process entails the following steps:

1. Requests and proposals are gathered from various units within the Service.
2. The Salary Plan is updated to incorporate projected contract obligations and benefits rates.
3. Fees for services and revenues are reviewed and reset if necessary.
4. Budget requests, revenue projections, and Salary Plan updates are compiled into the Draft Budget.
5. Budget is reviewed by Senior Administration.
6. Preliminary estimates are provided to Board and passed on to City staff.
7. The proposed budget is presented for Board approval and subsequent approval by City Council.

FINANCIAL IMPLICATIONS:

Financial impacts are noted throughout.

Prepared by:

Cathy Dam,
Director, Financial Services

Approved by:

Norm Hansen
Police Chief

cc. D. Chief O. Lockhart
Holly Reynolds, Treasurer, City of Sarnia

Attachment: Operating Budget

2022 SARNIA POLICE SERVICE - PROPOSED OPERATING BUDGET

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
Revenues							
General Revenues							
05-4-2600-00403 AAMIJWNAANG FIRST NATIONS	-\$119,000	-\$121,965	-\$122,500	-\$122,819	-\$124,000	-\$1,500	1.22%
05-4-2600-00404 POLICE CRUISER ESCORT SERVICE	-\$45,000	-\$25,311	-\$55,000	-\$8,705	-\$55,000		
05-4-2600-00405 IDENTIFICATION BRANCH SERVICE	-\$4,000	-\$3,027	-\$4,000	-\$707	-\$4,000		
05-4-2600-00407 LICENCES (TAXI/CLEARANCES)	-\$120,000	-\$96,961	-\$120,000	-\$118,768	-\$122,000	-\$2,000	1.67%
05-4-2600-00805 FEDERAL CROWN RECOVERIES		-\$6,535	-\$3,000	-\$3,397	-\$3,000		
05-4-2600-00901 OTHER FEES & SERVICES	-\$55,000	-\$28,903	-\$55,000	-\$21,079	-\$52,500	\$2,500	-4.55%
05-4-2600-00925 SPECIAL DUTIES (ADMIN FEES)	-\$50,000	-\$30,741	-\$50,000	-\$13,523	-\$47,500	\$2,500	-5.00%
05-4-2600-00930 COSTS RECOVERED	-\$5,000	-\$9,787	-\$20,000	-\$954	-\$17,500	\$2,500	-12.50%
05-4-2625-00903 - RENTAL REVENUE		-\$2,800		-\$2,000	-\$2,000	-\$2,000	
05-4-2630-00941 SALE OF PROPERTY	-\$10,000	-\$12,007	-\$10,000	-\$147	-\$10,000		
General Revenues Total	-\$408,000	-\$338,037	-\$439,500	-\$292,099	-\$437,500	\$2,000	-0.46%
Grants							
05-4-2600-00400 COUNTY GRANT POLICE GRANT	-\$374,653	-\$374,653	-\$374,653	-\$374,653	-\$374,653		
05-4-2600-00401 COUNTY CONT COURT SECURITY	-\$1,009,385	-\$777,063	-\$1,026,920	-\$896,519	-\$1,045,500	-\$18,580	1.81%
05-4-2600-00750 PROVINCIAL SUBSIDIES	-\$45,800	-\$226,323	-\$45,800	-\$50,800	-\$51,200	-\$5,400	11.79%
05-4-2600-00753 COMMUNITY POLICING GRANT	-\$112,500	-\$181,365	-\$182,400	-\$182,400	-\$182,400		
05-4-2625-00755 PROVINCIAL GRANT RIDE	-\$24,365	-\$24,242	-\$24,365	-\$23,862	-\$24,365		
05-4-2625-00766 PROVINCIAL STRATEGY GRANT ICE		-\$12,032		-\$8,500	-\$12,750	-\$12,750	
Grants Total	-\$1,566,703	-\$1,595,677	-\$1,654,138	-\$1,536,734	-\$1,690,868	-\$36,730	2.22%
911/Communications Centre							
05-4-2610-00402 PT EDWARD FIRE DISPATCH	-\$11,675	-\$11,675	-\$11,975	-\$13,838	-\$13,875	-\$1,900	15.87%
05-4-2610-00929 PT EDWARD 911 DISPATCH	-\$2,978	-\$2,978	-\$2,978	-\$2,978	-\$2,978		
05-4-2610-00939 SARNIA FIRE DISPATCH	-\$466,000	-\$466,000	-\$477,500	-\$477,500	-\$557,500	-\$80,000	16.75%
911/Communications Centre Total	-\$480,653	-\$480,653	-\$492,453	-\$494,316	-\$574,353	-\$81,900	16.63%
Revenues Total	-\$2,455,356	-\$2,414,367	-\$2,586,091	-\$2,323,149	-\$2,702,721	-\$116,630	4.51%

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
Expenditures							
Uniform							
05-5-2600-01000 SALARIES	\$12,529,803	\$11,885,899	\$12,916,596	\$12,522,473	\$13,303,649	\$387,053	3.00%
05-5-2600-01025 OVERTIME	\$620,000	\$824,542	\$620,000	\$935,771	\$640,000	\$20,000	3.23%
05-5-2600-01035 SPECIALIST PAY	\$6,300	\$6,900	\$6,300	\$7,317	\$6,500	\$200	3.17%
05-5-2600-01090 COURT TIME	\$111,900	\$48,717	\$100,000	\$74,222	\$90,000	-\$10,000	-10.00%
05-5-2600-01095 STAND BY PAY	\$75,000	\$89,762	\$75,000	\$78,077	\$75,000		
05-5-2600-01100 ACTING RANK	\$48,000	\$100,934	\$64,000	\$70,496	\$64,000		
05-5-2600-01110 VACATION PAY	\$2,000	\$80,856	\$2,000	\$39,462	\$2,000		
05-5-2600-01115 STAT HOLIDAYS	\$141,000	\$99,447	\$125,000	\$119,774	\$125,000		
05-5-2600-01125 SHIFT DIFFERENTIAL	\$20,000	\$19,554	\$20,000	\$20,053	\$20,000		
05-5-2600-01200 BENEFITS RECOVERIES		-\$35,891		-\$17,014			
05-5-2600-01201 GOVERNMENT BENEFITS	\$1,114,736	\$1,088,387	\$1,147,413	\$1,147,036	\$1,238,396	\$90,983	7.93%
05-5-2600-01202 PENSION BENEFITS	\$1,552,686	\$1,542,451	\$1,585,422	\$1,537,538	\$1,615,023	\$29,601	1.87%
05-5-2600-01203 GROUP BENEFITS	\$1,649,112	\$1,526,466	\$1,739,718	\$1,557,967	\$1,797,530	\$57,812	3.32%
05-5-2600-01253 CAR ALLOWANCE	\$2,400	\$2,161	\$2,400	\$2,281	\$2,400		
05-5-2600-01254 CLOTHING ALLOWANCE	\$25,400	\$32,644	\$29,400	\$26,949	\$29,400		
05-5-2600-01258 DRY CLEANING ALLOWANCE	\$17,100	\$15,129	\$16,000	\$16,000	\$16,000		
05-5-2600-02301 MEMBERSHIPS/SUBSCRIPTIONS	\$10,928	\$29,008	\$9,462	\$3,811	\$23,062	\$13,600	143.73%
05-5-2600-02310 CONFERENCES/SEMINARS	\$33,480	\$34,833	\$30,980	\$29,445	\$27,980	-\$3,000	-9.68%
05-5-2600-02311 EDUCATION AND TRAINING	\$108,000	\$121,321	\$108,000	\$108,132	\$113,000	\$5,000	4.63%
05-5-2600-02360 UNIFORM EQUIPMENT	\$60,856	\$48,375	\$79,000	\$77,818	\$79,000		
05-5-2600-02388 OVERTIME MEALS	\$10,000	\$9,516	\$10,000	\$10,056	\$10,000		
05-5-2600-02396 PERSONNEL EQUIPMENT	\$15,700	\$15,680	\$21,000	\$20,910	\$21,000		
05-5-2600-02705 RECRUITMENT			\$4,800	\$30,330	\$17,800	\$13,000	270.83%
05-5-2600-05000 SUNDRY	\$1,500	\$1,991	\$1,500	\$1,670	\$1,500		
05-5-2600-05126 MEDICAL EXAMINATIONS	\$10,000	\$18,273	\$8,000	\$3,482	\$3,000	-\$5,000	-62.50%
05-5-2600-05128 EMPLOYEE ASSISTANCE PROGRAM	\$10,000	\$7,048	\$7,000	\$8,806	\$7,000		
05-5-2600-05130 OCCUPATIONAL HEALTH & WELLN	\$22,000	\$17,535	\$17,000	\$17,000	\$17,000		
Uniform Total	\$18,197,901	\$17,631,539	\$18,745,991	\$18,449,862	\$19,345,240	\$599,249	3.20%

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
Court Security							
05-5-2605-01000 SALARIES	\$607,297	\$458,986	\$617,587	\$498,288	\$626,779	\$9,192	1.49%
05-5-2605-01025 OVERTIME	\$15,000	\$8,484	\$15,000	\$9,908	\$10,000	-\$5,000	-33.33%
05-5-2605-01040 TRAINING PAY	\$500	\$58	\$500	\$211	\$500		
05-5-2605-01110 VACATION PAY	\$8,500	\$8,773	\$20,000	\$8,767	\$10,000	-\$10,000	-50.00%
05-5-2605-01115 STAT HOLIDAYS	\$15,000	\$5,857	\$13,000	\$7,641	\$10,000	-\$3,000	-23.08%
05-5-2605-01120 SERVICE PAY	\$3,000	\$1,700	\$3,000	\$1,739	\$2,000	-\$1,000	-33.33%
05-5-2605-01201 GOVERNMENT BENEFITS	\$55,781	\$44,824	\$57,967	\$48,941	\$60,990	\$3,023	5.22%
05-5-2605-01202 PENSION BENEFITS	\$61,081	\$40,339	\$61,959	\$48,314	\$62,431	\$472	0.76%
05-5-2605-01203 GROUP BENEFITS	\$64,434	\$47,026	\$67,887	\$56,395	\$67,407	-\$480	-0.71%
05-5-2605-02387 OVERTIME MEALS	\$100	\$77	\$100	\$115	\$100		
Court Security Total	\$830,693	\$616,123	\$857,000	\$680,319	\$850,207	-\$6,793	-0.79%
911/Communications Centre							
05-5-2610-01000 SALARIES	\$1,568,502	\$1,450,836	\$1,591,926	\$1,533,251	\$1,615,623	\$23,697	1.49%
05-5-2610-01025 OVERTIME	\$40,000	\$79,614	\$40,000	\$34,367	\$40,000		
05-5-2610-01040 TRAINING PAY	\$1,200	\$2,461	\$1,200	\$2,419	\$1,200		
05-5-2610-01110 VACATION PAY	\$15,665	\$29,971	\$15,665	\$11,147	\$15,665		
05-5-2610-01115 STAT HOLIDAYS	\$42,000	\$40,473	\$42,000	\$38,345	\$42,000		
05-5-2610-01120 SERVICE PAY	\$7,000	\$6,000	\$7,000	\$5,150	\$7,000		
05-5-2610-01125 SHIFT DIFFERENTIAL	\$5,000	\$4,721	\$4,500	\$4,501	\$4,500		
05-5-2610-01200 BENEFITS RECOVERIES		-\$37,870		-\$33,311			
05-5-2610-01201 GOVERNMENT BENEFITS	\$168,792	\$170,244	\$174,302	\$177,846	\$182,293	\$7,991	4.58%
05-5-2610-01202 PENSION BENEFITS	\$164,571	\$123,397	\$165,803	\$144,299	\$167,101	\$1,298	0.78%
05-5-2610-01203 GROUP BENEFITS	\$128,066	\$131,355	\$146,987	\$128,592	\$146,146	-\$841	-0.57%
05-5-2610-02104 TELEPHONE & CABLE	\$23,200	\$27,741	\$23,200	\$14,069	\$8,200	-\$15,000	-64.66%
05-5-2610-02222 RADIO LICENCE	\$7,000	\$12,924	\$10,000	\$8,875	\$10,000		
05-5-2610-02300 OFFICE SUPPLIES	\$3,495	\$7,549	\$3,495	\$3,500	\$3,495		
05-5-2610-02388 OVERTIME MEALS	\$1,000	\$624	\$1,000	\$1,041	\$1,000		
05-5-2610-02410 EQUIPMENT MAINTENANCE	\$108,538	\$127,838	\$104,138	\$104,752	\$114,138	\$10,000	9.60%
05-5-2610-03100 PROGRAM SUPPLIES	\$500	\$1,237	\$500	\$500	\$500		
05-5-2610-05100 FACILITY RENT	\$25,100	\$31,676	\$24,768	\$25,311	\$25,768	\$1,000	4.04%
05-5-2610-05505 DISPATCH-EQUIPMENT		\$12,946		\$6,082			
911/Communications Centre Total	\$2,309,629	\$2,223,737	\$2,356,484	\$2,210,736	\$2,384,629	\$28,145	1.19%

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
Civilian							
05-5-2615-01000 SALARIES	\$2,097,747	\$2,029,809	\$2,137,704	\$2,098,430	\$2,252,021	\$114,317	5.35%
05-5-2615-01025 OVERTIME	\$10,000	\$24,358	\$10,000	\$12,362	\$10,000		
05-5-2615-01040 TRAINING PAY	\$600	\$1,222	\$600	\$622	\$600		
05-5-2615-01110 VACATION PAY	\$10,000	\$12,137	\$15,000	\$19,463	\$12,000	-\$3,000	-20.00%
05-5-2615-01115 STAT HOLIDAY	\$15,000	\$14,785	\$15,000	\$15,652	\$15,000		
05-5-2615-01120 SERVICE PAY	\$11,000	\$9,450	\$11,000	\$10,150	\$11,000		
05-5-2615-01125 SHIFT DIFFERENTIAL	\$2,600	\$1,605	\$2,100	\$2,310	\$2,100		
05-5-2615-01201 GOVERNMENT BENEFITS	\$225,404	\$225,131	\$232,867	\$233,588	\$253,982	\$21,115	9.07%
05-5-2615-01202 PENSION BENEFITS	\$216,502	\$204,949	\$220,231	\$207,902	\$229,894	\$9,663	4.39%
05-5-2615-01203 GROUP BENEFITS	\$247,674	\$225,662	\$262,416	\$237,369	\$271,951	\$9,535	3.63%
05-5-2615-01253 CIVILIAN CAR ALLOWANCE	\$600	\$946	\$1,080	\$1,040	\$1,080		
Civilian Total	\$2,837,127	\$2,750,054	\$2,907,998	\$2,838,888	\$3,059,628	\$151,630	5.21%
Station & Fleet Maintenance							
05-5-2620-01000 SALARIES	\$213,716	\$272,502	\$239,456	\$297,972	\$255,340	\$15,884	6.63%
05-5-2620-01025 OVERTIME	\$375	\$8,462	\$1,500	\$1,737	\$1,500		
05-5-2620-01110 VACATION PAY	\$3,055	\$3,938	\$3,055	\$1,240	\$3,000	-\$55	-1.80%
05-5-2620-01115 STAT HOLIDAYS	\$3,000	\$6,033	\$3,000	\$5,210	\$3,000		
05-5-2620-01120 SERVICE PAY	\$1,000	\$950	\$1,000	\$950	\$1,000		
05-5-2620-01201 GOVERNMENT BENEFITS	\$25,800	\$33,677	\$29,496	\$35,461	\$32,513	\$3,017	10.23%
05-5-2620-01202 PENSION BENEFITS	\$19,893	\$16,084	\$22,229	\$19,043	\$23,513	\$1,284	5.78%
05-5-2620-01203 GROUP BENEFITS	\$19,499	\$14,558	\$20,568	\$13,059	\$20,480	-\$88	-0.43%
05-5-2625-02101 FUEL	\$30,000	\$31,175	\$30,000	\$29,783	\$30,000		
05-5-2625-02102 ELECTRICITY	\$140,000	\$153,220	\$142,500	\$141,929	\$145,500	\$3,000	2.11%
05-5-2625-02103 WATER	\$11,000	\$17,209	\$13,500	\$14,033	\$15,000	\$1,500	11.11%
05-5-2625-02104 TELEPHONE & CABLE	\$170,860	\$276,712	\$185,860	\$244,370	\$217,000	\$31,140	16.75%
05-5-2625-02220 VEHICLE EXPENSE (GAS, ETC)	\$205,820	\$192,852	\$205,820	\$245,552	\$213,820	\$8,000	3.89%
05-5-2625-02300 OFFICE SUPPLIES	\$58,150	\$59,617	\$58,150	\$58,404	\$58,150		
05-5-2625-02303 POSTAGE	\$15,000	\$9,354	\$8,500	\$7,008	\$7,000	-\$1,500	-17.65%
05-5-2625-02320 JANITORIAL SUPPLIES	\$12,500	\$31,946	\$12,500	\$13,244	\$12,500		
05-5-2625-02384 RADIO	\$11,650	\$22,586	\$11,650	\$13,041	\$11,650		
05-5-2625-02386 MEALS FOR PRISONERS	\$3,000	\$2,994	\$3,000	\$2,919	\$3,000		
05-5-2625-02400 REPAIRS & MAINTENANCE	\$155,610	\$263,102	\$169,000	\$206,906	\$200,350	\$31,350	18.55%
05-5-2625-02405 IT EQUIPMENT MAINTENANCE	\$318,021	\$418,110	\$174,250	\$203,038	\$244,050	\$69,800	40.06%
05-5-2625-02410 EQUIPMENT MAINTENANCE	\$6,520	\$13,453	\$20,520	\$26,875	\$23,320	\$2,800	13.65%

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
05-5-2625-02435 GROUND MAINTENANCE	\$31,000	\$49,054	\$39,000	\$46,874	\$45,500	\$6,500	16.67%
05-5-2625-02440 VEHICLE MAINTENANCE	\$130,000	\$211,872	\$145,000	\$176,581	\$150,000	\$5,000	3.45%
05-5-2625-04910 OTHER PURCHASED SERVICES	\$10,820	\$18,204	\$13,820	\$14,086	\$13,820		
05-5-2625-05000 SUNDRY	\$1,500	\$2,102	\$1,500	\$1,500	\$1,500		
05-5-2625-05100 FACILITY RENT	\$60,000	\$61,942	\$60,000	\$65,754	\$63,750	\$3,750	6.25%
05-5-2625-05500 REPLACEMENT EQUIPMENT		\$494					
05-5-2625-05505 NEW EQUIPMENT		\$8,445					
05-5-2625-05627 - UNPLANNED EXPENDITURES		\$3,949					
Station & Fleet Maintenance Total	\$1,657,789	\$2,204,595	\$1,614,874	\$1,886,568	\$1,796,256	\$181,382	11.23%
Program Supplies							
05-5-2625-02006 IDENTIFICATION	\$11,600	\$13,444	\$12,045	\$12,464	\$6,500	-\$5,545	-46.04%
05-5-2625-02117 SOFTWARE LICENSING			\$166,500	\$214,869	\$272,841	\$106,341	63.87%
05-5-2625-03101 INVESTIGATIVE SERVICES	\$13,830	\$13,711	\$15,900	\$15,994	\$15,900		
05-5-2625-03102 COMM POLICING/COPPS	\$5,000	\$9,588	\$6,750	\$7,075	\$10,550	\$3,800	56.30%
05-5-2625-03103 INTELLIGENCE	\$13,517	\$10,900	\$13,500	\$14,175	\$15,500	\$2,000	14.81%
05-5-2625-03104 CONTAINMENT TEAM	\$70,600	\$65,204	\$83,400	\$83,506	\$78,600	-\$4,800	-5.76%
05-5-2625-03105 COURT SECURITY	\$500	\$4,136	\$500	\$500	\$500		
05-5-2625-03106 TRAFFIC	\$9,050	\$14,441	\$10,695	\$10,742	\$9,050	-\$1,645	-15.38%
05-5-2625-03107 MEDIA RELATIONS	\$5,400	\$5,640	\$7,400	\$7,783	\$7,400		
05-5-2625-03108 FIREARMS/RANGE	\$92,045	\$99,222	\$83,705	\$83,809	\$98,195	\$14,490	17.31%
05-5-2625-03109 VICE/MORALITY	\$2,500	\$5,753	\$6,500	\$6,696	\$7,000	\$500	7.69%
05-5-2625-03110 UNIFORM DIVISION	\$6,000	\$21,647	\$6,000	\$7,215	\$10,000	\$4,000	66.67%
05-5-2625-03111 BIKE PATROL	\$3,500	\$4,316	\$3,500	\$3,706	\$3,500		
05-5-2625-03112 CRISIS NEGOTIATORS	\$1,000	\$377	\$1,000	\$1,000	\$1,000		
05-5-2625-03113 ELECTRONIC CRIME	\$20,400	\$16,818	\$18,800	\$18,998	\$26,500	\$7,700	40.96%
05-5-2625-43005 PROVINCIAL STRATEGY ICE		\$11,446		\$6,191	\$6,000	\$6,000	
Program Supplies Total	\$254,942	\$296,642	\$436,195	\$494,723	\$569,036	\$132,841	30.45%
Transfer to Others							
05-5-2625-04005 INSURANCE	\$290,625	\$271,932	\$339,125	\$299,991	\$339,125		
05-5-2625-05650 CONTRIBUTION TO HR SPECIALIST	\$25,000	\$25,000					
05-5-2625-06910 CONTRIBUTION CRIME STOPPERS	\$17,000	\$22,000	\$17,000	\$17,000	\$17,000		
Transfer to Others Total	\$332,625	\$318,932	\$356,125	\$316,991	\$356,125		

	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	Change \$	% Change
Police Services Board							
05-5-2630-02301 MEMBERSHIPS/SUBSCRIPTIONS	\$4,100	\$8,438	\$4,405	\$4,528	\$4,405		
05-5-2630-02305 MISCELLANEOUS SUPPLIES	\$8,000	\$1,093	\$3,000	\$3,395	\$3,000		
05-5-2630-02312 CONFERENCES & SEMINARS	\$2,500		\$2,500	\$2,500	\$2,500		
05-5-2630-03100 PROGRAM SUPPLIES	\$2,500	\$36	\$2,500	\$2,500	\$2,500		
05-5-2630-04001 LEGAL FEES	\$40,000	\$37,836	\$20,000	\$195,823	\$25,000	\$5,000	25.00%
05-5-2630-04910 OTHER PURCHASED SERVICES			\$10,000	\$10,000	\$10,000		
05-5-2630-05000 SUNDRY	\$2,500	\$11,804	\$2,500	\$5,141	\$2,500		
Police Services Board Total	\$59,600	\$59,207	\$44,905	\$223,887	\$49,905	\$5,000	11.13%
Transfer to Reserves							
05-5-2610-05640 CONTRIBUTION TO RESERVE	\$405,000	\$405,000	\$400,000	\$400,000	\$400,000		
05-5-2625-06100 CONTRIBUTION TO RESERVE	\$747,500	\$1,085,989	\$900,000	\$905,000	\$1,150,000	\$250,000	27.78%
Transfer to Reserves Total	\$1,152,500	\$1,490,989	\$1,300,000	\$1,305,000	\$1,550,000	\$250,000	19.23%
Expenditures Total	\$27,632,806	\$27,591,817	\$28,619,572	\$28,406,974	\$29,961,026	\$1,341,454	4.69%
Total	\$25,177,450	\$25,177,450	\$26,033,481	\$26,083,825	\$27,258,305	\$1,224,824	4.70%

SARNIA POLICE SERVICE



2022 PROPOSED CAPITAL & RESERVES BUDGET

Sarnia Police Services Board – October 7, 2021

SARNIA POLICE SERVICE
People Serving People

DEPARTMENT CORRESPONDENCE

DATE: October 7, 2021
TO: Sarnia Police Services Board
FROM: Norm Hansen, Chief of Police
SUBJECT: 2022 Proposed Police Reserves and Capital Budgets

RECOMMENDATION:

It is recommended that:

That the Sarnia Police Services Board approve 2022 expenditures of \$789,200 from Reserves; and

That the Sarnia Police Services Board approve 2022 Capital projects totaling \$510,000 funded through Reserves; and

That the Sarnia Police Services Board approve the 2022 Ten Year Capital Plan.

BACKGROUND:

The Sarnia Police Service Board is required to provide a forecast of next year's reserve requirements to the Municipality prior to yearend. The City Reserves and Reserve Fund Policy specifically references the Police Service Reserves. An excerpt is shown in the bold text below:

Police Services' authority and responsibility shall be to:

- 1. Plan for long-term asset management and fund replacement and rehabilitation with contributions to Reserves through the Police Services Approved budget with consideration for minimizing general levy increases in conjunction with the remainder of City services;***
- 2. Annually submit Reserve and Reserve Fund contribution and commitment estimates for City Council to review for the purposes establishing overall budget;***
- 3. Consult City Finance staff regarding Police Services Board approved requests to City Council to commit Reserve or Reserve Funds outside of the annual budget process;***
- 4. Request the temporary borrowing of Reserve or Reserve Funds if requirements cannot be managed within available sources;***
- 5. Manage expenditures within Council-approved commitments; If change orders are required, the authority to utilize Reserve or Reserve Funds beyond the council-***

approved commitment, will be directed by the Procurement of Goods and Services Policy;

- 6. Consult with City Finance staff to determine when Reserves or Reserve Funds should be created, consolidated or closed;*

COMMENTS:

Contributions to reserves come primarily through operating budget contributions and have a direct impact on the operating budget. Unlike many of the City's departmental reserves, Police reserves do not usually receive contributions from outside of the departmental operating budget.

2022 Reserves Expenditures

Equipment replacement and building improvements are generally funded from reserves. The total of proposed 2022 reserves expenditures is \$789,200 which includes:

1. Annual cruiser and police vehicle replacement including upfit costs \$365,000;
2. IT infrastructure and computer replacement, \$150,000;
3. Police equipment, including protective equipment, weaponry, \$55,000
4. Police technology items, \$9,200;
5. Contingency for unexpected major emergency repairs to facility, \$100,000;
6. Building controls upgrades, \$55,000
7. Communications and 9-1-1 technology, \$35,000
8. Furnishings, \$20,000;

2022 Capital Projects

Capital projects are also funded from reserves. The proposed 2022 capital submission totals \$510,000 to fund:

1. HVAC Blower System Upgrades \$150,000: This project is to undertake major repairs to a blower system which has been determined to require significant upgrades.
2. NG9-1-1 Upgrades \$360,000: This ongoing project is in response to a CRTC mandate that all Public Safety Answering Points (PSAPs) must update their networks to provide Next Generation 9-1-1 services. NG9-1-1 voice services was to have been enabled by June 30, 2020. A reprieve of nine months has been granted due to the pandemic. The current E9-1-1 system will be decommissioned in the winter of 2023/24. A report on NG9-1-1 was submitted as part of the June 27, 2019 Board Agenda.
 - a. As 9-1-1 Services are a municipal responsibility, NG9-1-1 funding is therefore identified making up 1.3% of total 2022 proposed Police Operating Budget costs.
 - b. Procurement of equipment has already begun and IT infrastructure continues to be assembled and constructed.
 - c. It is expected that NG9-1-1 infrastructure improvements will continue over a three to four-year period from inception in early 2020 and could necessitate the addition of communications and IT staff. One additional IT staff is included in the 2022

proposed operating budget. Future needs for additional communications staff have not yet been determined.

2022 Ten Year Capital Plan

A Ten Year Capital Plan is submitted in conjunction with the 2022 budget as part of a plan to time asset expenditures to “even out” the impact on operating budgets and, at the same time, show a realistic forecast of actual capital requirements; The Ten Year Plan is a dynamic document that requires annual updates and Board approval. The 2022 Ten Year Capital Plan, while comprehensive of most asset categories, does not include Replacement of the Police Facility.

The 2022 proposed Ten Year Plan includes preliminary funding estimates for major future upgrades to Firing Range equipment. Information will be brought forward to the Board in the future as the current range equipment and the needs of the police service are assessed.

CONSULTATION:

Various branches within the Police Service were consulted in regards to their immediate and longer term capital requirements.

FINANCIAL IMPLICATIONS:

Proposed contributions from the 2022 Operating budget to reserves go toward funding proposed expenditures, repayments and capital projects and do not significantly enhance reserves.

Prepared by:

Cathy Dam,
Director, Financial Services

Approved by:

Norm Hansen
Police Chief

cc. D. Chief O. Lockhart
Holly Reynolds, Treasurer, City of Sarnia

Attachments:

2022 Reserves Budget
2022 Ten Year Capital Plan

SARNIA POLICE SERVICE - 2022 DRAFT RESERVES BUDGET

	Opening	Revenues	Expenditures	Capital	Total
2022					
6515 Building Replacement Police					
Opening Balance	\$65,427				\$65,427
Revenues					
Operating Budget Contribution		\$450,000			\$450,000
Building Upgrades					
Unplanned Repairs			-\$100,000		-\$100,000
Building Controls System			-\$55,000		-\$55,000
Replacement HVAC Blower System				-\$150,000	-\$150,000
Furnishings					
Furnishings			-\$20,000		-\$20,000
6515 Building Replacement Police Total	\$65,427	\$450,000	-\$175,000	-\$150,000	\$190,427
6520 Equipment Replacement 911					
Opening Balance	\$113,686				\$113,686
Revenues					
Operating Budget Contribution		\$400,000			\$400,000
Revenue - Lease		\$2,700			\$2,700
911/Communications					
PC Workstations (6) CAD Refresh			-\$20,000		-\$20,000
Servers (3) CAD Refresh			-\$15,000		-\$15,000
Upgrades Next Generation NG911				-\$360,000	-\$360,000
6520 Equipment Replacement 911 Total	\$113,686	\$402,700	-\$35,000	-\$360,000	\$121,386
6565 Operating Contingency					
Opening Balance	\$495,628				\$495,628
6565 Operating Contingency Total	\$495,628				\$495,628

	Opening	Revenues	Expenditures	Capital	Total
6595 Police Equipment					
Opening Balance	\$98,148				\$98,148
Revenues					
Operating Budget Contribution		\$700,000			\$700,000
Sale of Equipment		\$40,000			\$40,000
Systems & Software					
Computers/Workstations/Laptops/MDTs			-\$75,000		-\$75,000
IT Infrastructure - Lifecycle Replacement			-\$75,000		-\$75,000
Vehicles					
Vehicle Replacement			-\$325,000		-\$325,000
Vehicle Upfit			-\$40,000		-\$40,000
Police Equipment					
Carbine Rifles			-\$55,000		-\$55,000
Police Technology					
Replacement Radar Equipment			-\$3,200		-\$3,200
Forensic Workstation #1 Replacement			-\$6,000		-\$6,000
6595 Police Equipment Total	\$98,148	\$740,000	-\$579,200		\$258,948
Total	\$772,889	\$1,592,700	-\$789,200	-\$510,000	\$1,066,389

SARNIA POLICE SERVICE - TEN YEAR CAPITAL AND RESERVES PLAN

Amount	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
6515 Building Replacement Police										
Opening										
Opening Balance	\$65,427	\$190,427	\$20,427	\$450,427	\$880,427	\$1,310,427	\$1,740,427	\$2,220,427	\$2,700,427	\$3,180,427
Opening Total	\$65,427	\$190,427	\$20,427	\$450,427	\$880,427	\$1,310,427	\$1,740,427	\$2,220,427	\$2,700,427	\$3,180,427
Revenues										
Revenues										
Operating Budget Contribution	\$450,000	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000	\$600,000	\$600,000	\$600,000	\$600,000
Revenues Total	\$450,000	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000	\$600,000	\$600,000	\$600,000	\$600,000
Expenditures										
Building Upgrades										
Unplanned Repairs	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000
Building Controls System	-\$55,000									
Furnishings										
Furnishings	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000	-\$20,000
Expenditures Total	-\$175,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000	-\$120,000
Capital										
Building Upgrades										
Replacement HVAC Blower System	-\$150,000									
Replacement Gas Tank		-\$100,000								
Facility Retrofits		-\$500,000								
Capital Total	-\$150,000	-\$600,000								
6515 Building Replacement Police Total	\$190,427	\$20,427	\$450,427	\$880,427	\$1,310,427	\$1,740,427	\$2,220,427	\$2,700,427	\$3,180,427	\$3,660,427

Amount	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
6595 Police Equipment										
Opening										
Opening Balance	\$98,148	\$258,948	-\$1,053,252	-\$377,452	\$173,348	\$949,148	\$1,789,448	\$2,687,248	\$3,213,048	\$4,018,848
Opening Total	\$98,148	\$258,948	-\$1,053,252	-\$377,452	\$173,348	\$949,148	\$1,789,448	\$2,687,248	\$3,213,048	\$4,018,848
Revenues										
Revenues										
Operating Budget Contribution	\$700,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Sale of Equipment	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Revenues Total	\$740,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000	\$1,540,000
Expenditures										
Systems & Software										
IT Infrastructure - Lifecycle Replacement	-\$75,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000	-\$100,000
Computers/Workstations/Laptops/MDTs	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000	-\$75,000
Firewall System HQ (3 Yr)		-\$60,000			-\$60,000			-\$60,000		
Back Up Server (2) (3 yr)		-\$76,000			-\$76,000			-\$76,000		
Storage Device Additional (2)		-\$60,000				-\$60,000				
Network Switches/Wireless Infrastr (5 yr)			-\$100,000					-\$100,000		
Vehicles										
Vehicle Replacement	-\$325,000	-\$325,000	-\$400,000	-\$400,000	-\$400,000	-\$400,000	-\$400,000	-\$400,000	-\$400,000	-\$400,000
Vehicle Upfit	-\$40,000	-\$40,000	-\$50,000	-\$50,000	-\$50,000	-\$50,000	-\$50,000	-\$50,000	-\$50,000	-\$50,000
Police Technology										
Replacement Radar Equipment	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200	-\$3,200
Forensic Workstation #2 Replacement			-\$6,000			-\$6,000			-\$6,000	
EDR Unit (Traffic) 6 yr						-\$5,500				
Live Scan Fingerprint - Cells (7 yr)								-\$60,000		
Forensic Workstation #1 Replacement	-\$6,000			-\$6,000			-\$6,000			
Simulator		-\$55,000								
Live Scan Fingerprint - Ident (7 yr)				-\$40,000						
License Plate Reader (5 yr)			-\$40,000					-\$40,000		
Roadside Drug Testing Devices				-\$15,000						
Cameras Ident/Forensics (5 yr)		-\$8,000					-\$8,000			
Fingerprint Laser			-\$40,000							

Amount	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Police Equipment										
Carbine Rifles	-\$55,000									
Taser7 Rollout ERT team		-\$50,000								
ERT Vests (5 Yr)			-\$50,000					-\$50,000		
Replacement Service Pistols (10 Yr)				-\$200,000						
Replacement Taser General Patrol (5 Yr)				-\$100,000					-\$100,000	
Expenditures Total	-\$579,200	-\$852,200	-\$864,200	-\$989,200	-\$764,200	-\$699,700	-\$642,200	-\$1,014,200	-\$734,200	-\$553,200
Capital										
Police Equipment										
Firing Range Upgrades		-\$2,000,000								
Capital Total		-\$2,000,000								
6595 Police Equipment Total	\$258,948	-\$1,053,252	-\$377,452	\$173,348	\$949,148	\$1,789,448	\$2,687,248	\$3,213,048	\$4,018,848	\$5,005,648
Grand Total	\$1,066,389	-\$433,111	\$1,075,389	\$2,148,889	\$3,697,389	\$5,370,389	\$7,115,889	\$8,464,389	\$10,152,889	\$9,782,389